

ANNUAL GENERAL MEETING

MINUTES

SOUTHERN CROSS CATHOLIC COLLEGE
PARENTS AND FRIENDS COMMITTEE

14/03/2022

Meeting opened at 7.03 pm

1. PRESENT

Tony Earwaker, Guiles Busato, Angela Donohue, Julie Carey, Tracey Hartman, Angela Donohue, Peta Salter, Sally Harman, Greg Cameron, Veronica Horn and Andrea Camilleri via Google Meetings

APOLOGIES

N/A

2. PRAYER

Greg led prayer

3. REPORTS

- President's Report – was tabled and is attached to the official record of the Minutes.
- Principal's Report - was tabled and is attached to the official record of the Minutes.
- Treasurer's Report - was tabled and is attached to the official record of the Minutes.

4. ELECTION OF OFFICE BEARERS

- President – Tony Earwaker (Nominated by Angela. Nomination supported by Julie. All present in favour)
- Vice-President – Julie Carey (Julie self-nominated. Nomination supported by Angela. All present in favour)
- Secretary – Angela Donohue / Veronica Horn (Angela and Veronica self-nominated. Supported by Tony. All present in favour.)
- Treasurer – Tracey Hartman (Tracey self-nominated. Nomination supported by Guiles. All present in favour.)
- Diocesan Delegate – Peta Salter (Peta self-nominated. Nomination supported by Tony. All present in favour)

5. Review of number of members to change constitution policies

- Tony motioned to amend section 7.2 of the Constitution from 35 members to vote to change anything to 10 people for a vote. Motion second by Julie. All present in favour.
- Julie motioned to replace section 8 of the constitution to the wording that Carmel Nash emailed to Julie. Motion second by Angela. All present in favour.

Annual General Meeting closed at 7:35pm

General Meeting:

Opened at 7:36pm

Previous minutes from November General Meeting:

Minutes carried as a true and accurate record of the meeting

Moved: Julie Seconded: Guiles

6. BUSINESS ARISING FROM THE PREVIOUS MEETING

Fundraising opportunities 2022
<ul style="list-style-type: none"> • Book Week – Contact Belinda McDonald, to see if she supports a hot chocolate and book reading evening during Book Week. • Mother’s Day – Thursday 5th • Father’s Day – Wednesday 31st • Calendar Drawing Fundraiser – more information from Bec Clair is required to move forward • Tea towels – were popular and useful. They were successful making \$4000 last time. • Family Photos for Christmas time – Greg suggested that we could use the Compass booking system the school uses for parent teacher interviews. Sally volunteered to look into this fundraiser before our next meeting. • Tony suggested that we put a form out to ask for work groups again. • Tony mentioned that the School Calendar needs to be improved as there are many events missing. Greg stated that Tamara in the office was working on the Calendar as the school calendar isn’t linking with the school website calendar.
Christmas Carols
<ul style="list-style-type: none"> • Unfortunately, the Carols didn’t go ahead as planned due to a large downpour the night before. The students instead sung on the last day of school and the P&F handed out the ordered sausages to all of the students. • Angela mentioned that the leadership team liked the carols in the hall on the last day – Greg said that he prefers the lawn • Suggestion to change the event to the Wednesday night - November 30th <ul style="list-style-type: none"> • This would prevent having the hall double booked

College Tents

Tents are here and have been used at the Secondary Swimming Carnival. The House Mascots look really good.

7. REPORTS

- President's Report – was tabled during the AGM and is attached to the official record of the Minutes.
- Principal's Report - was tabled and is attached to the official record of the Minutes.
- Treasurer's Report - was tabled and is attached to the official record of the Minutes.

8. INWARDS / OUTWARDS CORRESPONDENCE

Emails

- Cancellation of AGM and General Meeting
- Prep Open Day BBQ
- Year 10 Volunteers Prep Open Day
- Smart Gift Ideas information forwarded to Andrea
- Request for AGM Facebook post
- Forward CSPQ AGM
- Requested profit and loss statements
- Received profit and loss statements
- Pre-loved uniform shop – request for a phone

- Tony motioned for a new phone up to \$100. Sally seconded, all present in favour.

- Tracey motioned for two new clothes racks worth up to \$600. Julie seconded, all present in favour.

9. GENERAL BUSINESS

Mother's Day Stall

Andrea is currently working on an order with the same company as last year. She needs to talk to Julie about how many bags were left over from previous year. Andrea is happy with the dates.

Tracey motioned up to \$5,000 for the Mother's Day Stall. Sally seconded, all present in favour.

Mother's Day Function

Angela stated that a new person Nicole Edwards will organise the Mother's Day function at Jam. There is a bond of \$300 which will be refunded after the event and a room hire cost of \$125. Also, they would like \$150 for vouchers.

Angela motioned up to \$600 for costings. Sally seconded, all present in favour.

Father's Day Events

Tracey motioned up to \$5,000 for the purchase of Father's Day Stall gifts. Julie seconded, all present in favour.

Tony will look into prices for the Father's Day Function before there are any motions.

Riverwalk

Angela stated that she has looked into other options to minimise the workload required for RiverWalk. She looked at a colour run. However, TCEO doesn't approve due to high risk. The other option is a Slime Run. However, teachers are concerned that the event is a tradition. Greg stated that there is a high level of risk with Riverwalk which requires a lot of organisation to minimise the risks on the day.

The business that Angela has found will organise the fundraising. The students log in online and we get 60% of the profit. We have access to the spreadsheet to watch progress as well.

A concern with Riverwalk is community complaints. Guiles has seen bike riders get annoyed as students, teachers and parents don't move to the side to let them pass.

All present supported the change to make RiverWalk to be a Slime Run before Legacy Day on the 10th June with \$1 per student going to Legacy.

We will look at having the fundraising go to shade on the ovals
St. Claire's has a portable shade structure that Veronica will look into. She will also ask Shawn (groundsman), Andrew and Katrina (PE teachers) for their suggestions.

Angela motioned Riverwalk costings up to \$5000. Motion seconded by Greg, all present in favour.

Other:

Grants:

Peta has nominated herself to look at the Diocesan's Grant for 2022.

Julie will look into the grants for 2022 and will pass them on to Peta. The group thought that the Hot Chocolate Night for Book Week could be a good option.

Parent parking – Tony wants the police to come and book the people parking on the grass
Greg stated that there will be trees planted before the build due to Townsville City Council requirements.

Sally said it would be nice to have more trees on Gartrell Drive for shade.

Another issue is parents parking on the other side of the bridge do not follow the road rules. Tony believes a major issue is that it is not one way.

Guiles mentioned that the Year 12 drivers are very fast when they leave the carpark. Veronica mentioned that they are informed on a regular basis in Homeroom. Greg also stated that all of their number plates are registered with the school and there is a teacher on duty every afternoon to monitor just the student drivers. Also, there will be another carpark by the end of the year. However, it will not go through as the bollards will need to stay (150 car parks).

Next Meeting – Monday 9th May 2022

Meeting Closed: 8:50pm

College Principal: _____

P&F President: _____