

GUIDELINES FOR SPORTING & MISCELLANEOUS CLUBS ENGAGING ST BRENDAN'S COLLEGE BOARDING STUDENTS

The provision of sporting and recreational opportunities for our boarding students is a fundamental objective of the College.

This cannot always be achieved internally and therefore partnerships are developed with external organisations to assist in meeting these needs. The primary purpose of this document is to ensure protection for all parties involved in the provision of Duty of Care to our students.

External bodies need to be aware that once permission has been given for a student to engage with their organisation the same level of care and responsibility exercised at the College is transferred to them.

Any organisation which has St Brendan's College boarding students participating in its fixtures/activities will be called upon to accept liability and accountability for our students while in their care.

- The external organisation agrees to, and is responsible for, the full negotiation with parents/guardians of the students in terms of accessing medical records, signed permission forms as well as completing and processing statutory sporting association commitments.
- The Head of Boarding at St Brendan's College will make a recommendation to the Principal regarding the appropriateness of the activity and the Principal will then decide whether the activity is to be approved or rejected.
- Before any student participates in any activity with the organisation, the College will need to sight and be provided a copy of the club's Insurance Certificate of Currency.
- Prior to the start of a season, the organisation needs to outline the calendar/schedule with the Head of Boarding as well as provide a list of coaches/supervisors with contact numbers, who are providing transport and a main contact person for the organisation.
- The organisation will ensure that all paperwork and registration is completed prior to students engaging in their activities. The organisation will provide the College with an official letter signed by the Registrar confirming this has been done.
- In the event of injuries to players, the organisation will undertake to have the student accompanied by an adult to hospital/doctor's surgery for consultation/treatment. Regardless of the duration, time or energy required, this remains a commitment of the organisation until the student is either admitted to hospital or released and returned to the College. The organisation has an obligation to inform both the Head of Boarding and the student's parents of any injuries, events or complications that may arise while the organisation has the student in its care.
- If the student is selected to represent higher levels (i.e. regional or state) it remains the club's responsibility to ensure that all negotiations and transport arrangements are made known to the parents and the Head of Boarding.
- St Brendan's College reserves the right to amend any of these clauses in the interest of maintaining a safe and amiable working agreement with the primary objective of the student's welfare and wellbeing.