



# ST MARY'S Catholic College

## St Mary's Catholic College Family Connect Sponsorship - Application for Funding

### **Intent**

Family Connect understands and supports the College's commitment to holistic education. There is shared belief that education occurs beyond the classroom and that students benefit from events, activities and experiences that allow them to grow academically, socially, emotionally, spiritually, and physically.

When school budgetary funding does not fully cover the cost of an activity or event and when families have to contribute to the cost of the activity or experience, and when the event, or activity is endorsed by the St Mary's Principal as one which promotes the college's commitment to holistic education and promotes St Mary's favourably in the broader community, Family Connect will consider the Sponsorship request. Family Connect sponsorship will help promote St Mary's in the wider community in either sporting, artistic, spiritual or cultural endeavours.

Discretionary Family Connect Sponsorship is also available to current St Mary's students for assistance with specialised equipment or learning tools, visits by guest speakers, coaches, or mentors to a particular group and for other opportunities not covered by the school's budget. Applications for discretionary funding as described here should be put in writing to the College Principal who will then decide whether to present the request to a Family Connect meeting for a decision, by a majority vote of the attendees.

### **Guidelines**

To be eligible for Sponsorship, the following criteria must be met:

- The application has the endorsement of the Principal and the Principal agrees that school budgetary funding does not fully cover the event or activity or experience.
- Students benefiting from this assistance must be currently enrolled at St Mary's Catholic College for the calendar year.
- The Principal has estimated numbers of students and staff involved. There must be a lead staff member from St Marys for any events.
- An individual, or representative from the team or group has completed the Application for Funding request form (see below), along with the cover letter, and submitted it to the Principal.

All Family Connect sponsorship application request forms (including requests for Discretionary Family Connect Sponsorship) should be submitted to the Principal at least one week prior to a Family Connect meeting. If endorsed by the Principal please send a staff or student to speak to your cover letter, addressing the points below, at the next Family Connect meeting. Meetings are held every second month. See the Family Connect page on the St Marys website for details of the next meeting date.

### **In a one-page cover letter to your one-page application form, please address the following:**

- Reasons why you need financial assistance.
- How will Family Connect Sponsorship funds be distributed to reduce the cost of participation and/or how the sponsorship will elevate the college's reputation in the community.

## ***Standard Sponsorship Contribution Table***

Individual Representative (travel sponsorship)	Up to \$200 per student	Sliding scale dependent on costs to the individual. (see table below)
Team/Group Representative's (travel sponsorship)	Up to \$200 per student	Sliding Scale dependent on costs to the individuals in the group/ team. NB. Max \$5000 per team sponsorship can be divided by number in the team. (see table below)
Events, activities or experiences that will benefit St Mary's students: current and future.	Up to \$2500	Guidance note: Green Leaf Café catering costs \$10 per person for finger food.

For any requests to be approved, at least three Executive Members of the Family Connect Committee must be present at that meeting.

Family Connect Members present at the General Meeting will decide by majority vote with a motion moved by a member and seconded by another member and recorded in the minutes.

### **Guiding Principles to help Family Connect Decide Sponsorship levels**

Individual sponsorship will be 20% of the total out of pocket cost to participate.

#### **Travel sponsorship (Individual or groups)**

<b>Per Student cost to attend (before sponsorship)</b>	<b>Family Connect Sponsorship (Per Student contribution x 20%)</b>
If \$100	Then \$20 per student, max \$5000 per group
If \$500	Then \$100 per student, max \$5000 per group
If \$1000 +	Then \$200 per student max, max \$5000 per group

### **Discretionary funding for Events/ Activities/ Experiences for St Mary's Students & Families**

Applicants for sponsorship of events, activities or experiences will receive up to \$2500 per event/ activity/ experience in a calendar year and the guiding principle is that the more students who benefit from the event/ activity by means of active or passive (spectator/ audience) participation, the greater the contribution can be. Greater participation equals greater sponsorship.

Based upon the number of spectators/ audiences (estimate) for events, activities and experiences that allow students to grow academically, socially, emotionally, spiritually, and/or physically.

<b>Spectators/ audiences (estimate)</b>	<b>Sponsorship amounts</b>
30 to 100	Up to \$1000
Up to 500	Up to \$2000
500 +	Up to \$2500

Case study example: Cost to attend choir/band camp = \$175 per student. Less \$35 per student sponsorship = \$140 per student + the benefit to St Mary's is the multiple events they perform at with well over 500 spectators per year so \$2500 can contribute towards choir/ band specific uniforms etc.

# *FAMILY CONNECT*

## **Sponsorship - Application for Funding**

**Please consult the Standard Contribution Table when completing this form.**

**Submit a cover letter as mentioned in the guidelines along with this form to the College Principal.**

Applicant Details	
Team, group, or individual name representing St Marys	
Location of Trip/ Name of Event	
Date of Trip/ Event(s)	
How much funding are you seeking?	

How much is it costing to do this?	
Total cost of event/ activity (before sponsorship)	
Estimated number of students attending	
Estimated number of teachers attending	
Student cost to attend (before sponsorship)	

Holistic Benefit to St Mary's	
Estimated number of spectators/ audiences.	
Benefit to students	
Benefit to St Mary's reputation	

Application Submitted by: \_\_\_\_\_

Authorised by Principal: \_\_\_\_\_

Authorised by Family Connect Exec(s): \_\_\_\_\_

Approved for \$ \_\_\_\_\_ at Family Connect Meeting held on: \_\_\_\_\_