



Townsville Yacht Club

Code of Conduct

Intent

The purpose of this Code is to provide members, guests, visitors and volunteers with guidance on the standards of behaviour that are expected of them while they are on the Club premises or participating in Club events to ensure everyone can enjoy amenities and activities provided by the Club in a safe, enjoyable, and responsible manner.

The purpose of this Code is also to provide staff, members and volunteers with guidance on standards of behaviour expected when communicating (including via social media) with staff, members, volunteers, partners, customers and the community, whether in an official capacity or in a personal capacity where there is an identifiable connection with the Club, to ensure that all stakeholders are treated with respect and to uphold the good reputation of the TYC.

The Code demonstrates the shared commitment by the Club management, staff, members, guests, visitors and volunteers in working together to achieving a social environment that enhances members, guests, visitors, volunteers and other stakeholders' enjoyment of the Club's facilities, services and activities.

Scope

The Code applies to members, guests, visitors and volunteers when visiting the TYC premises, participating in Club activities and utilising TYC marine infrastructure and fleet.

This Code also applies to staff, members and volunteers who communicate on behalf of the TYC or communicate with the broader community where there is an identifiable connection with the TYC.

Policy

Authority

The authority of the Code is vested in the Constitution, in particular the provisions relating to membership. In the event of an inconsistency, provisions contained in the Constitution take precedence over the Code.



Principles

Access to the Club is a privilege to be cherished and safeguarded. Accordingly, members, guests, visitors and volunteers shall:

1. Respect the rights of others to enjoy the Club's facilities, services and activities to the fullest extent.
2. Interact with each other and with the employees in a courteous and respectful manner.
3. Refrain from behaviours that undermine the health and wellbeing of other patrons and members.
4. Show due consideration to the needs of others, including their right to privacy.
5. Comply with Club policies, signage and lawful directions of employees.
6. Access the Club with proper identification and fulfill sign-in requirements, if applicable.
7. Ensure children are always accompanied by a responsible adult whilst on Club premises.
8. Abide by the dress code of the Club (available upon request).
9. Not bring food or drinks on the Club premises for consumption on the premises.
10. Not bring or have in their possession illegal materials while on Club premises.
11. Handle property belonging to the Club with care and diligence.
12. Refrain from representing the Club, unless properly authorised to do so.
13. Not pursue personal activities on Club premises, without prior permission.
14. Not deliberately tarnish the reputation of the Club or bring it into disrepute.
15. Not deliberately tarnish the reputation of other members, volunteers, guests and visitors or staff.

Compliance

Subject to legal considerations, interpretation of the principles by the Board is final.

The Code will be actively monitored by the Club. If a breach occurs and can be proven, the club will initiate disciplinary action against the relevant member(s), volunteer(s), guest(s) and/or visitor(s) concerned, which may include warnings, withdrawal of certain privileges, and suspension or termination of membership (if applicable). Any disciplinary action under the Code will be in accordance with the Constitution and laws applicable to the Club.



Related Policies or Instruments

Constitution of the Townsville Yacht Club

Social Media Policy

Communication Policy

Internet and Email Policy

Definitions

Nil

Administration

Version	Review Date	Approval Date	Details	Contact
9/2024	25/9/2024		Code of Conduct reviewed and updated	Mark Cruickshank, Manager, TYC