

COMMUNITY FUND 2026

# SCORECARD



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## 1. GRANT APPLICATION ASSESSMENT CRITERIA

All applications must meet eligibility criteria to progress to the assessment stage (see application guidelines for eligibility criteria).

Eligible applications are assessed based on the response provided within each of the areas listed in the table below. Responses are then scored and applied to create an overall score. Eligibility does not guarantee funding.

Funding recommendations are presented to the Port of Townsville executive team for review and/or approval. The decision is final and at the discretion of the Port of Townsville Limited.

## 2. WHAT WE ARE LOOKING FOR IN APPLICATIONS

Applications are assessed against the strategic themes including:

- **PLANET:** An ability to positively impact environmental outcomes for our region, using sustainable practices. Preferred applications will address water quality, catchment improvements and/or eco-system protection or rehabilitation in the local region;
- **COMMUNITY:** An ability to encourage communities in the region to enjoy waterfront or communal green space and social wellbeing. Preferred applications will improve social connections and focus on educating and/or improving the lives of people in the region;
- **PEOPLE:** An ability to positively improve industry skill outcomes that benefit the port community and the region. Applications will be welcomed for projects with a focus on future skills development for the people of our region;
- **PROSPERITY:** An ability to positively impact economic growth for our region as well as promoting a safer and smarter community. Preferred applications will be centred around supply chain efficiency improvements, collaborative technology innovations, customer experience and/or SMART and safe business processes.

Demonstration of how the grant would be used to contribute to one or more of the above outcomes should be detailed in the application.

Assessment will also be made against the Port's four core values. These values are deeply ingrained principles that guide the Port's actions and behaviours.

- Partnerships - We build meaningful and lasting relationships
- Opportunity – We continuously innovate
- Respect – We respect each other
- Trust – We do the right thing

The application should demonstrate how these four values are demonstrated in the proposed activity to be funded. For example, how does the activity/project build partnerships.

The application should also demonstrate the ability of the funded activity/project to produce long term benefits that extend beyond the funded activity timeline.

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### 3. ASSESSMENT CRITERIA TABLE

Score	Criteria	What we are looking for
<b>Eligibility Stage</b>		
Eligible applications	Demonstrating Eligibility	<p><b>Requests are eligible from:</b></p> <ul style="list-style-type: none"> <li>Charities and not-for-profit organisations</li> <li>Incorporated community organisations</li> <li>Schools, universities, colleges and other educational facilities</li> <li>Events</li> <li>Youth programs and activities</li> <li>Community development programs</li> <li>Sporting organisations and arts organisations</li> <li>Individual artists and art collectives</li> </ul> <p><b>Requests are not eligible for:</b></p> <ul style="list-style-type: none"> <li>For-profit organisations</li> <li>Personal assistance requests</li> <li>Government departments (excluding schools) or political groups</li> <li>Promotion of political parties and campaigns</li> <li>Places of worship</li> <li>Labour, trade or business organisations</li> <li>Fundraising events such as raffles, telethons, walk-a-thons or auctions</li> <li>Covering ongoing administrative costs</li> <li>Projects or events that have already occurred</li> <li>Organisations and groups who do not have a current and active ABN.</li> </ul>
<b>Assessment Stage</b>		
40%	Demonstrating alignment with one or more strategic themes	<p>A detailed description of how the activity/project aligns with one or more strategic themes.</p> <p>Include description of the expected outcomes of the activity/project and how that would make a positive impact under the planet, community, people or prosperity themes.</p>
40%	Demonstrating compliance with the Port's core values	Describe how the activity or project aligns with the values of the Port. For example, how does the activity/project build partnerships?

20%	Demonstration of long-term	Describe the ability of the funded activity/project to produce long term benefits that extend beyond the funded activity timeline.
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It should be noted that the Port of Townsville Community Fund is not designed to support ongoing projects' operational costs. Applicants should demonstrate a self-funding model for activities/projects which will create income to support ongoing costs (i.e. maintenance of infrastructure, continuing service provision etc.)

\*Applications will be based on scores plus other criteria such as regional/impact may also be considered.

Please note funding maybe offer in full or a partial amount, at the discretion of Port of Townsville.

## 4. SCORING DETAILS

Scoring involves using a weighted average calculation to assess the relative importance of the application in relation to our themes and values.

Provide a rating of 1-10 for all elements (Themes, Values and long-term benefits).

10	Outstanding offer, greatly exceeds criterion
8	Very good – delivers on most themes/values or delivers to an extremely high standard on one or two themes/values
6	Good – delivers on some themes and values or delivers to an extremely high standard on one theme/value
4	Fair offer, few deficiencies, almost meets criterion
2	Unsuccessful Marginal offer, some deficiencies, partly meets criterion
0	Inadequate offer, many deficiencies, does not meet criterion

Themes is worth 40 per cent of the overall score.

Values is worth 40 per cent of the overall score.

Long term is worth 20 per cent of the overall score.