

TOWNSVILLE CHAMBER OF COMMERCE

MINUTES OF THE ANNUAL GENERAL MEETING OF MEMBERS

HELD ON 13 NOVEMBER 2025 COMMENCING AT 5.35PM

AT METROPOLE HOTEL, TOWNSVILLE, 4810

1. MEETING OPEN

Kevin Booth, Deputy Chair declared the meeting open at 5.05pm. The Deputy President welcomed those in attendance to the 143rd Annual General Meeting.

2. DECLARATION OF QUORUM

The meeting was declared to have quorum. Primary contacts of financial members, or their designated appointees as per Chamber Rules were sufficient to meet Rule 23.1, of at least twice the number of Board members plus one, for the AGM to proceed.

3. TREASURER'S REPORT

Chris Volpi, Treasurer provided the members with a presentation to overview the financial performance, financial position and business challenges that the Townsville Chamber experienced during the year 2024/25. Members were provided with opportunity to ask questions of the Treasurer. The Treasurer noted the audit of 2024/25 financial year was conducted by PKF, and would be presented for adoption of members in further proceedings of the AGM.

4. PRESIDENT'S REPORT

Miranda Mears, President provided members with a presentation report which included a summary of key achievements, activities and challenges for Townsville Chamber over the proceeding twelve months.

5. ACTING MAYOR OF TOWNSVILLE – SPECIAL ADDRESS

Ms Ann-Maree Greaney, Acting Mayor of Townsville City Council, provided members with an address. She provided attendees with a presentation which focused on the strategies and activities of Townsville City Council and the key importance of small business to the local community and economic prosperity of the city. Ms Greaney emphasised the importance of partnerships and collaboration across agencies and organisations such as Chamber.

6. ADOPTION OF THE 2024 ANNUAL GENERAL MEETING MINUTES

Danielle Hornsby, The Secretary, confirmed that the minutes of the 2024 Annual General meeting of members held on 12 November 2024, were provided to members

electronically and were available for members by scanning the QR Code on the screen or one of the Chamber signs in the room.

Being in order, the minutes were tabled for the information of members, and adopted at the AGM.

7. ADOPTION OF THE AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDING 30 JUNE 2025.

The Secretary, confirmed that the audited financial statements for 2024/25, were circulated electronically to members and were available for members by scanning the QR Code on the screen or one of the Chamber signs in the room.

The audit was conducted by PKF, and the Secretary invited questions from members to Tim Follett, a representative from PKF.

There being no questions from members, the Audited Financial Statements were adopted by members.

8. APPOINTMENT OF AUDITOR

The secretary outlined for members that, in the interests of best practice governance, the Board had resolved to rotate the auditor every 4-5 years. Expressions of Interest were sought from Chamber financial members in 2023, and PKF North Queensland were proposed to be Chamber's Auditors for that period. PKF were noted as providing audit services in the previous year of 2024.

There being no further questions, Members resolved to appoint PKF North Queensland as auditors for 2025/26.

9. OFFICER BEARERS

The Constitution requires that at least one Board member must stand down as a Board Member each year.

Since the 2024 AGM, one Board members notified the President of their intention to stand down:

- Stephen Lamont, Lamont Designs.

In accordance with rule 13.9 of the Chamber Rules:

- Chris Rockemer, Meninger Capital (as immediate Past President), retires from the role and Board at the AGM.

The AGM attendees joined the Secretary in thanking both Board members for their service to the Chamber of Commerce. In particular the AGM noted the service of Chris Rockemer of 14 years, commencing as the Young Chamber captain.

In accordance with the Rules of the Chamber, nominations to fill vacant positions on the Board were called for and by the due date, only one such nomination was received, and that was from Matt Hargreaves from KPMG.

During the 2024 year, the following members have been appointed as casual board members:

- Matt Hargreaves, KPMG
- Sonia Caisley, Strategic Contract Solutions

In accordance with the rules, Matt Hargreaves and Sonia Caisley were declared elected at the AGM.

The Secretary advised members of the people declared as elected Board members for the 2025/26 year:

Miranda Mears, Cyber Sense as Immediate Past President

Kevin Booth, NQAV, as President

Chris Volpi, Wilson Ryan Grose, as Deputy President

Matt Hargreaves, KPMG, as Treasurer

Danielle Hornsby, Townsville HHS, as Secretary

Hans Rapihana, as Elected by Young Chamber as Captain

Josh Roberts, Co Habitat

Michael Thomsen, XRX Business Centre

Ron White, James Cook University

Dianne Newell, The People and Culture Link

Jason Smith, Braves Mining and Resources

Sonia Caisley, Strategic Contract Solutions

Noel Gertz, On Common Country

10. GENERAL BUSINESS

There were no items of general business.

11. MEETING CLOSE

The Meeting was formally closed at 5.55pm.