



12 January 2022

Dear Parents/Guardians,

I hope this letter finds you and your family well and looking forward to 2022. In preparation for your son's new journey at St Brendan's, below is some pertinent information regarding your son's laptop. In January of 2022, students will be required to pick up their laptop prior to the commencement of the College Year.

The laptop process will be as follows:

1. Return signed laptop prospectus prior to pick up.
2. Collect the laptop from the College Library on the following dates:  
**Wednesday 19 January – 12pm – 4pm**  
**Thursday 20 January – 8:30am – 4pm**  
**Friday 21 January – 8:30am – 4pm**  
**Friday 4 February – 8.30am – 4pm**
3. Once your son has picked up his laptop, instruction will be provided on how to set up the device, giving your son access to the school resources in readiness for his first day of the school Term, Monday 7 February, 2022. Laptop induction will occur on this day however, we encourage your son to familiarise with the device before this day.
4. When setting up the device there will be software installation and updates that require an internet connection. The configuration of the device is an automated process.
5. The St Brendan's College IT department will be available to aid families when setting up the device. To contact the IT Department, you can access them directly at the College or email [help@sbc.qld.edu.au](mailto:help@sbc.qld.edu.au) or Ph: 4939 9454

Once again, welcome to 2022 and we look forward to you being part of our St Brendan's College family.

Kind Regards

Paul Horan  
Acting Principal