



**NOTICE OF MEETING**  
**47<sup>th</sup> STUDENT ASSOCIATION COUNCIL**

Notice is hereby given of the 5<sup>th</sup> Ordinary Council Meeting of the 47<sup>th</sup> Student Association Council (5/47, 5/17) to commence at **5:30PM Wednesday 3<sup>rd</sup> May 2017**. Jess's Office via video Conference Cairns, JCUSA conference room- building 133 Townsville

**1. APOLOGIES AND PROXIES**

**2. DECLARATION OF CONFLICTS OF INTEREST**

**3. APPROVAL OF UNSTARRED ITEMS**

The Chair will invite members to indicate which unstarred items they wish to star. Thereupon, all unstarred items will be deemed to have been approved or noted as approved or noted as presented.

**4. CONFIRMATION OF MINUTES & FLYING MINUTES**

- 4.1 Ordinary Council meeting 13<sup>th</sup> April 2017 (4/47;4/17)
- 4.2 Flying minute approved 19<sup>th</sup> April 2017 – Approval of 2<sup>nd</sup> Ordinary Council Meeting minutes
- 4.3 Flying Minute approved 28<sup>th</sup> April 2017 – Approval of Finance Report
- 4.4 Flying Minutes approved 28<sup>th</sup> April 2017 – Approval of SSAF Budget

**5. LEGAL MATTERS**

JCUSA vs Doyle matter

**6. REPORTS**

- 6.1. President's report
- 6.2. Vice President report
- 6.3 Cairns Campus Officer report & acting Diversity Officer Report
- 6.4 Townsville Campus Officer report
- 6.5 International Student Officer report
- 6.6 Acting Postgraduate student officer report
- 6.7. Finance officer report

**7. GENERAL BUSINESS**

- 7.1 Discuss generic Council e-mail address
- 7.2 Appointment of the Bullsheet Editor
- 7.3 Mad Cow Sponsorship Cards
- 7.4 Review JCUSA Constitution and Regulations
- 7.5 EUS Sponsorship

**8. QUESTION TIME**

Members of the Student Association may direct questions in writing to officers of the Student Association through the Secretary. Questions may be put on notice.

Catherine Fraser  
Secretary to JCUSA Council



Ordinary Meeting minutes  
47th STUDENT ASSOCIATION COUNCIL  
Meeting of the 47th Student Association Council (5/47, 5/17) 5 May 2017.

Meeting started at 5 45 pm; chaired by S.K (VC Nominee & Convener)

**1-PRESENT and IN ATTENDANCE**

Jesse Argent (Acting President, Cairns Campus Officer) Michael Kane (Townsville Campus Officer), Sydney Jones (Acting Vice President and International Student Officer), Claire Holland (Acting Postgraduate Officer), Sally Kift (VC Nominee) Benita Bosch (Finance and General Manager)  
In attendance, Catherine Fraser (Secretary) Michael Kern (Secretary of JCU council)

**2-APOLOGIES AND PROXIES**

None

**3-DECLARATION OF CONFLICTS OF INTEREST**

SK: Declared a conflict of interest; she is a JCU staff member and the VC's nominee on Council.  
CH: Declared a conflict; she is a JCU staff member and the acting postgraduate officer

**4-APPROVAL OF UNSTARRED ITEMS**

**RESOLVED**

That the agenda be amended to address the amendments to the constitution and the regulation in this meeting and move other items forward to the next 6th Ordinary meeting.

Moved: JA  
Seconded: MK  
All in Favour

Council members thanked Michael Kern (MKern) for providing input to constitution and regulation of JCUSA and a time line for comments and feedback.

**5 – LEGAL MATTERS**

None to discuss

**6-REPORTS**

Items 6.1 to 6.7 deemed as presented and approved

**7-DELIBRATION and MATTERS ARISING**

**7.1** Conveyor stressed the importance of complying with article 13 of the applicable constitution.

**ALTERATION TO CONSTITUTION**

*13.1 Subject to the provisions of Section 38 of the James Cook University Act 1997, the Association Council may repeal, amend or otherwise modify the Constitution provided that: (a) notice of*



*amendment has been given seven (7) days prior to the amendment being first presented to the Association Council;*

*(b) Notice of amendment has been published on the Association's Official Notice Board and in two (2) consecutive editions of the Association's weekly publication; and*

*(c) The amendment is passed by resolution at two (2) consecutive meetings of the Association Council and there is a period of at least fourteen*

The conveyor sought some clarification from MKe to ensure that all attendees understand and appreciate the importance of following the process and provided a detailed timeline that meets the requirements of the above article. Conveyor also sought to ensure that the notices of council meeting are timely and that the agendas reflect this item, amendments to constitution.

It was also understood that everyone needs to work towards that the review of the proposed amendments that proceeds in a timely and appropriate manner so that it can be ready for the JCU council meeting agenda by 25 May 2017.

Discussions about timelines occurred and MKe noted that it is still acceptable up to have the proposed amendments to the JCU Council Secretariat by Monday 29 May 2017 and it could still be added to the agenda. JCU council meeting is on June 1, 2017.

Conveyor noted that the constitution amendments must be presented to JCU council to be compared with amendments to the regulations. Conveyor noted that the proposed amendments to the Constitution are driven by the desire for good governance. It is also the case that some amendments might result in a better application of precious JCUSA funding, for example, saving thousands of dollars by allowing elections to be electronic.

MKe went through some of the major proposed amendments in the draft and the rationale behind them. MKe addressed proposed changes namely honorary positions, code of conduct, presidential powers in cases of emergencies and members of the meeting (ordinary and ex officio).

The attendees discussed appointments of Brisbane and Singapore presidents as ordinary members or ex office officials.

JA: Noted that the Singapore or Brisbane Presidents were not been a members of the association, therefore cannot be recognised in our positions. Perhaps they could be non-voting members?

CH inquired about difference between being an appointed office bearer and an ordinary member.

MKe: No difference, however members do not have voting rights. Agreed that appointed members should be present at special meetings and in camera meetings.

The draft will reflect the proposed amendments as agreed upon in the meeting and clarifying that such appointment might be up to four members, and that members cannot vote but can participate in in camera meetings.



CH clarified if it is possible to still discuss these amendments and make further amendments in the meeting of May 12, 2017 as we see fit and then include those amendments in the meeting of May 29. MKe replied that this is his understanding.

CH inquired about code of conduct for ordinary members and whether it sits within the constitution or regulation, whereby for example the membership can be revoked if breach of obligation.

SK noted that may be the sort of thing you want to put into the constitution. If you lose ordinary membership then perhaps you cannot run for an office member of the council.

MKe agreed and elaborated: possibly include another provision as for JCU Council.

BB explained that JCUSA have a code of conduct that applies to councilors and staff.

Discussions around the fact that the code of conduct does not apply to members, therefore needs to be amended. A matter that will be consider by JCC committee in charge of reviewing policies, as a matter of priority.

The grounds for the removal of the member and the grounds for the removal of the office bearer will include breaches of the conduct obligations.

CH asks MKe with his knowledge of the JCU council is there any provision in their governing constitution that allows for one member making decisions in cases of emergencies.

MKe explained that there is a provision in the standing orders of the JCU Council, whereby the Chancellor can have or exercise executive power in certain circumstances. The Chancellor has used that probably once every two years. Based on his experience, the Chancellor is reluctant to use that power.

CH : Can you imagine any reasons where we would need to use those presidential powers? Or could we say where urgent scenarios are limited to, or could be used, apart from that, there are no urgent powers.

JA: What we have to keep in mind that we have our management committee mandated to determine matters that cannot be reasonably deferred until the next following meeting. So my understanding would be if it were something that was urgent, it would be that sort of matter that the management committee should be dealing with.

MKe – There is delegation to power; the association council may delegate any power to the committee or appropriate qualified member and any future council members can delegate any accepted powers to an office member.

SK: If it is in the constitution then at least that way all council members understand and it is transparent. Another point is we need to have a proper delegations register set up so that we understand what all the delegated authorities.



JA-: We do have a meeting for the JCC committee as well.

SK: We need to ensure that the regulations are amended consequentially to conform with the constitution. We need to develop a delegations register. It seems we also need to amend the code of conduct to including members. These are all action items

Members discussed options for suspension of office bearers and options following a finding of a breach of discipline and/or loss of confidence.

Members would take the various amendments proposed away to work on further with a view to having a final draft available as soon as possible.

**Meeting concluded at 6:45pm.**

**Catherine Fraser**

**Secretary to JCUSA Council**

**Sally Kift**

**VC Nominee - Convener**