



MEETING MINUTES
51st STUDENT ASSOCIATION COUNCIL

3rd Ordinary Council Meeting of the 51st Student Association 2.30pm Wednesday 14th April 2021

PRESENT:

Emily Mulroy (President), Thomas Sherrington (Vice President), Emily Gamze (Townsville Campus Officer), Peter Loa (Postgraduate Student Officer), Kimberly Thornley (Staff Representative), Theresa Priddle (Council Secretary)

IN ATTENDANCE:

Marie Edmondson -Observer

Meeting opened at 2.33pm on Wednesday 14th April 2021 by Emily Mulroy (President, Chair)

Acknowledgment of Country

1. Apologies and Proxies

Cherie Lai proxy given to EM

Aaminah Khan

Alison Edwards

Garrett Swearingen

Maree Dinan-Thompson

2. Declaration of Conflicts Of Interest

Nil

3. Approval of Unstarred Items

The Chair will invite members to indicate which unstarred items they wish to star.

Thereupon, all unstarred items will be deemed to have been approved or noted as approved or noted as presented.

4. Confirmation of Minutes & Flying Minutes

4.1 Confirmation of Minutes of the 2nd Ordinary Meeting of the 51st Student Association Council – Wednesday 10th March 2021

4.2 Flying Minute WBC Change of signatories & operating instructions o 2 to sign to remain

4.3 Flying Minute 3/3/2021 Amendment to JCUSA affiliation requirement Form 198 Club Member Induction

4.4 Flying Minute –Northern Rays use of CNS & TSV Gym facilities

4.5 Flying Minute Re-affiliation Townsville Beach Volleyball

4.6 Flying Minute Amendments to Policy POL048 Clubs & Societies Policy

4.7 Flying Minute Re-affiliate JCUJMSA

4.8 Flying Minute Re-Affiliate JCUEUS & SOMAG

4.9 Flying Minute Re-affiliate Amnesty

4.10 Flying minute Re-affiliate JCUMS

4.11 Flying minute Re-affiliate Christian Student & JCU Surgical

4.12 Flying Minute Extension of JCUSA SSAF grant deadline

4.13 Flying minute Re-affiliate FOCUS

4.14 Flying Minute Amendments to POL092 Clubs & Societies JCUSA SSAF Grants Policy

4.15 Flying minute Re-affiliate Ross River

4.16 Flying minute Re-affiliate PNG

4.17 Flying minute Re-affiliate SACA

4.18 Flying minute Re-affiliate ASHA

4.19 Flying minute Re-affiliate JCU Christian Students Cairns

4.20 Flying minute Re-affiliate SANTE & BMML

Moved on Block

Moved PL
Second EG
All in favour

5. Legal Matters

Nil

6. Reports

6.1 Finance Officer Report

6.2 President's report

Report to Council (3rd Ordinary Council Meeting – 14/04/2021 POSITION: President NAME: Emily Mulroy

EVENT / ACTIVITY DATE FEEDBACK / OBSERVATIONS

JCUSA Free Brunch 08/03/2021 Feedback stored in Event Evaluation form

JCUSA Grant Workshop 09/03/2021 Good workshop for club executives to receive help with filling out the grant applications

JCUSA Free Brunch 22/03/2021 Feedback stored in Event Evaluation form

JCUSA Free Brunch 29/03/2021 Feedback stored in Event Evaluation form

MEETINGS ATTENDED:

04/03 – Meeting to discuss Cairns Gym portable panic pendants

05/03 – Meeting with JCUSA Equity and Diversity Officer

09/03 – Meeting with DVC Students

10/03 – 2nd Ordinary Council Meeting

10/03 – Meeting to discuss JCUS and Advocacy Model

22/03 – 2nd Management Committee Meeting

24/03 – Clubs and Societies Committee Meeting

26/04 – Meeting with JCUSA Postgraduate Officer

30/03 – Meeting with DVC Students

31/03 – 2nd Special Council Meeting

31/03 – Clubs and Societies Committee Meeting

04/04 – 3rd Management Committee Meeting

COMMENTS / PLANNING

JCUSA is still in the stages of affiliating with CAPA as the delay of the SSAF approved 2021 budget impacted our ability to send through all the required supporting documents, however alongside Peter, we have still been meeting and discussing CAPA campaign initiatives. Also with Cherie, we have been discussing CISA campaign priorities and attending their monthly member catch-ups.

A few weeks ago, Thomas and I contacted medicine and health student clubs to understand the impact of the reduction in parking for the carpark located between the Discovery Rise and medicine class buildings. While I did raise the issue with DVC Students, the university has sent an email to all students confirming this massive reduction and not offering any mitigating strategies for this vast loss of carpark spaces. I will be strongly seeking further information from JCU about this as it's not good enough to just reduce spaces but still charge the same.

Over time, more clubs and societies have been registering to co-host JCUSA's Free Brunches which is great. This event didn't run in Lecture Recess but will start again the following week and hopefully it continues to be successful in Cairns and Townsville.

As Chair of the Management Committee, I have scheduled meetings and other Council meetings for the rest of the semester which should help all voting members schedule activities around that time. The Management Committee are becoming a great avenue to catch-up with all the councilors and take further time to discuss our concerns and upcoming events.

Upcoming events and ideas for this semester include a Free Brunch themed 'International Day Against Homophobia, Transphobia and Biphobia' and setting up Queer Safe Spaces on campus in Cairns and Townsville. Alongside Cherie's International Student Committee that is starting, other events of interest are a Workers Rights Info Night and similar events that may cover topics like rental advice etc.

Also, the 2021 Student Advisory Forum will be starting shortly, nominations to be opened soon. I will be co-chairing this with DVC Students, Maree and therefore I'm very excited to get this underway.

E. Mulroy

6.3 Vice President report
Report to Council (3rd Ordinary Council Meeting – 14th April 2021)

POSITION: Vice President NAME: Thomas Sherrington

EVENT / ACTIVITY	DATE	FEEDBACK / OBSERVATIONS
Clubs and Societies Meetings	31/03/21 24/03/21	Busy cramming in all the grants into 2 hours. Clubs need to be more organised in their grant applications and we need to find new ways to communicate and spell out how to do our grants.
JCUSA Free Brunches	29/03/21 15/03/21 8/03/21 1/03/21	Students enjoyed free brunch. It feels like an extremely rewarding exercise once it is all done. Only issue has been when students weren't signing in or touching stuff they weren't meant to.
1st and 2 nd Year Law Lunch	5/03/21	N/A

MEETINGS ATTENDED:

- 10/03 – JCUSA Council Meeting
- 24/03 – Clubs and Societies Meeting 2
- 31/03 – Clubs and Societies Meeting 3
- 31/03 - JCUSA Council Meeting

COMMENTS / PLANNING

- Been hearing students complaining about parking a lot. It is such a mess that university is putting in trees and not properly taking care of roads and parks
- Seems to be a misunderstanding in some clubs with how re affiliation works, grant applications and booking events

6.4 Cairns Campus Officer report
Report to Council (03/21 Ordinary Council Meeting – 14/04/21)

POSITION: Cairns Campus Officer NAME: Garrett Swearingen

EVENT / ACTIVITY	DATE	FEEDBACK / OBSERVATIONS
CSL Induction	01/03/21	
Free Brunch	03/03/21	Quite successful, required more food
BBQ Training		
IWD Brunch	08/03/21	Somewhat successful, but numbers less than Week 2
WHS & Grants info session		Rated as highly useful by participants and good to run again.
Wk 4 Brunch	15/03/21	Average numbers, down from week 2
Wk 5 Brunch	24/03/21	French style was very easy to serve as no cooking required.
BBQ training	31/03/21	
Wk 6 Brunch	31/03/21	Attendance slightly down likely due to time of semester. Have relied a lot on COG to help this month, but brunch roster has gone out to other clubs.

MEETINGS ATTENDED:

- 08/03/21: Meeting regarding CNS Pharmacy club
- 09/03/21: Graduate Research School committee meeting
- 10/03/21: JCUSA Ordinary meeting
- Met with FOCUS Treasurer to discuss their affiliation.
- 17/03/21: Meet n greet with Christine Bruce from the Graduate Research School
- Meeting to discuss potential Music Society
- 17/03/21: Campus officer's check in
- 17/03/21: Queer collective meeting
- 22/03/21: JCUSA Management Committee meeting
- 24/03/21: Clubs and Societies Committee Meeting
- Met with PNGSA Executive to discuss changes to their executive.
- 31/03/21: Clubs and societies committee meeting

E. Mulvey

General Activities

- Assisting the promotion of the international students committee in Cairns.
- Organising bread drop-off to food lab.
- Preliminary work to start Queer Collective in Cairns.
- Initiated discussions regarding switching to a fossil fuel free bank.

COMMENTS / PLANNING

- Hearing feedback from clubs and societies (at least two) that JCUSA processes are too bureaucratic, complex and lengthy. One club, in their 2020 Presidents report, identified JCUSA 'hoops' as the reason they no longer have on campus events.
- The majority of my time has been spent on affiliations/re-affiliations and grant applications.
- Intending to establish a Cairns Campus Committee.
- Would like to consider changes that can be made to JCUSA policy to implement more sustainable practices.
- Considering running a clubs and societies incubator in semester 2 to help more clubs establish.
- Planning to run a clubs and societies roundtable to consider ways JCUSA processes can better support clubs and societies.
- Working on meeting all club executives.
- Next month I will begin planning for a sustainability event on campus.

6.5 Townsville Campus Officer report

Report to Council (3rd Ordinary Council Meeting – 14th April)

POSITION: Townsville Campus Officer

NAME: Emily Gamze

EVENT / ACTIVITY	DATE	FEEDBACK / OBSERVATIONS
Free Brunch	15/3	Free brunch ran well! There was a large variety of food choices for students. The toaster was a little faulty and only seemed to work sometimes. We managed to replace this toaster and was all okay. Emily, Thomas and I worked well together setting up, cooking, serving and packing down.
Free Brunch	22/3	JCULSS was supposed to attend. Could not contact any executives, until one saw us and came over to help Emily and I. Peter later joined. Free brunch without a BBQ was great and we served something different that students seemed to enjoy. We ran a little behind time as we started late, under the impression the club was coming to assist.

MEETINGS ATTENDED:

- 15/3 - Meeting with Emily, Thomas & Garrett discussing the Parking Campaign Meeting
- 17/3 - Meeting with Garrett for a Campus Officer Catch Up
- 22/3 - Meeting with Emily, Thomas, Garrett, Peter, Cherie & Alison about O Week semester 2, parking campaign, trimester campaign, SSAF campaign
- 24/3 - Meeting with the Clubs & Societies committee about grants
- 31/3 - Meeting with Emily, Thomas, Cherie, Peter, Kimberly & Theresa about the appointment of Cairns Campus Officer and discussing motion for JCUSA staff can become Associate members of JCUSA for the remainder of 2021
- 31/3 - Meeting with the Clubs & Societies committee about grants
- 7/4 - Meeting with Emily, Thomas, Garrett & Cherie about free brunch, parking and trimester campaigns, clubs and societies, International students and postgraduate students' updates

COMMENTS / PLANNING

- I will be following up with Mathew Gatehouse, president of JCULSS regarding feedback about trimesters from law students and a possible forum with Liz Spencer, Head of Law.
- Looking forward to getting more involved in the parking campaign and trimester campaign as the first trimester comes to an end.

E. Gamze

6.6 International Student Officer report
Report to Council (3rd Ordinary Council Meeting – 14 April 2021)

POSITION: International Student Officer NAME: Cherie Lai

MEETINGS ATTENDED:

- 25/03 – Meeting with Study Cairns regarding collaborations in support services and collaboration opportunities.
- 08/04 – Meeting with CISA regarding ongoing projects and campaigns (Tuition Fee Campaign, Myanmar Students, Anti-Discrimination Month and Mental Health Campaign)

COMMENTS / PLANNING

- We are getting involved in CISA Tuition Fee Campaign and will be sending a letter to VC on fee flexibility and financial support for international students.
- I have been planning the formulation of international student sub-committee and we have formed a Facebook Group Chat. I am currently ensuring their eligibility and having their contact information in book, and planning to have our first meeting by end of April, mainly discussing common issues faced by international students and ideas of students on JCUSA activities and events.
- Regarding meeting with Study Cairns, I have introduced the role and position of JCUSA to them. It seems that they are not aware that we are a separate entity from JCU and that there is still a gap in encouraging students' commitments in activities and taking up roles. Several current issues and existing resources (such as career guidance, social activity in student hub, mentorship and mental health support) have been discussed, I will further discuss with them after first meeting with the sub-committee to initiate collaboration.

6.7 Equity & Diversity Officer report

6.8 Postgraduate Student Officer report

Report to Council (3rd Ordinary Council Meeting – 14th April 2021)

POSITION: Postgraduate Officer NAME: Peter Loa

EVENT / ACTIVITY	DATE	FEEDBACK / OBSERVATIONS
Free Brunch	15/3	Croissants worked well with the air fryer

MEETINGS ATTENDED:

SCU Postgrad Association	18/3	Organisation of postgrad societies and structures
NQ Volunteer	25/3	Potential JCUSA ongoing engagement

6.9 Sport and Recreation Officer report

6.10 Advocacy report

2021 Monthly Advocacy Snapshot February 2021

Number of students accessing service across all campuses													
2020	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Townsville	117	104	96	96	92	98	118	126	145	152	136	140	1420
Cairns	98	117	141	142	154	123	87	47	58	74	76	47	1164
Brisbane	13	21	30	32	34	33	37	38	38	38	41	33	388
Singapore	8	7	3	5	4	3	9	8	8	14	19	9	97
Mackay	4	4	5	5	5	4	4	2	3	3	3	5	47
Online	7	7	10	12	11	13	15	17	25	31	41	42	231
Campus Not Recorded	13	13	16	18	22	27	43	43	44	50	41	30	360
													3707

Number of students accessing service across all campuses													
2021	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Townsville	154	156											310
Cairns	59	65											124
Brisbane	34	32											66
Singapore	6	4											10
Mackay	4	3											7

E. Miller

Online	47	44												91
Campus Not Recorded	31	26												57
														665

Numbers of Cases by Month (across all campuses)													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
2017	184	112	116	126	159	209	147	252	194	223	255	248	2225
2018	230	235	165	157	178	193	200	204	167	208	218	200	2355
2019	179	146	194	185	243	206	201	257	219	252	255	255	2592
2020	260	274	302	311	323	301	312	281	321	362	361	308	3716
2021	337	332											669
													11557

Interactions by Time (across all methods and campuses)													
2017	75	77.85	145	112	260.6	231	138.9	239	262.9	327.2	562	265.5	2696.3
2018	114.5	138.5	127	154	150.9	134.5	175.6	74.3	113.9	269.6	329	185.2	1967.1
2019	177.85	267.2	324	211	387.6	267.75	420.9	534.8	288.2	269.9	172	163.7	3485
2020	202.23	192.7	144	102	146.1	246.46	317.6	216.46	275.5	273.5	276	214.6	2607.3
2021	226.98	243.5											470.5
													11226

Interactions by Count (across all methods and campuses)													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
2017	111	125	243	157	429	456	205	309	355	543	802	331	4066
2018	177	180	201	84	189	231	317	123	191	433	546	352	3024
2019	333	428	496	384	653	472	803	1035	649	671	579	617	7120
2020	764	734	580	423	584	1220	1515	889	1107	1166	1227	1144	11353
2021	1171	1050											2221
													27784

Key Issues Students presented with across all campuses for February 2021	
1. Withdraw without Financial/Academic Penalty	6. Complaint/Formal Complaint
2. Academic Advocacy	7. Request for Review/Remark of Individual Assessment
3. Academic Misconduct	8. Plagiarism
4. Request for Review of Final Subject Grade	9. Assessment
5. Academic Progression	10. Cancellation of Enrolment - Failure to Pay Tuition

Students Presenting with Welfare Concerns (across all methods and campuses)													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
2017	3	12	7	10	8	11	14	11	16	21	11	18	142
2018	21	29	14	10	17	20	10	13	23	20	14	17	208
2019	13	17	32	26	23	14	15	12	20	14	19	15	220
2020	16	20	34	32	37	18	16	12	21	16	24	12	258
2021	13	18											31
													859

G. Mulvey

Number of Cases from Colleges across all campuses for February 2021

College	Number	%
1. College of Healthcare Sciences	81	24%
2. College Unknown	74	22%
3. College of Business, Law & Governance	55	17%
4. College of Science & Engineering	54	16%
5. College of Arts, Society & Education	26	8%
6. College of Medicine & Dentistry	26	8%
7. College of Public Health, Medical & Veterinary Sciences	16	5%

7. General Business

- 7.1 2020JCUSA Work Health & Safety end of Year Health & Safety Assurance Report
- 7.2 WHS Report 20210226 to 20210323 Incident & Hazard Summary Report

Meeting closed @ 2.43 pm

8. Question Time

Members of the Student Association may direct questions in writing to officers of the Student Association through the Secretary. Questions may be put on notice.

Theresa Priddle
Secretary to JCUSA Council

