

VOLUNTEER AGREEMENT

I,(Printed full name of volunteer)

volunteer out of charity to: (NWQICSS
Program).....

My manager is:

I understand and agree that:

- NWQICSS is a community-controlled organisation and as a volunteer, I am its representative;
- All information I become aware of as a volunteer of NWQICSS is in strictest confidence and must not be discussed or divulged to any unauthorised person/organisation;
- The times when I volunteer including my hours of work, will be mutually agreed between myself and my manager;
- As a volunteer I will not receive a wage or salary;
- If my services as a volunteer are no longer required, there is no obligation on NWQICSS to provide me with further volunteer tasks or activities;
- No expenses will be reimbursed unless prior approval has been obtained by the CEO;
- Orientation and training will be arranged for me to familiarise myself with the various duties and responsibilities of the position.

I agree to:

- Abide by NWQICSS policies and procedures, including the Work, Health and Safety Policy (including its incident reporting requirements); and
- Safeguarding Children and Vulnerable Adults Policy (i.e. Code of Conduct and reporting requirements if I need to report any concerns about abuse of a child or vulnerable adult);

I have received a copy of the Volunteer Handbook and understand and accept its contents.

Signature of Volunteer:

Signature of CEO.....

Dated: