

Enrolment Procedures

<i>Issued</i>	<i>November 2019</i>	<i>Replaces</i>	<i>June 2014</i>	<i>Revision due</i>	<i>October 2021</i>
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STATEMENT OF PROCEDURE:

This procedure is to be used by Ryan Catholic College in conjunction with the Enrolment Policy that has been ratified by the Townsville Diocesan Education Council.

INTRODUCTION:

Ryan Catholic College's commitment is to provide a Catholic education for children whose families are committed to the goals and mission of our College. Enrolment will be offered provided there are sufficient vacancies and parents are prepared to support the philosophy and charism of the College.

RATIONALE:

Due to the high demand for places at Ryan Catholic College the following has been developed to assist the Principal to prioritise enrolment applications.

PROCEDURES DIRECTIVE:

1. Ryan Catholic College provides continuous education for students from Preparatory to Year 12. Consequently, students do not re-enrol in subsequent years.
2. In keeping with Diocesan affirmative action policies, Indigenous peoples are encouraged to enrol their children at our Catholic schools. At each of the priority points listed above, applications from Indigenous students will be considered first.
3. Students currently enrolled in the Year 6 cohort would have automatic entry to secondary provided their Continuing Enrolment form is received by the designated date.
4. The definition of a Catholic is any person who has a Baptism Certificate from a rite of the Catholic Church or a certificate of reception into the Catholic Church if baptised in another Christian Church.
5. Information which may be used to decide an enrolment offer may include:
 - Applications and interviews;
 - Application date received by the College;
 - Information from the parish community;
 - The ability of the student and family to contribute to the cultural and religious growth of the school, and
 - Particular demand in the year levels.
6. Enrolment applications received after the due date will only be considered if vacancies still exist, irrespective of where they might otherwise be placed in the priority order.
7. Applications for students new to our College will be assessed according to the following enrolment criteria:

PREP (in order of priority)

- 1) Catholics who are siblings of students presently enrolled at the College or have graduated from the College.
- 2) Non Catholics who are siblings of students presently enrolled at the College or have graduated from the College.
- 3) Catholics, siblings first, who are transferring from other Catholic schools or colleges from outside the Townsville area.
- 4) Students beginning their schooling who are Catholics and with demonstrable links to the Good Shepherd Parish community.
- 5) Students beginning their schooling who are Catholics.
- 6) Catholics, siblings first, who are transferring from other Catholic schools or colleges from the local area.
- 7) Students beginning their schooling who are not Catholics.

PRIMARY – YEARS 1-7 (in order of priority)

- 1) All Catholic applicants (siblings first) with demonstrable links to the Good Shepherd Parish community. Applicants will be encouraged to support their local Catholic school.
- 2) Catholics who are on waiting lists at the College because classes were full at the time of their original application.
- 3) Catholics (siblings first) who are transferring from other Catholic schools or colleges outside of the Townsville city area.
- 4) Catholics (siblings first) who are transferring from non-Catholic schools or colleges.
- 5) Students beginning their schooling who are Catholics.
- 6) Students (siblings first) beginning their schooling who are not Catholics.

SECONDARY (in order of priority)

- 1) All Catholic applicants (siblings first) with demonstrable links to the Good Shepherd Parish community.
- 2) Catholic applicants (siblings first) from other Catholic Primary schools.
- 3) Non-Catholic sibling applicants from Catholic Primary schools.
- 4) Non-Catholic applicants from Catholic Primary schools.
- 5) All Catholic applicants.
- 6) All Non-Catholic sibling applicants from all other schools.
- 7) All other applicants.

8. Acceptance of any application for enrolment is always subject to a satisfactory interview, providing all necessary documentation, and ultimately, after having sought appropriate advice, to the Principal's final discretion.
9. There may be confidential circumstances only known to the Principal that may influence decision-making concerning families with great pastoral and family needs.