

Other Charges Schedule

2023-2024

Effective 1 July 2023



NOTE: Port of Townsville Limited advises that all charges are subject to change at any time.
Please read the *Other Charges Schedule* in conjunction with *Port Notices*.

Enquiries

Price and Invoice enquiries:

Contact Accounts Receivable Officer

New Business enquiries:

Contact Business Development Team

Contact all on +61 7 4781 1500 or email info@townsville-port.com.au

1. Development

1.1 Development Application Lodgement Fee¹

		GST Inc.
Type 1	A development or activity not pertaining to assessable development under the Land Use Plan.	\$443.00
Type 2	Uncomplicated minor development that does not have an Environmentally Relevant Activity (ERA) under the Environmental Protection Regulation 2019 and do not have any referral agencies	\$1848.00
Type 3	Relatively uncomplicated development that may involve one or more ERA's and require detailed planning and environmental assessment	\$3,831.00
Type 4	Complex application that almost always involve ERAs and potentially other referral agencies. These applications generally require detailed analysis of environmental impact or risk assessment and may require development-specific modification of existing infrastructure	\$17,734.00

1.2 Fee Refunds²

Refunds are in accordance with the following IDAS stages		
Application	Up to end of stages as defined by the <i>Planning Act 2016 (QLD)</i>	80%
Information & Referral		40%
Notification		20%
Decision	Up to and including when the report is completed prior to decision	10%
After Decision	Irrespective of outcome	Nil

1.3 Assessment of Technical Report³

Where the Port's Planning Officer requires the submission of a technical report for review by external advisor/s to facilitate the assessment of the development application, condition of approval or leasing requirement, additional fee's may apply. Any additional fees will be invoiced to the applicant at the rate charged to Port of Townsville plus 10% administration charge. The Planning Officer must notify each applicant of any additional fees that may apply in this instance.

2. Spatial Data⁴

		GST Inc.
Subject Category of Data	Environmental	\$370.00
Whole of Port Model	To be charged per use of the model via an Environmental Model	\$1,045 (GST free)

3. Safety

		GST Inc.
Safety Induction	Safety inductions (on-site) / per person [max class limit of 26 people]	\$70.00
	Safety inductions (off-site) / per person [min class limit 6 —max class limit of 26 people]	\$70.00
	Safety inductions (on-line) / per person	\$45.00

4. Port of Townsville Employee Charge Out Rates

		Ordinary Time GST Inc.	Out of Ordinary Hours GST Inc.
Infrastructure	Operator/Labourer—per hour (min 4 hour charge)	\$88.00	\$133.00
	Apprentice Tradesperson—per hour (min 4 hour charge)	\$75.00	\$116.00
	Tradesperson—per hour (min 4 hour charge)	\$102.00	\$156.00
	Leading Hand—per hour (min 4 hour charge)	\$114.00	\$173.00
	Supervisor—per hour (min 4 hour charge)	\$127.00	\$194.00
	Manager Maintenance—per hour (min 4 hour charge)	\$155.00	\$231.00
	Graduate Engineer—per hour (min 4 hour charge)	\$179.00	\$271.00
	Project Engineer—per hour (min 4 hour charge)	\$258.00	\$389.00
	Senior Project Engineer—per hour (min 4 hour charge)	\$324.00	\$487.00
	Manager Infrastructure —per hour (min 4 hour charge)	\$401.00	\$604.00
Environment	Manager Environment—per hour (min 4 hour charge)	\$310.00	\$467.00
	Environmental Advisor—per hour (min 4 hour charge)	\$245.00	\$370.00
Boat Crew	Coxswain —per hour (min 4 hour charge)	\$93.00	\$156.00
	Deckhand —per hour (min 4 hour charge)	\$93.00	\$156.00
GIS	GIS Officer – per hour (min 4 hour charge)	\$93.00	\$156.00
Hydrographical Survey	Hydrographical Surveyor —per hour (min 4 hour charge)	\$223.00	\$370.00

5. Administration Charges

		GST Inc.
Black and White Laser Copy	A4—per page	\$0.85
	A3—per page	\$1.35
Colour Copy	A4—per page	\$2.65
	A3—per page	\$3.30
	Double sided A4—per page	\$5.00
	Double sided A3—per page	\$6.45

6. Right to Information / Information Privacy Charges^{5,6}

		GST Inc.
Right to Information	Application Charge—application for access to non-personal information or a combination of non-personal and personal information	\$55.75
	Processing Charge—Time spent in searching or retrieving a document, or making or doing things related to making a decision on an application for access if time taken exceeds 5 hours (per 15mins or part thereof)	\$8.65
	Access Charge—the actual cost incurred by POTL in order to give access to the document (includes the costs associated with searching, retrieval, relocation, creating a transcript, X-ray, photocopying, etc)	Actual Cost incurred by POTL AND/OR \$0.25/page for black and white photocopying of documents
Information Privacy	IP—application for access to personal information only	Nil
	Processing Charge	Nil
	Access Charge—the actual cost incurred by POTL in order to give access to the document (includes the costs associated with searching, retrieval, relocation, creating a transcript, X-ray, photocopying, etc)	Actual Cost incurred by POTL AND/OR \$0.25/page for black and white photocopying of documents

7. Miscellaneous Charges

		GST Inc.
Stevedoring licence Fee ⁷	Stevedoring Licence Fee / Year	\$1,000.00 (GST free)
Access Control, ID Cards, Holders ⁷	Access Control Card	\$43.35
	Temporary Access Control Card Replacement	\$78.35
	Double Sided Black Case	\$4.85
	T-Shaped Black Case	\$13.94
	Port of Townsville Lanyard	\$7.35
	Hi-Vis Reflective Armband Holder	\$11.60
Maritime Security Identification Card (MSIC) ⁸	New/Renewal 2 year application	\$243.75
	New/Renewal 4 year application	\$487.00
	ASIC Based MSIC	\$173.00
	Provisional MSIC	\$173.00
	Replacement MSIC	\$124.40
	Redo of Police Checks	\$53.85

8. Venue Hire

		GST Inc.
Quayside Terminal ⁹	Hourly Rate (Garden Ceremony)	\$133.00
	Breezeway	\$1,355.00
	Full Terminal	\$3,277.00
	2-Day Full Terminal Hire	\$4,789.00
	Bump in/out	\$591.00

9. General Information

GST Inc. refers to Goods and Services Tax included in the price,
GST Exc. Refers to Goods and Services Tax excluded in the price.

- ¹ Fees dependent upon the nature, scale and complexity of the application type.
All Development applications are required to be accompanied by the relevant fee. An application is not considered to be a properly made application until the relevant fee has been paid. Applicants are encouraged to discuss the calculation of the relevant fee with the Planning Officer prior to lodgement of the development application. The same base fee applies whether the application is for preliminary approval or development permit.
- ² Once a development application has been made to the Port of Townsville, an applicant can request a partial assessment fee refund. To qualify for a partial assessment fee refund, an applicant must provide written notice to Port of Townsville Limited of their withdrawal of their application pursuant to section 3.2.11 of the *Integrated Planning Act 1997 (QLD)*. Refunds are made as a percentage of the original assessment fee paid by the applicant at the time of lodgement.
- ³ Examples of technical report may include but not limited to:

<ul style="list-style-type: none"> • Acid Sulphate Soils • Acoustic Noise Analysis and Report • Air Quality Analysis • Cultural Heritage Management Plan • Economic Impact Study • Electric and Magnetic fields Analysis • Environmental Management 	<ul style="list-style-type: none"> • Flood Study • Hazard and Risk Impact Assessment Study • Landscape Plan • Lighting Assessment Report • Stormwater Quality Management • Traffic Study
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- ⁴ The Provision of Raw Data to third parties is subject to the Port's Data Policy in place from time to time. Raw Data provided to third parties in accordance with this policy is to be charged as per below:
 - a) Standard Reports — the provision of raw data related to the following categories will be in a standard pre-prepared report format (see table in section 3. Spatial Data for charges). Any requests for specific data formats, extracts or topics will be charged out as a special/ad hoc data request.
 - b) Special/Ad Hoc Data Requests — For information/data other than provided under part 1 (above), a base cost of \$256.00 (GST incl.) will apply, and in addition, charges will also apply for administration/investigation costs incurred by the Port Environment and GIS staff. Please see section 4 of this manual for applicable staff hourly charge rates.
- ⁵ Regulatory charge — *Right to Information Act 2009 (QLD)*, *Information Privacy Act 2009 (QLD)*.
- ⁶ Note: Access charges for RTI and IP application are not to include the following:
 - If the documents are provided on a CD—the cost of the CD; and if the documents are sent via email—the cost of sending the email.
 - The Right to Information Privacy Charges are GST free.
- ⁷ Please contact the Port's Legal Officer for further details.
- ⁸ These are Regulatory Charges.
- ⁹ As Quayside Terminal is an operating cruise ship terminal, event bookings can not be confirmed more than 12 months in advance.
Hirers must have Public Liability Insurance cover of at least \$20 million
Hirers are required to prepare and COVID-Safe Plan for their event. A template can be provided.
Please contact info@quaysideterminal.com.au for further details.

Port Notices

Port of Townsville Limited is responsible for effectively and efficiently managing and operating port facilities and services at the Port of Townsville and the Port of Lucinda as well as ensuring appropriate levels of safety, security and availability. Port Notices regulate all activities in areas under the control of Port of Townsville Limited. Port Notices apply to all port users including their employees, passengers, visitors, clients, employees of client organisations, contractors, as well as visitors and the general public entering port controlled/administered land and facilities. To download the full version of the port notices please visit <https://www.townsville-port.com.au/operations-trade/operations/port-notices/>