

**UMBRELLA STUDIO ASSOCIATION INC.**

**AGENDA**

2025 ANNUAL GENERAL MEETING (held 2026)

to be held at 5:30pm Tuesday 12 May 2026  
at 408 Flinders Street, Gurambilbarra / Townsville QLD 4810

**Chairperson:** Stephen Naylor

**1. Acknowledgement of Country**

**2. Apologies (5 mins)**

Vice Chairperson - Ineke Dane

**3. Present and Proxies (2 mins)**

Confirmation that quorum is present (at least 6 members present)

**4. Ratification of 2023 AGM Minutes (5 mins)**

Reconfirm again this year because a 'non-member' seconded the minutes at the time of the AGM last year.

**5. Ratification of 2024 AGM Minutes (5 mins)**

**6. Chairperson's Report (3 mins)**

**7. Treasurer's Report (3 mins)**

Note that Umbrella has current public liability insurance cover up to \$20 million extending to 28 February 2027 and appropriate business insurance.

**Motion:** That the Annual Report and financial statements for the year ended 31 December 2025 be received and adopted.

**8. Remuneration Disclosure (1 min)**

In the year ended 31 December 2025, Umbrella Studio Association Incorporated paid a total of \$385,058 in salaries and wages to 5 individual senior staff members. No benefits or remuneration was given to management committee members or relatives.

**9. Director's Report (3 mins)**

**10. Retirement of Current Management Committee (1 min)**

Chairperson: Stephen Naylor

Vice Chairperson: Ineke Dane

Secretary: Althea Harding

Treasurer: Brian Tucker

Management Committee Member: Alan Carpenter

**11. Election of the Management Committee (1 min)**

As the positions are uncontested, nominees may be declared elected unopposed in accordance with the Rules of the Association

**12. New Committee Announcement (5 mins)**

As per nomination statement listing.

**13. Appointment of authorised persons/signatories for banks (CBA), the ATO, and ACNC. (2 mins)**

**Motion:** That the following positions be authorised signatories/persons for the Association's banking, ATO and ACNC matters:

Treasurer, Chairperson, Director, Deputy Director, Business Manager and Arts Programs Manager.

**14. Confirmation of Membership Fees (3 mins)**

**Motion:** That, in accordance with Rule 8(1)(a) of the Rules of the Association, the membership fees currently in place (as implemented from 28 August 2025) be confirmed and adopted as follows:

- Full 1 Year: \$60
- Full 2 Years: \$120
- Full 3 Years: \$180
- Concession 1 Year: \$50
- Concession 2 Years: \$100

**15. Appointment of Auditor for 2026 (2 mins)**

Rod Parker has agreed should he be appointed.

**16. Any other Business**

**17. AGM Closure**