



TOWNSVILLE GRAMMAR SCHOOL

STARTING SCHOOL ARRANGEMENTS

ANNANDALE CAMPUS

A warm welcome to our new and returning families of Townsville Grammar School's **Annandale Campus**. The following information relates to the start of the School year at the Annandale Campus.

All School Commencement Information is available on our website:

www.tgs.qld.edu.au/2023

KEY DATES:

Monday, 16 January

Townsville Grammar Annandale Campus School Office re-opens 9:00am

Tuesday, 17 January

Class lists (2023) will be available on notice boards and via the Parent Portal.

Monday, 23 January

Orientation for new students **Years 1 - 6** (1:30 – 3:00pm)

Orientation for new **Prep** students.

- A Prep play time and meet and greet will be held in two sessions between 11:30am to 12:30pm (Group A) and 12:30 – 1:30pm (Group B). You will be notified by email of which group to attend.

Tuesday, 24 January – *School commences*

Prep – Year 2 (8:45am) Year 3 – 6
(8:30am)

Thursday, 26 January

Australia Day Public Holiday

Monday, 30 January

EEC (Pre-Prep) 2023 commences

NORTH WARD


45 Paxton Street, North Ward, QLD 4810 | 07 4722 4900

ANNANDALE

1 Brazier Drive, Annandale, QLD 4814 | 07 4412 4800

NORTH SHORE

North Shore Boulevard, Burdell, QLD 4818 | 07 4412 6600

 TGS.QLD.EDU.AU / TGS@TGS.QLD.EDU.AU

ORIENTATION SESSION

For students who were unable to attend the orientation morning in November, a time has been set aside for new children to visit the School on Monday, 23 January 2023, between 1:30 and 3:00pm. This is a brief, informal familiarisation time and students are not required to wear a uniform.

BOOK PACK

As part of the General Purpose Levy (GPL), all students will be given a book pack on the first day of school. This will contain all the exercise books, text books and basic stationery that your child will need throughout the year. Your child's teacher will go through these supplies during the first week and will send items home for labelling and covering during the course of the week. Each child is required to supply their own pencil case.

FIRST DAY ARRANGEMENTS – TUESDAY, 24 JANUARY 2023

- Year 1 to Year 6 students who are aware of their class may report directly to the classroom from approximately 8:15am.
- New students seeking direction to their classroom are asked to report to the School Office at approximately 8:20am so that they can be shown to the classroom and introduced to their teacher.
- Prep students report directly to their classrooms at 8:30am.

Once you have accompanied your child/children to their classrooms you are invited to the Tait Library Resource Centre for morning tea. A firm but friendly goodbye to your child demonstrates your trust in the teacher and helps your child settle within the classroom quickly. Please explain pick up arrangements with your child or if they are attending After School Care. A "buddy" will assist new students with routines and to meet classmates.

CANTEEN/TUCKSHOP

The School Canteen will not be operating on the first day of School and students need to bring a packed lunch. An updated School Tuckshop list is available on our website and orders for 2023 are all made online via Flexischools www.flexischools.com.au

UNIFORMS – THE SCHOOL LOCKER

All students are asked to arrive in the correct uniform on the first day of School.

Details of Physical Education/Sport requirements will be communicated in a schedule to be finalised once timetables are complete. All Townsville Grammar School uniforms, as well as a range of other School supplies and equipment, will be available from **The School Locker – Domain Central**. A list of opening times is available at www.tgs.qld.edu.au/2023 under UNIFORMS.

As per the School Handbook, the following is of particular note:

- **Hair** – For comfort, safety and appearance, it is expected that children's hair be kept tidy. Conventional haircuts, natural hair colours and styles only are acceptable. The general rule for boys is not below collar or in eyes – minimum number 3 (no undercuts). Haircuts should not bring undue attention to the child. Long hair on girls is to be tied back by scrunchies or ribbon in black, navy blue or yellow.
- **Jewellery** – The wearing of ornamental jewellery is not allowed. The practice of wearing jewellery creates hazards in such areas as Physical Education, Science and Drama. Minimal jewellery – wristwatch, 1 pair of sleepers or studs for pierced ears – is permitted. Earrings may only be worn by girls through the lobe of the ear. Nail polish is not acceptable. Jewellery of sentimental value or religious significance is not to be worn, as exceptions cannot be allowed.

SHOES

- **Pre-Prep and Prep**

- Sports shoes (velcro or lace up) with visible short white socks, must be worn on PE days. Black sandals (Velcro or buckle – no surf style sandals) may be worn.

- **Years 1 – 6**

- **Black leather lace up shoes** are to be worn with the (formal) uniform from Years 4 – 6. Children in Years 1 – 3 may wear black leather lace up shoes or black leather sandals. The uniform code stipulates that the black lace up shoes:
 - Are able to be polished
 - Be hard-soled
 - Are lace-up (not buckle or Mary-Jane style) – Velcro for Year 1 permitted
 - No suede or nubuck finishes
 - Shoes with higher heels are not permissible

- Please ensure you carefully check that the footwear being purchased meets the requirements, as the issue of replacement of incorrect shoes can be embarrassing and expensive.
- Students are expected to maintain a polish on their black shoes, and the responsibility for this care should fall to them. For lunchtime play, students wishing to change into sports shoes may do so for comfort. However, school shoes are to be worn on their return to class.
- Sports shoes and the sports bucket hat may only be worn with the sports uniform. The grey TGS slouch hat is to be worn with the day uniform.

MEDICATION

If medication for your child is required on the first day (short term or ongoing), please ensure it is delivered to the Office for processing as a permission form needs to be completed.

WORK SAMPLES / REPORTS (NEW STUDENTS)

If you have documents from a previous school, which we have not yet sighted, these may be provided at your earliest convenience, either to the classroom teacher or through the Office.

MUSIC ENROLMENTS

Music enrolment forms are available from the Office for students taking Instrumental Music instruction in 2023. These can be collected after Monday, 16 January 2023 for your earliest submission, as lessons commence from Week 2. The forms are also available for download on the School's website www.tgs.qld.edu.au/2023

BUS

The inter-connecting bus which travels between North Ward and Annandale is available from the first day of School.

It departs from the School Gate in Burke Street (North Ward Campus) at 8:00am for Years 3

– 6 students, and 8:15am for Prep – Year 2. ***Parents are asked to remain there until departure to provide supervision.***

In the afternoon, return time for the bus is 3:30pm.

A later bus leaves the Junior School at 4:30pm for students in After School Care or school co- curricular activities, arriving at the North Ward Campus at 4:50pm (approximately). It is essential that students arriving at North Ward be supervised by a responsible adult, as limited teacher supervision is available.

Townsville Grammar School also provides a bus service to and from North Shore and Bushland Beach areas, via North Ward. This service is for Prep – Year 6 students only.

Students travelling on this bus must be enrolled and currently attending Townsville Grammar's Annandale campus. This is a free service. Please refer to the School Website for details of bus stops www.tgs.qld.edu.au/bus or there is a link via www.tgs.qld.edu.au/2023

OUTSIDE SCHOOL HOURS CARE (OSHC)

Before School Care is offered from 7:00 until 8:30am.

After School Care from 3:00 – 6:00pm

Vacation Care is available from 7:00am until 6:00pm.

Bookings for Outside School Hours Care should be made well ahead of time by phoning the OSHC co-ordinator on 4412 4857. Please note that bookings of places for Christmas Holidays are essential due to our licensing regulations.

Vacation Care timetables and booking forms are available throughout the year online at www.tgs.qld.edu.au/oshc

PARKING

Parking is always at a premium during the first days of the School year and we ask that parents observe the set-down areas and use them accordingly.

The gate on Macarthur Drive is not to be used by parents or children, unless permission has been granted by the School. The speed limit in the car park is 10km/hr. Please obey traffic flow signs particularly regarding entry and exit gates. Under no circumstances are cars to block traffic on Brazier Drive.

CLASS LISTS

Please note that the lists of classes for 2023 will be displayed from Tuesday, 17 January. We are unable to read class lists over the phone. As enrolments and transfers occur up until the starting date for the School year, the formation of classes is subject to change. All allocations to classes are made with a range of significant factors in mind, and are therefore carefully considered. We cannot guarantee that requests for particular classes will be met and seek your understanding of our decisions regarding placements.

LEAVE ARRANGEMENTS

As per the School Handbook, all requests for leave, e.g. early departure at the end of term, long weekends, family holidays, sporting trips etc. must be directed in writing to the Head of Junior School in advance of the leave: martin.tait@tgs.qld.edu.au

EARLY EDUCATION CENTRE

Any further enquiries regarding the EEC Centre at either Annandale or North Shore can be directed to Ms Cyndi Friend, Centre Director on 4412 4858.

Thank you for your cooperation with these arrangements to ensure the start of our 2023 School year is as smooth as possible. Please do not hesitate to contact our Campus Reception on 4412 4800 if you have any questions. We look forward to an enjoyable year ahead