



MEETING MINUTES
51st STUDENT ASSOCIATION COUNCIL

5th Ordinary Council Meeting of the 51st Student Association 9.00am Monday 19th July 2021

PRESENT:

Emily Mulroy (President), Thomas Sherrington (Vice President), Emily Gamze (Townsville Campus Officer), Cherie Lai (International Student Officer), Aaminah Khan (Equity & Diverse Officer), Garrett Swearingen (Cairns Campus Officer), Alison Edwards (General Manager), Theresa Priddle (Council Secretary) Maree Dinan-Thompson (DVC Nominee)

IN ATTENDANCE:

Meeting opened at 9.04am pm on Monday 19th July 2021 by Emily Mulroy (President, Chair)

Acknowledgment of Country

1. **Apologies and Proxies**

Kimberly Thornley Proxy given to AE
Peter Loa - no proxy

2. **Declaration of Conflicts Of Interest**

Nil

3. **Approval of Unstarred Items**

The Chair will invite members to indicate which unstarred items they wish to star.

Thereupon, all unstarred items will be deemed to have been approved or noted as approved or noted as presented.

4. **Confirmation of Minutes & Flying Minutes**

4.1 Confirmation of Minutes of the 4th Ordinary Meeting of the 51st Student Association Council – Wednesday 19th May 2021

4.1.1 Confirmation of Minutes of the 3rd Special Meeting of the 51st Student Association Council – Wednesday 16th June 2021

4.2 Flying Minute Motion to re affiliate COG

4.3 Flying Minute JCU Sport Exercise Science student to access JCU Fit 101 during semester 2 free of charge

4.4 Flying Minute Motion to re affiliate Inter Alia

4.5 Flying Minute Motion to affiliate JCU Water Polo

4.1 – 4.5 Moved On block

Moved EM
Second AE
All in favour

5. **Legal Matters**

Nil

6. **Reports**

6.1 Finance Officer Report

6.2 President's report

Report to Council (5th Ordinary Council Meeting – 12/07/2021 POSITION: President

EVENT / ACTIVITY

JCUSA Stress Less DATE 24/05/2021

Variety of activities were well received, the only negative was more students attended than anticipated, so more food such as croissants should be been ordered.

CBLG BBQ 28/05 attended upon request by the College, meet new Business students although a small number of students attended. The CP BBQ's were okay to use, as both BBQ's were working.

MEETINGS ATTENDED:

- 26/05 – Clubs and Societies Meeting
- 01/06 – Meeting with JCU Estate
- 01/06 – Meeting with DVC Students
- 02/06 – Management Committee Meeting
- 16/06 – 3rd Special Council Meeting
- 21/06 – NUS President’s Roundtable Meeting
- 22/06 - Meeting with DVC Students
- 23/06 – Meeting to prep for C&S Induction Townsville 23/06 – CISA SGM
- 07/07 – Discussion with JCU re: campus life

COMMENTS / PLANNING

- JCUSA has processed affiliations with CAPA, re-completing the process with CISA and awaiting the invoice from NUS
- While the past month has been the JCU student holiday break, I have completed many meetings and discussions to prepare for the upcoming O-Week SP2 for student councilors, the bi-annual Clubs and Societies Induction for Townsville and currently awaiting for all student councilors to register for classes to organise JCUSA events; such as Free Breakfast and other anticipated campaigns to begin and continue.

6.3 Vice President report

Report to Council (5/6th Ordinary Council Meeting – July 21st 2021)

POSITION: Vice President

NAME: Thomas Sherrington

EVENT / ACTIVITY	DATE	FEEDBACK / OBSERVATIONS
JCUSA IDAHOBIT Free Brunch	17/05/21	Felt like the biggest free brunch of the sem, a lot of support for LGBTQIA+ people

MEETINGS ATTENDED:

- 26/05/2021 – Clubs and Societies Meeting
- 2/06/2021 – Management Committee Meeting
- 12/05/2021 – Management Committee Meeting
- 1/06/2021 – Meeting with Estates on Parking, Roads, and other issues
- 16/06/2021 – Interview of Vince for JCUSA Sport Role
- 14/07/2021 – Joint Consultative Committee Meeting
- 14/07/2021 – Clubs and Societies Meeting

COMMENTS / PLANNING

- Been hearing students still complaining about parking, the noise around this issue likely will never die unless something is done
- Definitely should be encouraging people to get the vaccine when available. Certain groups, news and even some MPs are undermining vaccines, and we must do our part to remove this fear.

6.4 Cairns Campus Officer report

Report to Council (5th Ordinary Council Meeting – 19/07/21)

POSITION: Cairns Campus Officer

NAME: Garrett Swearingen

MEETINGS ATTENDED:

- Management Committee: 02/06,
- Council Meeting: 16/06
- 07/06 – Meeting with JCU Estates (Cairns) to discuss a proposed initiative to implement Cash for Containers and use the revenue to provide free food in the Food Lab.
- 07/06 – Discussion with a 1st year online Education student regarding a potential campaign to bring classes back on campus.
- 09/06 – Discussion with Amanda on formatting of ClubSoc report.
- 30/06 – Phone call with student who was previously interested in starting a meditation club. They said they were now pretty busy and not likely to have time to start a club but would think further and get back to me.

COMMENTS / PLANNING

- Main areas of work have been:



- 0-week
- Clubs/Societies morning tea report.
- I've heard from an education student interested to campaign for more online classes and am considering options around that. I think it will be important to see what JCU does for classes this semester before progressing.
- Three separate JCU departments have reached out regarding running sustainability events in one way or another which I'm glad to see. I've been doing some brainstorming to consider what JCUSA's best contribution will be and will then plan next steps.

- 6.5 Townsville Campus Officer report
- 6.6 International Student Officer report
- 6.7 Equity & Diversity Officer report
- 6.8 Postgraduate Student Officer report

Report to Council (5th Ordinary Council Meeting –19th July 2021)

POSITION: Postgraduate Officer NAME: Peter Loa

EVENT / ACTIVITY	DATE	FEEDBACK / OBSERVATIONS
CBLG BBQ	28/5	

MEETINGS ATTENDED:

Ord meeting	12/5	
CMVPH Postgrad	24/5	
Management committee	12/5	
Management committee	2/6	
GRS director meeting	4/6	Discussion about online and well-being programs

7. General Business

- 7.1 Annual Report
- 7.2 Regulation Pronoun amendment 2nd vote 20210607

Motion to the James Cook University Student Council

DATE: 07/06/2021 FROM: Thomas Sherrington (Vice President)

Motion to Council:

That the JCU Student Association approve the proposed amendments to the JCUSA Regulations.

Issue:

He/she and his/her mentions in the regulations.

Background Information:

In the regulations, there are a couple mentions of he/she and numerous mentions of his/her. The current proposed amended regulations will update these to the gender neutral pronouns to they and their.

Motion passed with second vote

Moved TS
Seconded AK
All in favour

- 7.3 Motion for Regulation amendment re Elections 20210623

Motion to the James Cook University Student Council

DATE: 23/06/2021 FROM: Thomas Sherrington (Vice President)

Motion to Council:

That the JCU Student Association approve the proposed amendments to the JCUSA Regulations.

Issue:

This regulation is out of date in terms of practically.

Background Information:

E. Mulvey

The definition of election still currently includes a paper based elections which for many years has not occurred and with the advancement of technology will likely continue not to occur.

Proposed JCUSA Regulations Amendment List:

1. Amend Section 2.1 from:

“Elections” includes a paper based and electronic election.

To:

“Elections” includes **an** electronic election.

Motion passed pending 2nd vote at next meeting

Moved TS
Seconded EG
All in favour

- 7.4 POL003 WHS Policy
- 7.5 POL004 Smoke Free workplace Policy
- 7.6 POL023 Induction Policy
- 7.7 POL024 Notifiable Incidents Policy
- 7.8 POL025 Outdoor work Policy
- 7.9 POL026 Personal Protective Equipment Policy
- 7.10 POL027 Risk Management Policy
- 7.11 POL028 Risk Assessment Policy
- 7.12 POL029 Workers Compensation and Return to Work Policy
- 7.13 POL030 Safe Food Handling Policy
- 7.14 POL031 Children in the Workplace Policy
- 7.15 POL032 Safety Data Sheets Policy
- 7.16 POL033 Storage of Flammable or Combustible Substances Policy

7.4 – 7.16 policies approved, moved on block

Moved TS
Seconded EG
All in favour

- 7.17 Changes to Councilors Hours and Pay rate
- 7.17.1 Council pay suggestions
 - 7.17.2 Council pay suggestions weeks of work

7.18 WHS report Incident and Hazard Summary Report 20210511-20210708
AE reported that the issue with the sand has been finalised and the Volleyball courts are now open.

EM requested permission to add 7.19 Motion to amend Constitution re: Gender Neutral Pronoun (second vote)

Council unanimously agreed.

7.19 Motion to amend Constitution re; Gender Neutral Pronouns.
Motion to the James Cook University Student Council
DATE: 02/06/2021 FROM: Emily Mulroy (PRESIDENT)

Motion to Council:

That the JCU Student Association approves the 4 (four) amendments to the language of the JCUSA Constitution to be updated to inclusive gender neutral pronouns.



The 4 (four) amendments to the Constitution have been highlighted below and are in Part 7 within Part 7.1(d), 7.3.5 and 7.4.3.

Issue:

Current language of the JCUSA Constitution is not inclusive to the entire JCU student community and therefore, should be amended to reflect the diversity of our student cohort. Changing the pronouns will be inclusive to all students as it is applicable to all people, not gender specific.

Background Information:

In the current state of the Constitution, when referring to office bearers it uses the pronouns 'his' or 'her', therefore I propose that these be amended to 'their' when talking about their position. I believe this an additional step that the JCU Student Association to continue becoming more inclusive, respectful; and overall benefit gender-diverse equality on campus as the student leaders we are

Motion passed with second vote

Moved EM
Seconded AK
All in favour

8. Question Time

Members of the Student Association may direct questions in writing to officers of the Student Association through the Secretary. Questions may be put on notice.

Meeting closed @ 9.18 am

Theresa Priddle
Secretary to JCUSA Council



2021 Monthly Advocacy Snapshot May 2021

Number of students accessing service across all campuses														
2020	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL	
Townsville	117	104	96	96	92	98	118	126	145	152	136	140	1420	
Cairns	98	117	141	142	154	123	87	47	58	74	76	47	1164	
Brisbane	13	21	30	32	34	33	37	38	38	38	41	33	388	
Singapore	8	7	3	5	4	3	9	8	8	14	19	9	97	
Mackay	4	4	5	5	5	4	4	2	3	3	3	5	47	
Online	7	7	10	12	11	13	15	17	25	31	41	42	231	
Campus Not Recorded	13	13	16	18	22	27	43	43	44	50	41	30	360	
													3707	

Number of students accessing service across all campuses														
2021	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL	
Townsville	154	156	162	184	203								859	
Cairns	59	65	79	97	88								388	
Brisbane	34	32	38	40	40								184	
Singapore	6	4	4	4	3								21	
Mackay	4	3	2	3	0								12	
Online	47	44	43	59	64								257	
Campus Not Recorded	31	26	26	24	24								131	
													1852	

Numbers of Cases by Month (across all campuses)														
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL	
2017	184	112	116	126	159	209	147	252	194	223	255	248	2225	
2018	230	235	165	157	178	193	200	204	167	208	218	200	2355	
2019	179	146	194	185	243	206	201	257	219	252	255	255	2592	
2020	260	274	302	311	323	301	312	281	321	362	361	308	3716	
2021	337	332	355	412	426								1862	
													12750	

Interactions by Time (across all methods and campuses)														
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL	
2017	75	77.85	145.1	111.75	260.6	231	138.85	239	262.9	327.2	561.5	265.5	2696.25	
2018	114.5	138.45	127.35	153.7	150.9	134.5	175.6	74.3	113.9	269.6	329.1	185.2	1967.1	
2019	177.85	267.2	324.1	211.15	387.6	267.75	420.85	534.8	288.2	269.9	171.9	163.66	3484.96	
2020	202.23	192.65	144.4	101.81	146.06	246.46	317.55	216.46	275.46	273.48	276.12	214.57	2607.25	
2021	226.98	243.52	269.7	249.23	205								1194.43	
													11949.99	

Interactions by Count (across all methods and campuses)														
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL	
2017	111	125	243	157	429	456	205	309	355	543	802	331	4066	
2018	177	180	201	84	189	231	317	123	191	433	546	352	3024	
2019	333	428	496	384	653	472	803	1035	649	671	579	617	7120	
2020	764	734	580	423	584	1220	1515	889	1107	1166	1227	1144	11353	
2021	1171	1050	1112	1123	1065								5521	
													31084	

Key Issues Students presented with across all campuses for May 2021	
1. Withdraw without Financial/Academic Penalty	6. Request for Review/Remark of Individual Assessment
2. Academic Advocacy	7. Review and Appeal of Academic Progression Outcome
3. Complaint/Formal Complaint	8. Special Consideration
4. Request for Review and Appeal Final Subject Result	9. Tuition Fees
5. Academic Misconduct	10. Placement

Students Presenting with Welfare Concerns (across all methods and campuses)														
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL	
2017	3	12	7	10	8	11	14	11	16	21	11	18	142	
2018	21	29	14	10	17	20	10	13	23	20	14	17	208	
2019	13	17	32	26	23	14	15	12	20	14	19	15	220	
2020	16	20	34	32	37	18	16	12	21	16	24	12	258	
2021	13	18	10	18	13								72	
													900	

Number of Cases from Colleges across all campuses for May 2021		
College	Number	%
1. College of Healthcare Sciences	98	23%
2. College Unknown	81	19%
3. College of Business, Law & Governance	74	17%
4. College of Science & Engineering	66	15%
5. College of Arts, Society & Education	45	11%
6. College of Medicine & Dentistry	22	5%
7. College of Public Health, Medical & Veterinary	22	5%

E. Murray

2021 Monthly Advocacy Snapshot June 2021

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Cairns	59	65	79	97	88	72							460
Brisbane	34	32	38	40	40	41							225
Singapore	6	4	4	4	3	0							21
Mackay	4	3	2	3	0	3							15
Mount Isa						2							
Online	47	44	43	59	64	41							298
Campus Not Recorded	31	26	26	24	24	18							149
													2207

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2021	337	332	355	412	426	382							2244
													13132

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2021	226.98	243.52	269.7	249.23	205	353.7							1548.13
													12303.69

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2021	1171	1050	1112	1123	1065	1739							7260
													32823

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2. Academic Misconduct	7. Review/Remark of Individual Assessment
3. Complaint/Formal Complaint	8. Review and Appeal of Academic Progression Outcome
4. Academic Advocacy	9. Assessment
5. Special Consideration	10. Cancellation of Course

Students Presenting with Welfare Concerns (across all methods and campuses)													
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2021	13	18	10	18	13	17							89
													917

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2. College Unknown	82	21%
3. College of Business, Law & Governance	55	14%
4. College of Science & Engineering	63	16%
5. College of Arts, Society & Education	36	9%
6. College of Medicine & Dentistry	34	9%
7. College of Public Health, Medical & Veterinary	14	4%

E. Miller