

Safeguarding Receipt Notice of Policy and Procedure for NWQICSS Personnel

I _____ (Name) acknowledge that I have received the current *Safeguarding Children and Vulnerable Adults Policy* and its procedures through the *Safeguarding Risk Management Strategy*.

The strategy includes the following policies and procedures:

1. Safeguarding Policy
2. Statement of Commitment
3. Safeguarding Code of Conduct
4. Safe people, Safe practices and Safe Places
5. Handling disclosures or suspicions of harm including reporting
6. Managing breaches of the risk management strategy
7. Risk management settings, activities and physical environment
8. Compliance with the requirements of the Blue Card system
9. Communication and support
10. Volunteer Handbook

I acknowledge that I have been inducted through training of this policy and its procedures and have had an opportunity to engage and seek understanding of its content and application to North West Queensland Indigenous Community Social Services.

I agree to apply this policy and its procedures in my everyday work through the NWQICSS and to request assistance as required, from the Safeguarding Officer.

I have received a copy of this receipt notice for my records and a record will be maintained on file NWQICSS.

Signed: _____

Date: _____

NWQICSS Program: _____

Role/Job Title: _____