
Port Stakeholder Working Group Minutes of Meeting

10am - 11:30am, Friday 27 May 2016
Port of Townsville Engineering Meeting Room, Benwell Road

Present	Organisation
David Donohue	Chair (QCCN)
Melinda Loudon	POTL
Kim Gebers	POTL
Charlie McColl	NQCC
Mark Stephan	South32
Clive Berger, Ian Ferguson, Judy Newman, James Hobbs	Community Reps
Damien Farrington	QLD Health
David Zammit	Glencore
Chris Wake	DEHP
Nina Henney	DEHP
Peta Connelly	TBSH
Anne Williams	Glencore
Jasmin Fry	POTL
Apologies	
Ranee Crosby, Sharon Hoops	POTL
Mark Daniell, Graeme Nielsen, Lucy Bell	South32
Gavin Hammond, Melissa McKeown	TCC
Wendy Tubman (leave of absence)	NQCC
Elaine Glenn	Sun Metals

1. Welcome, Introductions

David Donohue welcomed Mark Stephan (operations area from South32- filling in for Lucy Ball), and noted the apologies for the meeting.

2. Minutes of previous meeting

Minutes of the April 2016 meeting were adopted.

3. Terms of Reference – adopt

The Terms of Reference (TOR) were formally adopted by the PSWG group.

4. Port Update

- Port Communications update
 - Community newsletter to be sent out within coming days (copies were circulated to the PSWG group during the meeting)
 - Defence and POTL are looking to hold a Navy Open day with the HMAS Adelaide in September- details and exact date is yet to be confirmed by defence.
- Presentation of Port Operations Dashboard/ Adoption of Port Operations Dashboard
 - The draft Port Operations Dashboard was demonstrated to the PSWG and there was a group discussion around the dashboard. It was noted that this dashboard will be updated regularly and there will be an automated way that users can be notified when it is updated. This can be achieved through the use of the subscription option.
 - Ideally, the aim is to not overload the page with information and to make it easy for users to find the information they are after. We are open to feedback from members if they have any ideas or suggestions on what is shown on here or what other things could be included. Annual average results will be shown as well as monthly averages.
 - It was agreed to include the aerial image of the whole port on the dashboard which could identify the different locations where results have been taken, and the user can click on such locations which will take them to these results. This aerial image would have the wind direction image overlaid to assist with easy reference to direction. This could become the dominant feature with other data relating to it.

There was a group discussion around the graph types and variations (monthly and rolling annual data graphs):

- The dashboard can show monthly data and a link to both hourly data (it was noted that there is a time lag in getting this information)
- Melinda suggested that there would be an hourly update feeding into the dashboard, for some data and then the monthly data will be loaded on an on-going basis.
- The wind direction will be live in the dashboard, and a wind rose will show direction for the previous month.

**David Donohue suggested for the group to discuss this in further detail upon the discussion and presentation of the Data Dashboard by Chris Wake.*

5. Data dashboard

- Presentation and Adoption of Government Data Dashboard

It was noted that the measurements in the brackets on these graphs may not make sense to the general community. It was suggested to include some form of explanation of this (perhaps a type of legend on the back of this to explain these).

It was suggested that the way in which the data is presented across an annual and monthly representation doesn't necessarily showcase the spikes in the data. Whilst this is understood well by the PSWG, it may not be interpreted in the same mannerism by a general audience.

There was a general discussion about the importance in identifying how to present this data to the general public (what is relevant/needs to be shared) and the fact that we need to ensure all terms and references are explained.

Melinda noted that if/when graphs like this (dust and lead) were presented to the public, the idea would be to break the graphs up into separate graphs to allow our users to gain a

better understanding of the data that is being presented and to ensure it can be easily understood.

Glencore noted that if the lead information were to be made public, it could cause some concern as the public don't have the same understanding as our PSWG group. David Donohue noted that in regards to any data that is presented to public we would need to be able to ensure we have confirmed guidelines in place (to provide as an explanation).

There was discussion around the presentation of the data in the graphs via the use of the hard, straight line, with the supporting text. This needs further discussion, and Melinda suggested that it could possibly be presented as a target/objective that we are working towards. David suggested that port users would need to discuss this further to see what/if such objectives they are comfortable in working towards/achieving.

ACTION: Port users and POTL to Identify appropriate targets/objectives and any required narrative to include here need and report back to June meeting

What is the relation between the two dashboard documents?

Port Operations Dashboard - it was noted that the intent is to publish this and make it available to the community (this dashboard focuses on the port boundary monitoring). It was also noted that the EHP dashboard has a different general area of focus and is information that is in the bulletins.

The Government Data Dashboard presented by DEHP - it was noted that this was generated primarily for the purpose of the PSWG and that it could add additional information to the other dashboard.

There was discussion around the general perception that the community could potentially take in regards to the dashboard. It was suggested that the Port should be the ones to take the ultimate responsibility for these results as the perception from community will see this as 'The Port's' problem, as opposed to port users. It was noted that port users have a responsibly and legislative requirements to adhere to, this is why we are all at the table. However, it's clear that the general community seem to have this perception of the port as it being 'the port's problem' which is important for us to remember.

ACTION: PSWG group were asked to provide thoughts and reflection on the dashboards over the next two weeks. If anyone has suggestions on any extra information/tabs etc that should be included please let POTL know directly. It was also suggested to share the dashboard with others within member organisations/community constituents and gain their feedback.

***It was noted that the dashboard could be useful for high school classes/students (in particular geography)- this is something that Sharon Hoops may pursue separately.**

ACTION: Upon receiving all feedback from the group over the next two weeks, POTL will come back to the next meeting with a refined dashboard.

It was also noted that media have enquired about the progress of this data monitoring etc.

6. Port / User Presentations

NSS

Bulk Storage Facility

- The dust filtration system provides 48 filters and the system operates on alarm systems.

- It maintains negative pressure.
- has solar power.

Berth operations

- Dust extraction system installed on the hopper and also have a covered conveyor system on it.
- Real-time dust Monitor with SMS alarms.
- High volume compliance monitors.

Container Yard

- Sealed entry/exit to the container yard. A water truck is used for dust suppression.
- It was noted that is in a work in progress and that in the long-term NSS plan to fully seal the yard however it is of a cost of \$12 million dollars which presents a barrier as it is a large operational cost.

POTL

- Monitoring is carried out in and around the port on an on-going basis
- Since 1994 POTL have been doing dust monitoring to monitor the cumulative impact of the port as well as POTL activities. POTL are currently reviewing the monitoring program and are considering the main transport routes to see if these should be included as monitoring sites.
- At the Coast Guard there is a TEOM (which provides live monitoring results) and two high volume samplers (which sample 1 day in 6).
- QNI issues- it was noted that there are currently no operations being carried out. In the dry season we may see some more dust coming from this section so POTL will ensure this is monitored.
- POTL have recently employed a 6-week project officer to assist and support POTL with works relating to providing data for the new dashboard.
- It was noted that we are likely to be going into Level 3 watering restrictions in the near future. This will result in less watering of green areas around the port and of the environmental park, which presents the possibility of more dust prevalent around the area.

ACTION: GLENCORE will provide a presentation at the next meeting

7. TCC public space cleaning protocols- APOLOGIES were noted by David

- Response to NQCC query

ACTION: This is to be included on the agenda for the next meeting

8. Regulator Reports (by exception)

- DEHP gave a brief update on the agreement on the new location at the Townsville Sports Reserve for monitoring results in the North Ward area. The focus is to to re-deploy all equipment at Pimlico to the sports reserve location. DEHP noted that they are ultimately driven by QLD Health and the needs/wants of our city. Their current investment focus is on setting up new monitoring and also expanding their monitoring.
- Nil from others

9. General Business

- Chris noted that he is on leave for 7 weeks as of Monday.
- Clive – Agenda item for next meeting regarding data correlation with shipping activities.

ACTION: added to agenda for next meeting.

- Clive - raised if the ship emissions / fuel could be a contributor. ML noted this has been considered and unlikely. Work was undertaken previously by City Pacific as part of the proposed Ocean Terminal EIS which was publically available.

ACTION: POTL to send data on emissions to the group.

10. Meeting Close

The PSWG Meeting closed at 11:40am and the next meeting is to be held on Friday 24 June

David Donohue, Chair

Date