



**NOTICE OF MEETING**  
**47<sup>th</sup> STUDENT ASSOCIATION COUNCIL**

Notice is hereby given of the 7<sup>th</sup> Ordinary Council Meeting of the 47<sup>th</sup> Student Association Council (7/47, 7/17) to commence at **Wednesday 17 May 2017, 4:15pm to 5:15pm.**  
Location: Video Conference Cairns, JCUSA conference room- building 133 Townsville

**1. APOLOGIES AND PROXIES**

**2. DECLARATION OF CONFLICTS OF INTEREST**

**3. APPROVAL OF UNSTARRED ITEMS**

The Chair will invite members to indicate which unstarred items they wish to star.  
Thereupon, all unstarred items will be deemed to have been approved or noted as approved or noted as presented.

**4. CONFIRMATION OF MINUTES & FLYING MINUTES**

- 4.1 Flying Minutes approved 28<sup>th</sup> April 2017 – Approval of SSAF Budget
- 4.2 Flying Minute approved 8<sup>th</sup> May 2017 – Approval of close of Membership Roll for Nominations

**5. LEGAL MATTERS**

**6. REPORTS**

- 6.1 Acting President report, Acting Equity & Diversity Officer report & Cairns Campus Officer report
- 6.2 Acting Vice President report & International Officer report
- 6.3 Townsville Campus Officer report
- 6.4 Acting Postgraduate student officer report
- 6.5 Finance officer report

**7. GENERAL BUSINESS**

- 7.1 Elections for JCUSA Council Casual Vacancies

**8. QUESTION TIME**

Members of the Student Association may direct questions in writing to officers of the Student Association through the Secretary. Questions may be put on notice.

Catherine Fraser  
Secretary to JCUSA Council



## **MEETING MINUTES**

### **7<sup>th</sup> ORDINARY MEETING of the 47<sup>th</sup> STUDENT ASSOCIATION COUNCIL (7/47; 7/17)**

Meeting opened at **4:44pm on Wednesday 17 May 2017** by SK (Convenor)

#### **PRESENT**

Sydney Jones (Acting – Vice President, International Officer), Michael Kane (Townsville Campus Officer), Claire Holland (Acting – Postgraduate Officer), Catherine Fraser (Secretary)

Via Phone: Sally Kift (VC Nominee, Convenor), Benita Bosch (General & Finance Manager)

Via Video: Jesse Argent (Acting - President, Acting – Equity & Diversity Officer, Cairns Campus Officer)

#### **IN ATTENDANCE**

Adam Tilbrooke, Vivek Mathai Joshi, Lennon Stathoulis, Megan Carey, Aaminah Khan, Edward Harridge, Kimberley Rogers-Ford

CH left room at 4:46pm

SK phone link dropped out at 4:46pm

Quorum disestablished – Meeting lapsed at 4:46pm

SK dialled back in at 4:53pm

CH returned at 4:54pm

Quorum met

Meeting reconvened at **4:53pm on Wednesday 17 May 2017** by SK (Convenor)

#### **1. APOLOGIES AND PROXIES**

Teisha Condie (Staff Representative)

#### **2. CONFLICTS OF INTEREST**

CH – JCU employee

SK – VC Nominee

#### **3. APPROVAL OF UNSTARRED ITEMS**

EH – starred items 4.1 and 4.2 for discussion

#### **4. CONFIRMATION OF MINUTES & FLYING MINUTES**

##### **4.1 Flying Minutes approved 28th April 2017 – Approval of SSAF Budget**

EH proposed to amend the flying minute to state “subject to JCUSA allocation to Clubs and Societies in 2017 be no less than the allocation in 2016”

SK advised it is not possible to amend the motion after to have been approved by council it only requires confirmation at this meeting.

EH raised concerns members had not been provided a copy to view



SK stated EH was aware of the arrangements to view the document had he wished to

Discussions took place about the allocation to Clubs and Societies. BB advised that JCUSA had added some extra line items which had unfortunately reduced the amount of funding available to allocate to JCUSA as a whole. BB stated every effort has been made to allocate as much as possible to Clubs & Societies. SK confirmed that student numbers are down which results in the SSAF funding being down across the University as a whole.

Discussions took place about where JCUSA could potentially save some money including payments to office bearers and elections, as per the proposed amendments to the Constitution.

EH specifically requested his attempt to move a motion in regards to Clubs and Societies be recorded.

SK confirmed the Flying Minute approved 28 April 2017 – Approval of SSAF Budget.

#### **4.2 Flying Minute approved 8<sup>th</sup> May 2017 – Approval of close of Membership Roll for Nominations**

Discussions took place about the date for the close of the Membership Roll. CF explained this Flying Minute was favourable to students as it allowed students more time to be able to become members in order to nominate.

The original closing date for nominees to become members was 24<sup>th</sup> March. The Flying Minute allowed students up to the 1<sup>st</sup> May to become members in order to nominate for the Casual Vacancy Election. MC queried when the Flying Minute was approved it was confirmed this was the 8<sup>th</sup> May 2017.

SK confirmed the Flying Minute approved 8<sup>th</sup> May 2017 – Approval of close of Membership Roll for Nominations

### **5. LEGAL MATTERS**

None to discuss

### **6. REPORTS**

Items 6.1 to 6.5 are noted as presented and approved

### **7. GENERAL BUSINESS**

#### **7.1 Elections for JCUSA Council Casual Vacancies**

EH raised concern that the elections took place behind closed doors and ordinary members were not invited to be present when candidates presented their policy statements. BB agreed with his concerns. CF advised the Association Council acts on the instruction and advice of the Electoral Officer. It is the Electoral Officer's role to ensure the election takes place in accordance with the Constitution and Regulations. The Council acts on his interpretation of these documents. The Electoral Officers interpretation may not align with all members of the Association opinion, however, that does not affect the implementation of that decision.

CF advised she would request a response from John Bearne, Electoral Officer in regards to how he conducted the election.

### **8. QUESTION TIME**

SK asked if any question had been received in writing by the Secretary or put on notice

MC advised her question in regards to amendments to the constitution was.

SK advised that the Council has taken advice which had been to the effect that the timeframes proposed were in accordance with the requirements of the Constitution



AK asked why the Council did not follow the motion to post the amendments on Facebook and email to all members by 9am on Monday 15 May? She states she has still not received the email and that the post on Facebook was not posted until 4:45pm.

JA confirmed that email was sent on Monday 15 May and posted on Facebook

CF confirmed that this was the case and that PDF documents (which are documents to be sent) could not be posted on Facebook.

CF stated the Council used their best endeavours to have the documents posted by 9am, whilst it was unfortunate they were not they were still distributed to all members on the Monday 15 May as agreed in the motion.

AK, KRF, EH stated they had not received the email

BB stated it was concerning that some members have not received it and would follow up with the Media and Marketing Officer and perhaps IT at JCU to find out why

EH states he has previously received emails from JCUSA so it is very concerning that this particular email has not been received.

SJ stated she can confirm she received the email and was also sitting next to a friend of hers when they received it.

SK stated hard copies were also provided to all students who attended that meeting but agreed it was concerning some members had not received the email.

**Meeting closed at 5:33pm**

**Catherine Fraser**  
Secretary to JCUSA Council

**Sally Kift**  
VC Nominee - Chancellor