

SPORTING FACILITIES HIRE POLICY



INTRODUCTION

Southern Cross Catholic College has a number of sporting facilities that have been built for use by the pupils of the school. These facilities are used after school hours by the OSHC students and may be available for hire by appropriate sporting and recreational clubs after 5pm on regular school days, pupil free days and when vacation care is offered. This policy is designed to provide guidance on what is considered to be an appropriate use of these facilities on the school grounds, who are appropriate to use the facilities and under what terms and conditions the facilities can be used..

RATIONALE

Southern Cross Catholic College has decided to allow appropriate sporting and recreational clubs to hire the sporting facilities at the school. However the school will clearly and regularly advise sporting and recreational clubs of their expectations with regard to the use of these sporting facilities.

PRINCIPLES, VALUES, UNDERSTANDINGS

Southern Cross Catholic College strives to provide a school environment with first class sporting facilities that are available to the students to complement the classroom learning environment. Continuing this high standard of school sporting facilities should be the guide as to the allowable level of use by sporting and recreational clubs.

POLICY STATEMENT

Southern Cross Catholic College understands that sporting and recreational clubs may want to use the sporting facilities at the school. However, it is the policy of the school that these facilities can only be used under the listed Terms and Conditions. This policy extends to all sporting and recreational clubs that want to use the school facilities after 5pm on a regular school day, pupil free days and when vacation care is offered.

IMPLEMENTATION ISSUES

Southern Cross Catholic College is implementing this policy to focus on what is an appropriate use of school facilities by sporting and recreational clubs and what are the terms and conditions for this use.

To be considered for use of the school sporting facilities, the organisation must initially provide the following to the School Principal:

- Name, purpose, representative and contact details, including mobile phone number for the organisation.
- Proposed use for the school sporting facilities, including times and dates.
- Copy of Insurance and public liability details for the organisation.

In recognition that the school may want to hire the school grounds to sporting clubs and organisations, the Principal will:

1. *Be satisfied that the Hirer does not pose an unacceptable risk of property damage or personal injury.*
2. *Retain a copy of the Certificate of Currency, ensuring it covers the entire period of hire.*
3. *Provide a signed copy of the Terms and Conditions and the Contract for Hire to the Hirer.*
4. *Where the school is providing equipment and requires the Hirer to "fix it to the ground in accordance with government regulations and manufacturer's specifications", the school must provide instruction sheets or training to the Hirer (eg moveable soccer goals).*
5. *Determine a cost for use of facilities and/or power, if applicable (Write NIL if no charge).*
6. *Provide a key to the grounds where required. Key bond may be charged (Write NIL if no charge).*
7. *Maintain records of the Hirer of school facilities so the principal can confirm a defendant if an action did in fact hire the facility. Liability claims can be made many years after an incident occurs so it is vital detailed records are kept.*

The terms and conditions for the hire of sporting facilities are as per Appendix 1 "TCEO Catholic Schools Sporting Ground Hire – Terms and Conditions of Use". The contract for hire of the school sporting facilities is included in Appendix 2 "SCCS Sporting Ground Hire Contract".

The right is reserved to refuse to let the facilities at the discretion of the School Principal.

Southern Cross Catholic College will be taking action against any sporting or recreational club that hires the sporting facility and does not comply with the "TCEO Catholic Schools Sporting Ground Hire – Terms and Conditions of Use" listed in Appendix 1. This action may include refusing to allow future use of the facilities.