 **NON-CARGO LIQUID TRANSFER NOTIFICATION**

*The Port Notices regulate all activities in areas under the control of Port of Townsville Limited. Please refer to the section within the Port Notices relating to this notification on the Port of Townsville website* [*www.townsville-port.com.au*](http://www.townsville-port.com.au)

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| **I, the undersigned, wish to Conduct Non-Cargo Liquid Transfer Operations via: - Pipeline 🞎** **Road Tanker 🞎 IBC/Drum 🞎 Product:**……………………………………….  **Amount:**……………………………**Company contracted to perform transfer:**…………………………………………… **Contact Number**:………….......... |
| **SHIP VISIT DETAILS****Vessel:**…………………………………………………………………… **Proposed Berth:**………………………………………**Proposed Date/Start Time:**………………………………………………………………………………………………………… |
| **AGENT CONTACT DETAILS****Agent Company:**……………………………………………………………………………………………………………………..**Agent Name:**………………………………………………………………………………………………………………………….**Contact Number:**…………………………………………………………………………………………………………………….. |
| **SHIP REQUIREMENTS** |
| * The vessel’s master must not commence a bunker or (non-cargo) liquid transfer operation without a confirmed authority to proceed from the Duty Officer
* The Master of the vessel is responsible for notifying Marine Services Tower on VHF Channel 12 prior to commencement of transfer operation
* The vessel’s master must comply at all times with any directions given by Port of Townsville when engaged in a bunker or non-cargo liquid transfer operation
* The vessel’s master shall ensure that the transfer will only take place if:
* All scuppers and other deck openings securely plugged or sealed
* Bunker connections not in use are blanked
* There is a sufficient large save all under the bunker pipe connection
* The bunker connection has been provided with a good seal
* The bunker hoses are well supported and are of sufficient length to allow for movement of the vessel
* There is effective communication established and maintained between all parties as to enable immediate shutdown if required
* No smoking, naked flame or hot work permitted within 25 metres of any bunker flange and or vent pipes associated with the transfer operation
* A constant visual watch is maintained throughout the entire transfers operation
* Sufficient absorbent material is available onsite to deal with any accidental spillage
* If spillage does occur, all efforts must be made to stop or limit the spillage and Marine Services Tower and Townsville VTS must be immediately notified

**Port of Townsville reserves the right to inspect all facets of the bunker transfer before commencement, and or during the operations****I hereby apply to conduct a Non-cargo liquid transfer:****I certify to the best of my knowledge and belief that the bunker & (non-cargo) liquid transfer will be conducted ensuring that responsibilities for safe operation, environmental protection and regulatory compliance are managed as per Port of Townsville requirements** **Signed by Master of vessel:**……………………………………………………... **Date:**………………………………………. |
| **ROAD TANKER OPERATOR REQUIREMENTS** |
| * Hoses are in good condition and tested in accordance with the appropriate Australian standards and the hose test certificate is available on request
* An appropriate drip tray is in place under hose connection points where required
* All camlock fittings are locked, closed and secured
* A responsible person or the driver remains adjacent to the vehicle at all times during bunkering operations
* Effective communications have been established and maintained between vessel and driver, or responsible person to enable immediate shutdown if required
* Any length of hose spanning the water must be in continuous length containing no joins or connections
* Constant visual watch is maintained throughout the entire transfer operation
* Sufficient absorbent material is available onsite to deal with any accidental spillage
* If spillage does occur, all efforts must be made to stop or limit the spillage and Marine Services Tower and Townsville VTS must be immediately notified

**Port of Townsville reserves the right to inspect all facets of the bunker transfer before commencement, and or during the operations****I hereby apply to conduct a Non-cargo liquid transfer:****I certify to the best of my knowledge and belief that the bunker & (non-cargo) liquid transfer will be conducted ensuring that responsibilities for safe operation, environmental protection and regulatory compliance are managed as per Port of Townsville requirements** **Signed by Road Tanker Operator:**…………………………………………………**Date:**………………………………………. |
| **Email completed notification form to** **dofficer@townsvilleport.com.au** |
| **IMPORTANT INFORMATION FOR VESSELS DISCHARGING SEWERAGE ON BERTH 10** |
| Under the trade waste agreement between the Townsville City Council and the Port of Townsville Masters, Owners and agents should be aware:1. Bilge water is not to be discharged to the sewer system.
2. The discharge to sewer must not exceed the limits stated in the attached tables.
3. Port of Townsville undertakes sewerage sampling during every for every vessel.
4. Any exceedances or discharge of prohibited substances may result fines levied by the Townsville City Council. These costs will be charged back to the vessel.
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| **PORT OF TOWNSVILLE LIMITED OFFICE USE ONLY** |
| This signed notification form shall be evidence of Marine Services permission to conduct Non-Cargo Liquid Transfer operations in the Port of Townsville**APPROVED 🞎 NOT APPROVED 🞎****Comments**:…………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………..……………………………………………………………………………………………………………………………………………………….. |
| Approved by Name: | Signature: | Date: / / Time: \_\_\_\_\_\_\_\_\_hours |
| **SEND APPROVED COPY TO VTS TOWNSVILLE AND APPLICANT** |

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