

MINUTES

SOUTHERN CROSS CATHOLIC COLLEGE PARENTS AND FRIENDS COMMITTEE

8th March 2021

Meeting opened at 7.02 pm

1. PRESENT

Julie Carey, Tony Earwaker, Angela Donohoe, Megan Wuerschling, Kelly Dale, Peta Salter, Trish Harley, Caryn Jorgenson, Sally Harman, Tracey Hartman, Rob Harley, Nat McCall, Bec Clair, Jane Jones, Greg Cameron, Sam DeLuca

APOLOGIES

Michael Papas, Andrea Camilleri, Chloe Kennedy, Fiona McCormack, Louise Ashford, Giules Busato

2. PRAYER

Sam De Luca led prayer

3. MINUTES OF THE PREVIOUS MEETING

Moved by Julie and seconded by Tony
Minutes carried as a true and accurate record of the meeting

4. REPORTS

- President's Report – was tabled and is attached to the official record of the Minutes.
- Principal's Report - was tabled and is attached to the official record of the Minutes.
- Treasurer's Report - was tabled and is attached to the official record of the Minutes.

5. BUSINESS ARISING FROM THE PREVIOUS MEETING

Mother's Day Stall
<ul style="list-style-type: none">• Is on Thursday 8th May 2021• Grade 6 are on school camp and will be able to purchase the gifts via a Google Doc order form• Andrea has nominated herself to run the store

- To help ease the ordering processes the executive members have decided to set an amount of money to spend of \$5000 averaged out to \$5 for 1000 students.

Bec motioned up to \$5000 to be spent on Mother's Day Stall

Tony Seconded

All present at meeting in favour

- Julie used her contacts from Diocesan meetings to contact Holy Spirit School about how they run their stall. They were very helpful and all information was sent on to our Mother's Day coordinator Andrea.
- Holy Spirit's main points were shared by Julie:
 - Don't use the cheap Woolworths paper bags because HSS had multiple breakages. Veronica suggested to use leftover tea towel bags.
 - Gifts should be priced between \$1 – 6 per gift
 - Posters around the school and Facebook advertised gifts
 - Set up the night before

Riverway

Official date for Riverway still needs to be finalised

- Veronica mentioned that Wednesday 1st of September was the date Kira (School Defence Liaison) thought would work well as she would like to see Legacy Day joined with Riverway.
- Father's Day Stall will need to be run the week before which might make it hard to have multiple volunteers.

Changes that could be considered:

- Woolworths ice blocks instead of the Peter's ice blocks to save money. They worked well when we did the welcome back ice block after COVID online learning
- Fundraiser Dodgers – Tracey's and Julie's businesses would collaborate for the major prize of a weekend holiday to Magnetic Island and pet accommodation for 2 animals.
- Sam mentioned that it is hard work to organise, collect and monitor a dodger system.
- Caryn suggested that in the weeks leading up to the event we could do a 5c/10c Fridays where students bring in as many 5c or 10c coins they can.
- Greg said that Year 11 and 12 students will be involved the whole day and will not be expected to go back to classes after the Riverway walk.
- King and Queen will still be a part of the event as well.
- A working group will be organised and Angela will run this group. Veronica will send out a Google Form to collate interested volunteers.

Online Meeting

Next meeting 10th May we will trial Google Meets. The link will be advertised on the "What On" of classes and the newsletter.

Tony has made some rules and regulations for the meeting and a copy was shared with all present members:

Rules for P&F Google Meetings:

1. *All computers must be muted unless the person intends to ask a question.*
2. *At the end of each agenda item the chairperson will ask for questions from the floor (computer/ and those present). All questions should be held over if appropriate until such time.*
3. *All computers, microphones and speakers must be set prior to joining, if this is done during the meeting and causes distraction you will need to exit until you resolve the issue/s.*
4. *All persons wishing to come online into the zoom meeting must do so 5 mins prior, so a role can be assembled. Once the meeting has started, some delay may occur before the host gives permission.*
5. *Ensure computers are set up near good lighting and avoid areas where general household traffic would be visible in the background.*
6. *Please ensure you are available to attend for the entire meeting.*
7. *You'll be required to give your full name and other details for the roll, and be required to abide by the College IT agreement.*
8. *You must agree to comply with the TCE Code of Conduct for Parents and Volunteers at all times.*

The meeting will be like all other meetings with the option for members to join via Google Meet. The television screen will be set up and we will use the volume on the TV.

6. INWARDS / OUTWARDS CORRESPONDENCE

Letters

- Email: Google Form for BBQ volunteers
- Email: Mother's Day Stall Date request
- Email: Riverway Dates
- Email: Grant Writing
- Email: Community Road Safety Grants
- Email: Minutes
- Email: Agenda
- Email: Financial Reports
- Email: Holy Spirit Information

7. GENERAL BUSINESS

Trophy

The quote amount of \$82.35 originally agreed to via an executive flying minute on the 14th October 2020 was charged to the P&F as \$144.85. The executive agreed to amend this at their meeting with all members present.

Tracey would like to have this amendment of the finances motioned at this general meeting.

Bec motioned the amendment of \$62.50
Jane seconded
All present at meeting in favour

Working Groups

Discussed through other discussions (Mother's Day Stall and Riverway)

Other:

Principal's report question:

- Open Day: Angela mentioned the positive feedback her work colleague had for the school.
- Greg mentioned that every Year 6 student has been asked if they would like to return for Yr7 in 2022 and 100% responded positively. There are 135 places and the school will not be going to 6 streams
- Tony mentioned that the Year 10 student volunteers on the BBQ were excellent.

Cross Country

Will the students have some training for the upcoming cross country? In their PE lessons they will run the course. Greg said that this year parents can come and be involved

OSHC

Now have uniforms and Chloe will come to P&F meetings which will allow for transparency.

Where are the pavers from past Riverways?

Von to email Rebecca and find out

Roads and traffic:

Fiona mentioned in her absence that she is "yet to action the letter to council regarding student road safety along Gartrell Drive. I hope to have a draft to you in the coming weeks."

Challenge games

Tony asked if the Challenge Games are going ahead this year. Greg will look into this and get back to the group.

Church:

Trish asked about the transportation of the Old Wulguru Church to the school grounds. Greg said that it still has heritage listing issues.

Extra equipment for the BBQ box:

Tony asked if we could get a scraper with a handle. Bec agreed to arrange one. Trish mentioned the items in the box need to be restocked after use.

Tracey motioned to keep up to the value of \$50 restocking allowance.

Tony Seconded
All present at meeting in favour

Laminate sheet in the box has all items that are in the box. On the bottom of this sheet it will explain that whoever is the last person to use the box will need to contact the P&F email for items that are missing or need to be restocked.

Suggestion for more advertising signs for P&F or banner. Bec will look into some options and get back to the P&F. Angela can also contact her neighbour who owns Advantage Signs.

Facebook pre-loved uniform information asking for helpers and Bec mentioned that her mother can wash clothes if needed.

Next Meeting – Monday 10th May 2021

Meeting Closed: 8:01pm

College Principal: _____

P&F President: _____