



TOWNSVILLE GRAMMAR SCHOOL

## INSTRUMENTAL AND VOCAL TUITION

### ALL CAMPUSES | 2026

Dear Parents,

In 2026, the Instrumental Music Program will continue to offer a wide variety of instrumental and vocal tuition opportunities for students across all three campuses. This program is overseen and managed at the North Ward campus by the Director of Performing Arts, Mrs. Sarah Crawford, and overseen at the Annandale and North Shore Campuses by the Junior School Music Co-ordinator, Mrs. Charlene Moskovitch.

The following tables outline the current instrumental and vocal tutors currently at each campus.

#### North Ward Campus

| Instrument                                              | Teachers/ Tutors                                          | Lesson Type              |
|---------------------------------------------------------|-----------------------------------------------------------|--------------------------|
| Voice                                                   | Madeleine Arboit, Bianca Parison                          | Individual only          |
| Guitar                                                  | Simon Self                                                | Individual or group of 2 |
| Flute                                                   | Megan Donnelly                                            | Individual only          |
| Recorder                                                | Anne Milanovic                                            | Individual or group of 2 |
| Brass (Trumpet, French Horn, Trombone, Euphonium, Tuba) | Mark Smith                                                | Individual or group of 2 |
| Woodwind (Clarinet & Saxophone)                         | Alex Alford, Mark Smith                                   | Individual or group of 2 |
| Piano                                                   | Jeanine Tegg, Anne Milanovic, Bianca Parison, Anna Squire | Individual only          |
| Percussion, Drumkit                                     | Ian Brunskill                                             | Individual or group of 2 |
| Strings (Violin, Viola, Cello)                          | Bianca Parison                                            | Individual or group of 2 |
| Theory/Musicianship & Composition                       | Jeanine Tegg, Mark Smith                                  | Individual or group of 2 |

#### Junior School Campuses

| Instruments                     | Teachers/ Tutors Annandale                                                                                         | Teachers/ Tutors North Shore                                              | Lesson Type                                                         | Year Levels         |
|---------------------------------|--------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|---------------------------------------------------------------------|---------------------|
| Voice                           | Katie Rogan                                                                                                        | Katie Rogan                                                               | Individual/ group of 2                                              | P, 1, 2, 3, 4, 5, 6 |
| Strings (Violin, Viola, Cello,) | Lucy Doherty                                                                                                       | Lucy Doherty                                                              | Individual/ group of 2                                              | P, 1, 2, 3, 4, 5, 6 |
| Guitar                          | Simon Self                                                                                                         | Simon Self                                                                | Individual/ group of 2                                              | 1, 2, 3, 4, 5, 6    |
| Flute                           | Megan Donnelly, Shinako McDonald                                                                                   | Megan Donnelly, Shinako McDonald                                          | Individual only                                                     | 3, 4, 5, 6          |
| Recorder                        | Megan Donnelly, Anne Milanovic                                                                                     | Megan Donnelly, Anne Milanovic                                            | Individual or group of 2                                            | P, 1, 2, 3, 4, 5, 6 |
| Woodwind (Clarinet, Saxophone)  | Alex Alford                                                                                                        | Alex Alford                                                               | Individual or group of 2                                            | 4, 5, 6             |
| Brass                           | Alex Alford                                                                                                        | Alex Alford                                                               | Individual or group of 2                                            | 4, 5, 6             |
| Piano                           | Anne Milanovic, Maxine Newman, Shinako McDonald, Anna Squire, Alex Alford<br>Michelle Rush (Year 2 and above only) | Anne Milanovic, Maxine Newman, Shinako McDonald, Anna Squire, Alex Alford | Individual – all<br>Group of 2 – Maxine Newman and Anna Squire only | P, 1, 2, 3, 4, 5, 6 |
| Percussion                      | Ian Brunskill                                                                                                      | Ian Brunskill                                                             | Individual or group of 2                                            | 3, 4, 5, 6          |

#### NORTH WARD

45 Paxton Street, North Ward, QLD 4810 | 07 4722 4900

#### ANNANDALE

1 Brazier Drive, Annandale, QLD 4814 | 07 4412 4800

#### NORTH SHORE

North Shore Boulevard, Burdell, QLD 4818 | 07 4412 6600

## INSTRUMENTAL AND VOCAL TUITION POLICIES AND PROCEDURES

**Fees:** Fees are set annually based on the minimum recommended fee set by the Queensland Music Teachers Association (QMTA). Individual lessons will be at the rate of **\$49** per half hour lesson and group lessons (if available) will be at the rate of **\$24.50** per half hour lesson, with a maximum of two students in the group. Fees are calculated at 16 lessons per semester.

**Billing and Withdrawal Policy:** Enrolment is for a whole semester (two terms) comprising of sixteen lessons and will be charged to school accounts early in Terms 1 and 3. The exception to this will be for Year 12 students who will end their music tuition enrolment in Week 3 Term 4 in Semester 2, with a total of twelve lessons (not sixteen) occurring in Semester 2. To cater for beginning students in the Junior School, there will be no penalty for withdrawing Junior School students within the first four weeks of a Semester when starting a new instrument. The Junior School Music Co-ordinator must be advised in writing of withdrawal. There will be no refunds if a beginning Junior School student withdraws from lessons following this four-week period. For North Ward students, there will be no refund of fees for early withdrawal within a Semester.

**Rollover to Semester 2:** Students who enrol for Semester 1 will automatically be re-enrolled for Semester 2. If a student does not wish to re-enrol for Semester 2, parents should forward written (email) notice directly to the [Director of Performing Arts \(North Ward\)](#) or [Junior School Music Co-ordinator \(Annandale and North Shore\)](#) at least two weeks prior to the end of Semester 1. If this withdrawal date is missed, and a student decides to withdraw before the end of Week 1 of Term 3, parents will be charged for 4 lessons in Term 3. If a student withdraws after the end of Week 1 of Term 3, there will be no refund of fees for Semester 2.

**Lesson Timetable:** Timetables will be emailed and displayed on the Music noticeboards at the relevant campuses. Lessons will rotate on a weekly basis so that no student regularly misses the same school lesson. Junior School students will be collected from class by their tutor at their lesson time. North Ward students are required to excuse themselves from class, sign out at the main office, and arrive promptly at the Music Centre by the scheduled lesson time. Students should not be arriving more than a few minutes before their scheduled lesson time and should enter the Music Centre through the back door so they do not disrupt lessons that may be occurring in the main room.

**Contact Details:** Contact details of the relevant music tutor are provided on the timetable each student receives.

**Notification of Absence from Lessons:** Where students have advance knowledge of activities such as excursions, in-class assessments, exams and family events occurring in scheduled lesson times, the lessons can be rescheduled providing that notice is given to the instrumental/vocal tutor at least 1 week in advance. If a student is absent from school or will miss their lesson for a reason such as illness, family emergency or suspension, the tutor must be contacted personally prior to the commencement of the school day and where possible a make-up lesson will be offered. If the lesson is scheduled for earlier than 8:30am then the tutor must be notified the previous evening. If the tutor is not contacted with sufficient notice, the lesson will be forfeited. Leaving a message or contacting anyone other than the tutor is not considered valid notification. Lessons missed through forgetfulness will be forfeited. Lessons missed through the absence of the teacher will be made up or credited. If a makeup lesson is scheduled and not attended, or declined, the lesson will be forfeited.

**Ensembles:** As students become ready, they are expected to join Ensembles in the School. Where applicable, advanced Junior School students may be invited to join a Senior School Ensemble such as Symphony Orchestra, Big Band or Wind Orchestra.

**Priority of Scheduled Lessons:** Scheduled instrumental lessons take precedence over all other incidental meetings. Students are responsible for negotiating alternate times for meetings, detentions etc. with their classroom teacher.

**Private Music Lesson during Class/Form Period:** Before and after their music lesson, students must report to the main Administration Receptionist who will record the student's attendance.

**Punctuality:** Punctuality is important to the successful operation of the Instrumental Music program. Students who are habitually late or frequently miss lessons may be removed from the program.

**Exam Policy:** Students with scheduled assessments that occur during timetabled instrumental lessons must contact their tutor as early as possible to arrange for the instrumental lesson to be rescheduled.

**Practice:** To participate effectively in the Instrumental Music program, all students are encouraged to engage in regular, daily practice on their instruments. Parents may need to establish and supervise regular practice routine. Each teacher will specify the minimum requirements deemed necessary for their own students.

**Instrumental Exams:** For students who wish to progress, it is recommended that they consider taking public examinations where appropriate.

**Soirees and Recitals:** Students learning an instrument or receiving singing lessons are encouraged to perform at the Soirees and Recitals held at the Junior School and in the North Ward Music Centre each term.

**Busking in the Community:** Students who perform music by busking in the community are not permitted to wear any TGS uniform, or identify themselves as TGS students, without the permission of the Director of Performing Arts. For further information, please contact the Director of Performing Arts.

All 2025 students should complete an enrolment form for each instrument currently studied to indicate if they are continuing/changing/cancelling their enrolment for 2026.

All new students or current students who wish to enrol in a new instrument, should complete the form below specific to their campus in 2026. Please complete a separate form for each instrument if enrolling in multiple lessons.

Enrolment forms can be found on the School Website: <https://www.tgs.qld.edu.au/school/co-curricular/music-ensembles/tuition-enrolment/>

By submitting an electronic enrolment form you agree that your child will regularly attend lessons as scheduled and rehearsals for performance groups where appropriate and recommended by the instrumental tutor. You agree that your child will comply with the conditions regarding Instrumental and Vocal Tuition as outlined above and contained in the 2026 School Handbook. You understand there will be no refund if your child withdraws prior to the end of a Semester.

For more details on conditions regarding the Instrumental Music Program, please refer to the 2026 School Handbook.



Mrs Sarah Crawford  
Director of Performing Arts  
[sarah.crawford@tgs.qld.edu.au](mailto:sarah.crawford@tgs.qld.edu.au)  
Ph. 4722 4938