



NOTICE OF MEETING
47th STUDENT ASSOCIATION COUNCIL

Notice is hereby given of the **10th Ordinary Council Meeting** of the 47th Student Association Council (10/47, 10/17) to commence at **10:00am to 11:00am on Monday 12th June 2017**.

Location: Building 145; Room 030 (Townsville), JCUSA Cairns Office linked by Virtual Meeting Room.

1. APOLOGIES AND PROXIES

2. DECLARATION OF CONFLICTS OF INTEREST

3. APPROVAL OF UNSTARRED ITEMS

The Chair will invite members to indicate which unstarred items they wish to star.

Thereupon, all unstarred items will be deemed to have been approved or noted as approved or noted as presented.

4. CONFIRMATION OF MINUTES & FLYING MINUTES

4.1 5th Ordinary Council Meeting minutes – 3 May 2017 (5/47; 5/17)

4.2 6th Ordinary Council Meeting minutes – 12 May 2017 (6/47; 6/17)

4.3 7th Ordinary Council Meeting minutes – 17 May 2017 (7/47; 7/17)

4.4 8th Ordinary Council Meeting minutes – 19 May 2017 (8/47; 8/17)

4.5 9th Ordinary Council Meeting minutes - 29 May 2017 (9/47; 9/17)

5. LEGAL MATTERS

6. REPORTS

6.1 President report, & Acting - Cairns Campus Officer report

6.2 Vice President report & Acting - International Officer report

6.3 Townsville Campus Officer report

6.4 Equity & Diversity Officer report

6.5 Postgraduate student officer report

6.6 Finance Officer report

7. GENERAL BUSINESS

7.1 Second reading of amendments to the JCUSA Regulations

8. QUESTION TIME

Members of the Student Association may direct questions in writing to officers of the Student Association through the Secretary. Questions may be put on notice.

Catherine Fraser
Secretary to JCUSA Council



AMENDED NOTICE OF MEETING
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4.6 Flying Minute – 8 June 2017 – Approval to seek Legal Advice on the Proposed Amendments to the JCUSA Regulations

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6.1 President report, & Acting - Cairns Campus Officer report

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6.5 Postgraduate student officer report

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7. GENERAL BUSINESS

7.1 Confirmation of approval by JCU Council of the amendments to the JCUSA Constitution

7.2 Second reading of amendments to the JCUSA Regulations

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Catherine Fraser
Secretary to JCUSA Council



MINUTES of 10th ORDINARY COUNCIL MEETING
47th STUDENT ASSOCIATION COUNCIL

Meeting opened at 10:04pm on Monday 12 June 2017 by SN (Chair)

PRESENT

Stephen Naylor (VC Nominee, Chair), Adam Tilbrooke (Postgraduate Officer), Teisha Condie (Staff Representative), Benita Bosch (General & Finance Manager), Catherine Fraser (Secretary)
Via Video Link: Jesse Argent (President & Acting Cairns Campus Officer), Sydney Jones (Vice President & Acting International Officer)
Via Phone: Michael Kane (Townsville Campus Officer)

IN ATTENDANCE

Michael Kern (University Secretary)

1. APOLOGIES AND PROXIES

Tara Gopal (Equity & Diversity Officer) – Proxy given to Jesse Argent

2. DECLARATIONS OF CONFLICT OF INTEREST

None

3. APPROVAL OF UNSTARRED ITEMS

RESOLVED

That the draft agenda be accepted and followed for this meeting

Moved: JA
Seconded: AT
All in Favour

4. CONFIRMATION OF MINUTES & FLYING MINUTES

- 4.1 5th Ordinary Council Meeting minutes – 3 May 2017 (5/47; 5/17)
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- 4.6 Flying Minute – 8 June 2017 – Approval to seek Legal Advice on the Proposed Amendments to the JCUSA Regulations

RESOLVED

That all minutes and flying minutes be accepted and approved on block

Moved: JA
Seconded: AT
All in Favour



5. LEGAL MATTERS

SN noted that correspondence from MacDonnells Law was received by JA at 9:46pm 11 June 2017 in relation to the review of the proposed amendments to the Regulations. A copy of this correspondence was provided to all Council members at the meeting. SN noted of particular importance was the paragraph:

"I confirm that I am satisfied that the proposed revised Regulations which we were sent last Friday afternoon are not inconsistent with the Association's revised Constitution, particularly in respect of all matters concerning the provisions and objects of that Constitution. Therefore I am comfortable that JCUSA may adopt those revised proposed Regulations tomorrow at the second meeting where it will consider them, subject to that second meeting being held not less than 14 days after the earlier meeting where they were considered."

Mke enquired about the approximate cost of this advice, noting that the flying minute approved costs up to \$4000

JA stated that the quote received prior to the commencement of the work was that it was estimated to be \$650 plus GST

RESOLVED

That the legal advice be accepted.

Moved: JA
Seconded: SJ
All in Favour

6. REPORTS

6.1 President report, & Acting - Cairns Campus Officer report

No report received

6.2 Vice President report & Acting - International Officer report

No report received

6.3 Townsville Campus Officer report

MK gave a verbal report that the grant funding round for Clubs & Societies has closed and all have been approved apart from 2. MK stated it took some time to finalise as many applications were missing documentation that had to be followed up prior to approval.

BB stated that KG noted no reports had been received by any Clubs & Societies as yet. Also that no sporting clubs had applied for funding. BB has discussed the idea to open up a new round of funding aimed at these clubs with JA and TC who were in agreement.

MK noted this and agreed to put this on the agenda for the next Clubs & Societies Committee meeting.

JA stated that applications in Cairns had been sent on Friday and he was speaking with KG about them today



6.4 Equity & Diversity Officer report

No report received

6.5 Postgraduate student officer report

No report received

6.6 Finance Officer report

No report received

SN asked about the usual process for reports

BB stated usually these are provided to the Secretary in writing before each meeting, however due to the high number of meetings recently this has not been practicable

7. GENERAL BUSINESS

7.1 Confirmation of approval by JCU Council of the amendments to the JCUSA Constitution

SN noted that the JCU Council approved the amendments of the JCUSA Constitution on 1 June 2017

Mke confirmed they were approved subject to the approval of the proposed amendments to the JCUSA Regulations by the JCUSA Council. Once this final approval is received the new Constitution comes in to effect and he will inform the JCU Council at their next meeting

7.2 Second reading of amendments to the JCUSA Regulations

JA requested if Mke could read of the amendments since the last meeting, as the sound on the video conference was not very clear.

All agreed.

Mke stated he would go through the sections that are highlighted as these are the changes since the last meeting noting that many of these amendments were due to feedback received from Ordinary members.

- Clause 2.1 – added in definition of “*Finance Department Representative*” as being “*the officer appointed by the General Manager with responsibility for the financial management of the Association.*” This was added to give some flexibility as currently the General & Finance Manager roles are combined.
- Clause 3.2.3 – added in “*to move and second motions and amendments*” to be in line with the rights of Ordinary or Associate members
- Clause 3.3.4 – added that the notice of meetings are to be placed on the JCUSA website. SN clarified that this does not mean the Facebook page, only the official website. Council could decide to put a link on the FB page to the website but agreed the agenda should not be placed on FB as multiple sites could affect version control.
- Clause 3.4.3 – clause added to state “*Meeting agenda papers will be circulated to Meeting Members 1 business day in advance of the meeting unless or as otherwise approved by the Chair.*” This was clarified that Meeting Members is defined and detailed in clause 3.2 as “*any*”



person who is an eligible elected, appointed or ex-officio member of the Association council or a Committee of the Association Council and includes both voting and non-voting members” It is noted this does not include Ordinary or Associate members.

- Clause 3.8.1 – the word “*of a meeting*” were deleted as it was repetitive
- Clause 3.11 – numerals were also spelled out in words
- Clause 3.13.1 – added the word “*thereby*” for grammar
- Clause 4.8.6.3 – was originally together as one clause but Council agreed to separate these out. The words “*must not*” were added to clause 4.8.6.3 for consistency
- Clause 4.4.1.1 – changed Finance Manager to “*Finance Department Representative*” as a non voting member of the Remuneration and Review Committee
- Clause 5.5.1 (b) - changed Finance Manager to “*Finance Department Representative*” as the Chair of the Finance and Audit Committee
- Clause 5.5.1 (e) – added “*one additional Elected Office Bearer appointed by the Association Council*” as a member of the Finance and Audit Committee – noting that this is an Elected Officer Bearer so will always be a student
- Clause 5.5.3 - changed Finance Manager to “*Finance Department Representative*”
- Clause 5.11.1 – added the Vice President as the Chair of the Clubs and Societies Committee
- Clause 5.11.2 – Finance Department Representative as a non voting member of the Clubs and Societies Committee

- Clause 6.2.1, 6.2.4, 6.3.3, 6.4.2 - changed Finance Manager to “*Finance Department Representative*”
- Clause 7.6.1 (c) – changed school to College to reflect the structure of JCU
- Clause 8.1 (b) – that the Electoral Officer shall not be a member of staff of the Association to maintain transparency
- Clause 9.3 (a) – clause added to clarify that “*the Editor(s) of the Association’s publication shall be appointed by the President, the General Manager and the Media and Marketing Officer*”

SN asked if anyone had any further comment about the proposed amendments.

SN noted that there had been feedback received from Ordinary members and that Council’s response to these had been communicated back to those members.

RESOLVED

That the second reading of the proposed amendments to the JCUSA Regulations be accepted and approved

Moved: AT
Seconded: JA
All in Favour

Mke noted that the cover pages of both the Constitution and Regulations will need to state that they are effective from 12 June 2017.



TC thanked Mke on behalf of all JCUSA Council for endless hours and amount of work he has put in to assisting the JCUSA Council with this process. All agreed that it would not have been achievable without his tremendous help.

8. QUESTION TIME

JA noted that correspondence had been received from an Ordinary Member with suggested motions.

CF confirmed these suggestions were received after the Notice of Meeting and Agenda had gone out and had informed the member that if they wished to table the motions they were welcome to attend this meeting and do so.

It was noted no Ordinary members were in attendance.

Mke noted that a petition of 53 signatures opposing the amendments to the JCUSA Constitution was received and tabled at the meeting of JCU Council. However it was not accepted as it could not be confirmed if all signatories were indeed ordinary members. JCU Council agreed JCUSA Council could deal with the matter. Mke stated the grounds of the petition were addressed by JCU Council.

JA stated he was aware of the petition and had even seen read it as one of the students organising it showed it to him near the Library in Townsville on that day (1 June 2017). No petition has been received by the Secretary or JCUSA Council.

Meeting closed at 10:27am

**Prepared by Catherine Fraser
Secretary to JCUSA Council**

**Confirmed by Stephen Naylor
VC nominee - Chair**