

MINUTES

SOUTHERN CROSS CATHOLIC COLLEGE PARENTS AND FRIENDS COMMITTEE

8th February 2021

Meeting opened at 7.08 pm

1. PRESENT

Julie Carey, Chloe Kennedy, Tony Earwaker, Grant Lowien, Angela Donohoe, Peta Selter, Andrea Camilleri, Tracey Hartman, Louise Steine, Nat McCall, Rianne McGregor, Cary Jorgensen, Sally Harman, Guiles Busato, Fiona McCormack, Greg Cameron, Trish Harley, Ruth Hartnett-Carr, Veronica Horn

APOLOGIES

Elyse Charles, Bec Claire, Michael Papas, Rob Harley

2. PRAYER

Ruth led prayer

3. MINUTES OF THE PREVIOUS AGM

It was moved that the Minutes from the previous Annual General Meeting on 10th February 2020 be accepted as a true and accurate record of the meeting.

[Moved, seconded and carried]

4. BUSINESS ARISING FROM THE PREVIOUS AGM

- No business arising from the previous AGM

5. REPORTS

- President's Report – was tabled and is attached to the official record of the Minutes.
- Principal's Report - was tabled and is attached to the official record of the Minutes.
- Treasurer's Report - was tabled and is attached to the official record of the Minutes.

6. ELECTION OF OFFICE BEARERS

- President – Angela Donohue
- Vice-President – Tony Earwaker
- Secretary – Veronica Horn
- Treasurer – Tracey Hartman
- Diocesan Delegate – Julie and Elyse

Trish and Rob Harley are now are friends of the committee as they no longer have children as students of the College.

Annual General Meeting closed at 7:16pm

General Meeting:

Opened at 7:16pm

Previous minutes from November General Meeting:

Moved: Tony

Seconded: Julie

Minutes carried as a true and accurate record of the meeting

7. BUSINESS ARISING FROM THE PREVIOUS MEETING

Update of last year’s P&F purchases
<ul style="list-style-type: none"> • BBQ is being delivered this week • Aerator quote previously motioned and carried was unable to be purchased from the company as they would not answer their phones for the payment. This has led the College to source another supplier which has come in at a higher cost. Rebecca has advised that the College will pay the difference.
Carpark and access roads
<p>The trees along the Annandale Gardens service road have been cut down and staff are encouraged to park there.</p> <p>As for other carparking and road issues, the P&F can advocate via letters to the Council:</p> <ul style="list-style-type: none"> • Fiona will draft a letter • Julie shared an app Snap and Solve which allows people in the Townsville Community to take a picture of issue they see and send to council for them to action. • Petition could also be sent out through the school and even consider William Ross SHS to come on board • Part of the letter needs to consider painting one way arrows on the bridge carpark • The College could advertise rules and etiquette around the carparks
Secondary junior toilets
All issues have been acted on and resolved

8. REPORTS

- President's Report – was tabled during the AGM and is attached to the official record of the Minutes.
- Principal's Report - was tabled and is attached to the official record of the Minutes.
- Treasurer's Report - was tabled and is attached to the official record of the Minutes.

9. INWARDS / OUTWARDS CORRESPONDENCE

Letters

- Email: Received from Primary Administration for Step-up Day
- Email: Received from Pre-loved Uniform Shop Purchase requests (cash draw, electric calculator/printer and street signage)
- Email: Flying meet to all executive members for Pre-loved Uniform requests
- Email: School Accounts to purchase Pre-loved Uniform requests through P&F bank account
- Email: School Administration to book rooms for Pre-loved Uniform
- Email: Received for photo fundraising idea
- Email: Received for Riverway suggestion
- Email: Received and followed up for Fatherhood Presentation
- Email: Facebook and Newsletter posts for AGM, General Meeting and purchases received.

10. GENERAL BUSINESS

Upcoming BBQs Prep and Secondary Open Day

Prep – Saturday 20th March 9am-11:30am
Open day – Thursday 4th March 3pm-6pm

BBQ box - Trish will make a list with what is required in it and order items required.
Google Form roster for these events will be sent out by Veronica during the week ahead.

Mother's Day Store

Teachers need to support it. Greg will chat to CLT and let us know.

Riverway

Kira the Defence Liaison thought we could consider joining with Legacy Day.
Greg to look at a date and get back to us

Photo Fundraiser

Look further into it as it would be a nice opportunity for families. Maybe consider Christmas.

BlueCard for students' parents and carers who help with school events

Greg advised that no BlueCard required for parents.
Fiona asked about BlueCard requirements for school camp?
Greg explained that if you are with your children you don't need a BlueCard. However, if you are in rotational groups away from your child during the camp you do require a card.

Fiona asked who is the BlueCard sponsor for the school? Greg advised that the school sponsors parent volunteers and he signs off on the forms.

Trish advised the group that Jill Paganoni has forms. Angela added that Katrina Wootton also runs an online and in school volunteer induction for all parent helpers

Fatherhood Presentation

Veronica will email through the ideas to the fathers at tonight's meeting to get feedback on what would be good topics.

Pre-loved uniform shop

Fiona suggested that the P&F could do spotlights on the volunteers across the newsletter and Facebook posts.

Rianne asked for volunteers to take the yellow bin with preloved uniforms. Helpers need to price the items and bring them back.

The phone number needs to be removed from the newsletter.

Rianne was verbally abused during the bonanza sale which is in breach of the Parents Code of Conduct. Greg will follow this up.

Clothes sold from now on will be donate only with no longer commission being offered- Tracey motioned and unanimously carried.

Changes will be made and advertised on Facebook and in the newsletter.

Other:

Principal's report question:

Trish asked what happens if we don't get the grant for the build? Greg responded with the school has the demountable buildings for 2 years so we will try again the next round if unsuccessful.

Treasurer's report inquiries will be followed up by Veronica and the College Business Manager

- Where is the money from the MP donation (\$500)?
- No deduction for the purchases of the BBQ and Spray?
- There is a Riverway deduction however we didn't have Riverway in 2020?
- The agreed amount for the Netball trophies was \$87.50. However, the deduction is for \$144?

Tracey enquired why do seniors wear the senior uniform twice a week when the rest of the Secondary College wear it only once a week?

- Veronica replied that it is because they are to take on a more senior leadership role in the College. Greg added that Senior students do not have as many PE practical classes as junior students

Andrea asked Chloe from Mary McKillop's Southern Cross OSHC how is the OSHC going?

- Chloe replied that Jessica is the coordinator now and the new Area Manager is Stephanie. Chloe has split shifts which is mostly in the afternoon and Jessica is there all day. Currently, there is 140 students enrolled that is at capacity. They have Prep – Yr3 separate from Yr4 - Yr7 students for better engagement and to make it easier when feeding the students. The centre has been shopping for resources for the room and are offering maths, science, literacy and homework clubs.
- Tony asked if staff will have uniform and name tags? Chloe responded that they have been ordered and they are having meetings with staff on how to communicate with parents.
- Angela mentioned that it would be helpful for parents to receive more communication on staff leaving.
- Chloe plans to be present at most P&F meetings throughout the year to keep communication lines open.

Fiona suggested that the P&F have an online meeting once a term where instead of coming to school everyone could sign in via an online platform. This would allow parents that are unable to attend due to children and travelling distance (Alligator Creek) an opportunity.

Issues/frustrations people mentioned:

- Not having the technology available at home
- Children at home distracting them while being online
- Logistics and format change may make it difficult to conduct the meeting.
- We all make the effort to come to meetings even those that live at Alligator Creek.

Positives:

- Could encourage more attendance
- Is an opportunity to modernise the meetings
- Other committees are doing it and finding it easier to attend. Julie mentioned that the Diocese P&F meetings are online and had less people attend than previous meetings.

After discussions on technical arrangements, all agreed we can try Google Meeting around April so we have time to prepare for it. This meeting would still be at school with parents and friends given the opportunity to sign in online. Signing in would be the same as attending the meeting.

Next Meeting – Monday 8th March 2020

Meeting Closed: 9:08pm

College Principal: _____

P&F President: _____