

St Joseph's Catholic School

Enrolment Guidelines & Criteria



Last edit:	1st September 2022	Date Accepted:	Tuesday 8th September 2022
Approved By	School Board	Date for Review:	Term 3 2025.

Statement of Procedure: This enrolment guideline and criteria is for St Joseph's Catholic School, Cloncurry in conjunction with the Enrolment Policy that has been ratified by the Townsville Diocesan Education Council.

Introduction: In keeping with our rich history of Catholic Education in Cloncurry and deep connection to the Catholic faith, all parents and carers are welcome to apply for enrolment at St Joseph's Catholic School, provided that there are sufficient vacancies and parents/carers support the philosophy and charism of the School. This is centered on Jesus Christ and exists in an environment of Gospel values and the Catholic ethos inspired by the spirit of Mary of the Cross MacKillop.

In systemic Catholic schools of the Townsville Diocese, no one is denied a Catholic education on financial grounds. Families are encouraged to seek enrolment at a Catholic school from the start of their children's schooling.

Objective: The objective of this guideline and criteria is to provide parents/carers, students and staff clear information about St Joseph's Catholic School's process in relation to the enrolment of students.

Procedure: For enrolment to occur, an interview must take place between the Principal and/or Principal's Delegate, the prospective student and their parent/carer. An 'Application for Enrolment' form must be fully completed by a prospective student's parent/carer prior to the enrolment interview. There will be an acceptance letter and/or further communication to follow the interview. St Joseph's Catholic School have developed the following criteria to assist the Principal to prioritise enrolment applications.



ST JOSEPH'S
CATHOLIC SCHOOL

Enrolment Criteria:

Prep - Year 9 (in order of priority):

1. Catholic siblings of students presently enrolled at St Joseph's, Cloncurry or have since graduated.
2. Non-Catholic siblings of students currently enrolled at St Joseph's, Cloncurry or have since graduated.
3. Catholics, siblings first, who are transferring from another Catholic schools from outside the local area of Cloncurry.
4. Students beginning their schooling who are Catholics. The principal can discern who are the next priority based on church affiliation and connectedness.
5. Students beginning their schooling who are not Catholics. Students who have a Certificate of Baptism into another Christian community should be accorded priority, where demand exceeds availability at this criteria level. This criteria covers all non-Catholic NEW enrolments.
6. All other applicants.

****Prep applications for enrolment for the following year must be submitted by the beginning of August to ensure children qualify for an enrolment interview. Enrolment Interviews will follow later in the term with offers of enrolment sent over the September / October holiday period.**

Students currently enrolled in the Year 6 cohort have automatic entry to secondary schooling at St Joseph's Catholic School, Cloncurry.

All necessary documentation and information must be submitted to St Joseph's to be applicable for an enrolment interview. Acceptance of any application for enrolment by the Principal and/or Principal's Delegate is always subject to a satisfactory interview. Ultimately the enrolment of a child at St Joseph's Catholic School is at the Principal's final discretion.

Enrolment Pack

Families are to collect an enrolment pack from the front office. This will consist of the following:

- Application for Student Enrolment;
- Enrolment Guideline and Criteria;
- Enrolment Notes Booklet;
- Current Fees and Charges;
- Direct Debit Request;
- School Prospectus;
- Uniform Shop Price List and Order Form.