

# Other Charges Schedule

2020-2021

Effective 1 July 2020



**NOTE:** Port of Townsville Limited advises that all charges are subject to change at any time.  
Please read the *Other Charges Schedule* in conjunction with *Port Notices*.

## Enquiries

**Price and Invoice enquiries:**

Contact Accounts Receivable Officer

**New Business enquiries:**

Contact Business Development Team

Contact all on +61 7 4781 1500 or email [info@townsville-port.com.au](mailto:info@townsville-port.com.au)

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## 1. Development

### 1.1 Development Application Lodgement Fee<sup>1</sup>

		GST Inc.
Type 1	A development or activity not pertaining to an IDAS assessable development	\$402.00
Type 2	Uncomplicated minor development that does not have an environmentally relevant activity (ERA) and therefore does not have any referral agencies	\$803.00
Type 3	Relatively uncomplicated development that may involve one or more ERAs and require detailed planning and environmental assessment	\$2,682.00
Type 4	Complex application that almost always involve ERAs and potentially other referral agencies, such as the Department for Environment and Heritage Protection (DEHP) and Maritime Safety Queensland (MSQ). These applications generally require detailed analysis of environmental impact or risk assessment and may require development-specific modification of existing infrastructure	\$16,074.00

### 1.2 Fee Refunds<sup>2</sup>

Refunds are in accordance with the following IDAS stages;

Application (up to end of stages as defined by the <i>Integrated Planning Act 1997 (QLD)</i> ) - 80%
Information and referral (up to end of stage as defined by the <i>Integrated Planning Act 1997 (QLD)</i> ) - 40%
Notification (up to end of stage as defined by the <i>Integrated Planning Act 1997 (QLD)</i> ) - 20%
Decision (up to and including when the report is completed prior to decision) - 10%
After decision is made (irrespective of outcome) - Nil

### 1.3 Assessment of Technical Report<sup>3</sup>

Where the Corporation's Planning Officer requires the submission of a technical report for review by external advisor/s to facilitate the assessment of the development application, condition of approval or leasing requirement, additional fee's may apply.

Any additional fees will be invoiced to the applicant at the rate charged to Port of Townsville plus 10% administration charge. The Planning officer must notify each applicant of any additional fees that may apply in this instance.

### 1.4 Tender Charges

		GST Inc.
Tender Fee	Tender fee is to be charged per tender at the discretion of the relevant Port of Townsville General Manager	\$173.00

## 2. Spatial Data<sup>4</sup>

		GST Inc.
Subject Category of Data	Environmental	\$344.00

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### 3. Safety

		GST Inc.
Safety Induction	Safety inductions (on-site) / per person [max class limit of 26 people]	\$66.00
	Safety inductions (off-site) / per person [min class limit 6 —max class limit of 26 people]	\$66.00
	Safety inductions (on-line) / per person	\$41.00

### 4. Port of Townsville Employee Charge Out Rates

		Ordinary Time GST Exc.	Out of Ordinary Hours GST Exc.
Operations	Operator/Labourer—per hour (min 4 hour charge)	\$74.00	\$112.00
	Apprentice Tradesperson—per hour (min 4 hour charge)	\$64.00	\$97.00
	Tradesperson—per hour (min 4 hour charge)	\$85.00	\$130.00
	Leading Hand—per hour (min 4 hour charge)	\$96.00	\$145.00
	Supervisor—per hour (min 4 hour charge)	\$106.00	\$161.00
	Manager Maintenance—per hour (min 4 hour charge)	\$129.00	\$193.00
	Manager Environment—per hour (min 4 hour charge)	\$257.00	\$389.00
Environment	Environmental Co-ordinator —per hour (min 4 hour charge)	\$203.00	\$308.00
	Environmental Advisor—per hour (min 4 hour charge)	\$203.00	\$250.00
Boat Crew	Coxswain —per hour (min 4 hour charge)	\$85.00	\$130.00
	Deckhand —per hour (min 4 hour charge)	\$85.00	\$130.00
Hydrographical Surveyor	Hydrographical Surveyor —per hour (min 4 hour charge)	\$203.00	\$308.00
	Graduate Engineer—per hour (min 4 hour charge)	\$149.00	\$226.00
Engineering	Project Engineer—per hour (min 4 hour charge)	\$214.00	\$323.00
	Senior Project Engineer—per hour (min 4 hour charge)	\$268.00	\$404.00
	Manager Engineering—per hour (min 4 hour charge)	\$331.00	\$502.00

### 5. Administration Charges

		GST Inc.
Black and White Laser Copy	A4—per page	\$0.75
	A3—per page	\$1.25
	A4—per page	\$2.35

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Colour Copy	A3—per page	\$2.95
	Double sided A4—per page	\$4.50
	Double sided A3—per page	\$5.80
Facsimile	Local —per page	\$0.35
	STD—per page	\$0.95

## 6. Right to Information / Information Privacy Charges<sup>5,6</sup>

		GST Exc.
Right to Information	Application Charge—application for access to non-personal information or a combination of non-personal and personal information	\$49.70 (GST Free)
	Processing Charge—Time spent in searching or retrieving a document, or making or doing things related to making a decision on an application for access if time taken exceeds 5 hours (per 15mins or part thereof)	\$7.70
	Access Charge—the actual cost incurred by POTL in order to give access to the document (includes the costs associated with searching, retrieval, relocation, creating a transcript, X-ray, photocopying, etc)	Actual Cost incurred by POTL AND/OR \$0.25/page for black and white photocopying of documents
Information Privacy	IP—application for access to personal information only	Nil
	Processing Charge	Nil
	Access Charge—the actual cost incurred by POTL in order to give access to the document (includes the costs associated with searching, retrieval, relocation, creating a transcript, X-ray, photocopying, etc)	Actual Cost incurred by POTL AND/OR \$0.25/page for black and white photocopying of documents

## 7. Miscellaneous Charges

		GST Inc.
Stevedoring licence Fee <sup>7</sup>	Stevedoring Licence Fee / Year	\$1,000.00 (GST exc.)
Access Control, ID Cards, Holders <sup>7</sup>	Access Control Card	\$29.25
	Temporary Access Control Card Replacement	\$70.95
	Double Sided Black Case	\$4.40
	T-Shaped Black Case	\$6.65

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		GST Inc.
Maritime Security Identification Card (MSIC) <sup>8</sup>	Port of Townsville Lanyard	\$6.65
	Hi-Vis Reflective Armband Holder	\$10.45
	New/Renewal 2 year application	\$225.00
	New/Renewal 4 year application	\$450.00
	ASIC Based MSIC	\$160.00
	Provisional MSIC	\$160.00
	Replacement MSIC	\$115.00
	Redo of Police Checks	\$50.00

## 8. Venue Hire

		GST Inc.
Quayside Terminal <sup>9</sup>	Hourly Rate (Garden Ceremony)	\$125.00
	Breezeway	\$1,260.00
	Full Terminal	\$3,045.00
	2-Day Full Terminal Hire	\$4,450.00
	Bump in/out	\$550.00

## 9. General Information

GST Inc. refers to Goods and Services Tax included in the price,  
 GST Exc. Refers to Goods and Services Tax excluded in the price.

<sup>1</sup> All Development applications are required to be accompanied by the relevant fee. An application is not considered to be a properly made application until the relevant fee has been paid. Applicants are encouraged to discuss the calculation of the relevant fee with the Planning Officer prior to lodgement of the development application. The same base fee applies whether the application is for preliminary approval or development permit.

<sup>2</sup> Once a development application has been made to the Port of Townsville, an applicant can request a partial assessment fee refund. To qualify for a partial assessment fee refund, an applicant must provide written notice to Port of Townsville Limited of their withdrawal of their application pursuant to section 3.2.11 of the *Integrated Planning Act 1997 (QLD)*. Refunds are made as a percentage of the original assessment fee paid by the applicant at the time of lodgement.

<sup>3</sup> Examples of technical report may include but not limited to:

- Acid Sulphate Soils
- Acoustic Noise Analysis and Report
- Air Quality Analysis
- Cultural Heritage Management Plan
- Economic Impact Study
- Electric and Magnetic fields Analysis
- Environmental Management
- Flood Study
- Hazard and Risk Impact Assessment Study
- Landscape Plan
- Lighting Assessment Report
- Stormwater Quality Management
- Traffic Study

<sup>4</sup> The Provision of Raw Data to third parties is subject to the Port of Townsville’s Data Policy in place from time to time. Raw Data provided to third parties in accordance with this policy is to be charged as per below:

- a) Standard Reports — the provision of raw data related to the following categories will be in a standard prepared report format (see table in section 3. Spatial Data for charges). Any requests for specific data formats, extracts or topics will be charged out as a special/ad hoc data request.
- b) Special/Ad Hoc Data Requests — For information/data other than provided under part 1 (above), a base cost of \$256.00 (GST incl.) will apply, and in addition, charges will also apply for administration/investigation costs incurred by POTL environment and GIS staff. Please see section 5 of this manual for applicable staff hourly charge rates.

<sup>5</sup> Regulatory charge — *Right to Information Act 2009 (QLD)*, *Information Privacy Act 2009 (QLD)*.

<sup>6</sup> Note: Access charges for RTI and IP application are not to include the following:

- If the documents are provided on a CD—the cost of the CD; and if the documents are sent via email—the cost of sending the email.
- The Right to Information Privacy Charges are GST free.

<sup>7</sup> Please contact Port of Townsville Governance and Legal Advisor for further details.

<sup>8</sup> These are Regulatory Charges.

<sup>9</sup> Please contact Port of Townsville Corporate Affairs and Trade Co-ordinator for further details.

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## Port Notices

Port of Townsville Limited is responsible for effectively and efficiently managing and operating port facilities and services at the Port of Townsville and the Port of Lucinda as well as ensuring appropriate levels of safety, security and availability. Port Notices regulate all activities in areas under the control of Port of Townsville Limited. Port Notices apply to all port users including their employees, passengers, visitors, clients, employees of client organisations, contractors, as well as visitors and the general public entering port controlled/administered land and facilities. To download the full version of the port notices please visit <https://www.townsville-port.com.au/operations-trade/operations/port-notices/>

<sup>9</sup> Please contact Port of Townsville Governance and Legal Advisor for further details.

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