



April 27th, 2018

To: Parents and Students,  
Re: Student Driver/Passenger Permission Application (Car)

Southern Cross Catholic College acknowledges the significant milestone in students obtaining a Driver's Licence in their transition to independence and adulthood. We understand the convenience that this can create for some families, but are mindful of the potential dangers that confront inexperienced drivers and passengers in the local school transport environment.

Now that students at Southern Cross are of age, procedures highlighting and supporting responsible driving practices and related school expectations and considerations have been established to regulate a system that will enable the College to prioritise student and community safety. This letter outlines our expectations and considerations of students driving to/from school and seeks written permission from parents/carers for their child to drive to school / be a passenger with a student driver.

In seeking permission to drive to school / be a passenger of a student driving to school, we ask that parents and students engage in this process by reading and discussing the following lists of 'Considerations' and 'Expectations' around being a responsible driver / passenger before returning the application form to the College (marked Attn: Mr Cordery).

#### **CONSIDERATIONS (Parents)**

- Discuss with your son/daughter the privilege of driving to and from school and the high level of personal responsibility that goes with the privilege.
- Encourage your son/daughter to gain as much driving experience as possible before making the decision to drive to school under a Provisional Licence. Information provided in your child's Driving Logbook highlights the fact that the highest rate of accidents amongst drivers is in the first few weeks of them gaining a Provisional Licence.
- Ensure (if you are parents of a passenger with a student driver) that you and your son/daughter know and are satisfied that the driver drives safely and legally and is a considerate driver, and that the vehicle is roadworthy.
- Discuss with your son/daughter the procedures to follow should there be a road crash or collision.
- Understand and accept that College insurance does not cover any damage or theft involving vehicles or contents on site or in the public parking space.

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## EXPECTATIONS (Students)

It is an expectation that SCCC student drivers:

- drive in a safe and responsible manner that adheres to all road rules as per Queensland Police Service Traffic Rules & Regulations
- travel directly to and from home whilst in school uniform (and driving)
- show consideration to others whilst driving (e.g. no loud music, yelling or honking)
- park their vehicle in the designated parking area situated in the grassed space between the AFL Grounds and Bindal Sports Grounds (public parking space that can be accessed via Mervyn Crossman Drive)
- refrain from accessing their cars during school hours (including break times)
- be solely responsible for the safe keeping of their car keys and therefore keep them in their locked locker whilst at school
- seek signed parental permission to transport siblings to and from school
- only have one (1) passenger that is not a sibling (and only once written permission has been received and approved by the college)
- display a College-issued Parking Permit on the dashboard of their car
- provide a photo of the car and a colour copy of their Driver's Licence with the Driver/Passenger Permission Application form
- not transport students to other schools or sporting events as part of this application
- advise the College in writing as soon as possible, any changes to supplied information
- inform their parents of any/all variations to school arrival/departure times that occur during block exams in Year 11 & 12

It is an expectation that passengers of student drivers:

- show behaviour conducive to safe driving. The passenger must not distract the driver from concentrating on driving (e.g. it is the responsibility of a passenger to also watch the road and any possible potential dangers, not use a phone)
- do not have permission to access the car or keep the keys during school hours
- who are travelling with more than one driver, will submit to the college, separate permission applications for each driver
- do not have permission to transport students to other schools or sporting events
- advise the College in writing as soon as possible, any changes to supplied information
- inform their parents of any/all variations to school arrival/departure times that occur during block exams in Year 11 & 12

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N.B: Should an emergency transport issue arise written permission from both the driver's parents and the passenger's parents must be emailed to the Deputy Principal that day or evening before.

**CONSEQUENCES** of failing to meet expectations:

The consequence for infringements to any of these expectations will result in the immediate forfeiture of the privilege of driving to school for a time determined by the College. Additional consequences that may ensue include:

- those as outlined in the College Student Behaviour Policy
- advice to parents of driver and passengers of specific concerns
- requirement to hand keys into office during the day
- notification to police of what was witnessed

Please don't hesitate to contact me or Deputy Principal, Martin Cordery if you seek clarification on Student Driver / Student Passenger Permission Form.

Yours sincerely,

A handwritten signature in black ink that reads "Louise Vella Cox". The signature is written in a cursive style.

Ms Louise Vella Cox  
Principal

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## Driver/Passenger Permission Application

STUDENT'S NAME: \_\_\_\_\_ Homeroom: \_\_\_\_\_

PERMISSION REQUESTED FOR: DRIVER / PASSENGER

Vehicle Make, Model and colour: \_\_\_\_\_

Registration number: \_\_\_\_\_

Registered Owner: \_\_\_\_\_

### Driver Permission

Student: As a student at Southern Cross Catholic College I have read and discussed the attached letter regarding the expectations for driving to school with my parents and hereby undertake to follow these expectations. I have supplied with this permission application photos/copies of:

- The car I will be driving to and from school
- Driver's licence

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Carer: As parent(s)/carer(s) of the above student driver, we have read and discussed the attached letter regarding driving expectations with him/her, and hereby give permission to drive to and from Southern Cross Catholic College.

Parent/Carer signature(s) \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name(s) : \_\_\_\_\_

### Permission for Driver to Carry Siblings and/or a Passenger

Name(s) and Class/Homeroom:

Siblings: \_\_\_\_\_

A Passenger: \_\_\_\_\_

The above driver also has my/our permission to carry these siblings and passenger, subject to the passengers parental/carers permission. The passenger will be collected and dropped off at their home.

Driver Parent/Carer signature(s) \_\_\_\_\_ Date: \_\_\_\_\_

Date Received \_\_\_\_\_ by \_\_\_\_\_

APPROVED BY \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_\_

College parking permit issued to Student YES/NO by \_\_\_\_\_ Date: \_\_\_\_\_

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## Passenger Permission Application

Car Passenger Permission

Passenger's Name: \_\_\_\_\_ Homeroom: \_\_\_\_\_

Student Passenger: As a student at Southern Cross Catholic College I have read and discussed the attached letter regarding the expectations for being a passenger and the drivers with my parents and hereby undertake to follow these expectations. I will endeavour to assist the driver to concentrate. I understand that the only person that I may travel with is \_\_\_\_\_ (driver's name) in the following vehicle \_\_\_\_\_ (registration, make, model and colour). I also acknowledge that the driver does has been granted permission from the College to drive from home to school and from school to home, via my place of residence.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Carer: As parent(s)/carer(s) of the above student passenger, we have read and discussed the attached letter regarding the expectations for being a passenger with him/her, and hereby give permission for them to travel to and from Southern Cross Catholic College with the driver \_\_\_\_\_ (please supply driver's name here).

Parent/Carer signature(s) \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name(s) : \_\_\_\_\_

Date Received \_\_\_\_\_ by \_\_\_\_\_

APPROVED BY \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

College parking permit issued to Student

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