

Diocese of Townsville

Catholic Education

Homework Program has been set up as a club within Compass. To indicate that your child is expected to attend Homework Program, you must sign up for each of the sessions in Compass.

Go to Organisation (grid icon), then choose Clubs

💿 Compass	<b>*</b>	1		*	*	Southern Cross Catholic College Annandale
			Orga	nisatio	n	
			Activit	y Manag	ement	
	<u> </u>	Welc	<u>Clubs</u>			2
	* Southern Cross catholic Cross college	Sou	Events	;		nandale

Click on the Clubs tab to view the available clubs

		3						
Action Centre	Events	Clubs	Volunteering	History				
No standard event	s to action							
	You have no standard events to action.							

You will then see any Homework Programs you can sign up for in the 'Action Required' section. Click on the club to sign up to attend sessions.

Action Centre	Events	Clubs	Volunteering	Payments		
Upcoming clubs					Upcoming Clubs 🗸	,
			There are no	upcoming clubs		
Action required						
1 clubs						4
General Homework Monday, July 21st 2 Wednesday, Septem	<b>Program (Year 7</b> 025, 3:00 pm Iber 10th 2025, 4:0	<b>- 10)</b> 00 pm		Im	vited Free	>

Click the **check boxes** to select the sessions to sign up to attend.

			General Homework Program (Ye Monday, July 21st 2025, 3:00 pm - Wednesday, Septe	ear <b>7 - 10)</b> mber 10th 2025, 4:00 pm	×
0	Descript	tion			
	Booking	Information	or this club using a childcare voucher, please contact your so	chool administration team to join and pay for this club.	
Select all sessions		Location	Start	Finish	
OR		K3	Wednesday, July 23rd 2025, 3:00 pm	Wednesday, July 23rd 2025, 4:00 pm	
Select individual		K3	Monday, July 28th 2025, 3:00 pm	Monday, July 28th 2025, 4:00 pm	
sessions		K3	Tuesday, July 29th 2025, 3:00 pm	Tuesday, July 29th 2025, 4:00 pm	
		КЗ	Wednesday, July 30th 2025, 3:00 pm	Wednesday, July 30th 2025, 4:00 pm	

Type your name in the box as it appears in Compass, then click **Submit Consent** to sign up for the Homework Program.

2	Consent
	I give permission for Adam Snee to attend this club. Where the staff member in charge is unable to contact me, or where it is impracticable to contact me, I authorise the staff member in charge to 1) consent to any medical or surgical attention deemed necessary by a medical practitoner, and 2) administer such first-aid as the staff member in charge judges to be reasonably necessary
	To provide consent, please type your name in full
6	
7	V Submit Consent

**NOTE:** You can return at any time to sign up for additional sessions.

## Sign up for Homework Program using the Mobile App

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Tap on the checkboxes to sign up for each session or choose the top box to select all sessions

Type your name exactly as it appears in Compass into the box

Tap Submit Consent

## Notifying the School of Homework Program Absence



On the Compass App homepage, tap Shortcuts

© Compass	
1 0 1	
Reason:	
Other Explained Absence	-
Details/Comment:	
Unable to attend	4
Start	
Mon, 21 July, 2025 - 03:00 PM	-
Finish	
Mon, 21 July, 2025 👻 05:00 PM	•
Attachments No attachments	>
CANCEL SAVE	I
Potentially Affected Sessions	- 1
After School Tutorials 21/07/2025 - 06:00 AM -> 21/07/2025 - 05:00 PM	1
Home Calendar Shortcuts Notifications	

In the **Reason** drop-down, choose appropriate reason and enter a reason in the **Details/Comment** box if necessary

© Compass
Reason:
Other Explained Absence 👻
Details/Comment:
Unable to attend
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Mon, 21 July, 2025 👻 03:00 PM 👻
inish 5
Mon, 21 July, 2025 👻 05:00 PM 👻
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NOTE CANCEL SAVE
Potentially Affected Sessions
After School Tutorials 21/07/2025 - 08:00 AM → 21/07/2025 - 05:00 PM

Choose the **date** and begin the note at 3:00 PM

**NOTE:** You should see the Homework Program appear in the Potentially Affected Sessions section

If you have more than one child at the school, tap on the child's name

Ocompass
Reason:
Other Explained Absence
Details/Comment:
Unable to attend
Start
Mon, 21 July, 2025 - 03:00 PM -
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6 CANCEL SAVE
Potentially Affected Sessions
After School Tutorials 21/07/2025 - 08:00 AM -> 21/07/2025 - 05:00 PM
Home Calendar Shortcuts Notifications More

Tap SAVE