



PRESENT:

Tom O'Grady (President), Kyran Mellor (Vice President), Alexander Nott (Cairns Campus Officer), Emily Mulroy (Townsville Campus Officer), Claire Barr (International Student Officer), Rei Asai (Postgraduate Student Officer), Vanessa Dunbar (External Officer), Alison Edwards (General Manager), Kimberly Thornley (Staff Representative), Theresa Priddle (Council Secretary)

Zoom Meeting Link: <https://jcu.zoom.us/j/99148644059?pwd=TGpKTExxRkREbDg2YkNUVHIwV3Y4UT09>

IN ATTENDANCE:

Meeting opened at 12:41pm on Friday 8th May by Thomas O'Grady (President, Chair)

Acknowledgment of Country

1. Apologies and Proxies

Laura Ann Bull (DVC Nominee) - No Proxy given

2. Declaration of Conflicts Of Interest

Nil

3. Approval of Unstarred Items

Nil

4. Confirmation of Minutes & Flying Minutes

4.1 Minutes of the 3rd Ordinary Meeting of the 50th Student Association Council – 6th April 2020

4.2 Flying Minute- Approval of returning SSAF amount 21.04.2020

Moved TO
Seconded RA
All in Favour

5. Legal Matters

Nil

6. Reports

6.1 Finance Officer Report

No report sent through due to time restraints of Finance Officer due to COVID -19.
Financial Statement Year ended 31 December 2019

6.1.1 Signed final Management letter

Moved TO
Seconded CB
All in Favour

6.2 President's report

Report to Council (4th Ordinary Council Meeting – 8th May 2020)

POSITION: President NAME: Thomas O'Grady

EVENT / ACTIVITY	DATE	FEEDBACK / OBSERVATIONS
Interview with ABC NQ	09/04/20	In regards to Census Date, Parking Permit Refunds and Grading Changes
Interview with ABC NQ	20/04/20	In regards to student support, JCUSA proposals adopted by the university, international student fees, grading changes (our win), JCU's openness with students, and government assistance.

MEETINGS ATTENDED:

Clubs and Societies Committee 06/04/20, 14/04/20
SSAF Income Allocation Meeting 07/04/20

Meeting with the Vice Chancellor 07/04/20
Student Support Meeting 09/04/20, 16/04/20, 23/04/20, 30/04/20, 07/05/20
Meeting with NUS President 10/04/20
Meeting with James Slade 16/04/20
Discussions with QUT Guild 16/04/20
GPA Grading Meeting 17/04/20
1st Special Meeting of the Association Council 17/04/20
Student Representative Forum 20/04/20
Finance and Audit Committee 21/04/20
Management Committee 29/04/20
SSAF Review Meeting 30/04/20
Return to Campus Plan Meeting 07/05/20

COMMENTS / PLANNING

We've had a few big wins this past month, but there's still more to be done. International Student Fees are a big concern right now, we need to work toward getting them reduced. Later in the year we will need to do hard yards to ensure that youth allowance/ausstudy aren't cut. (Maybe a fb profile picture banner thing could be an idea here too)

I think we can also start a small series of Videos on a plat form like Instagram/facebook live to keep a personal connection to our members, and keep them updated with our activites.

Moved RA
Seconded VD
All in Favour

6.3 Vice President report

Verbal Report: Attended a few different meetings. Accompanied TO to some of the meetings he attended. Worked on the processing of grants for Clubs & Societies. Most have been distributed and at this stage no complaints have come in.

Moved TO
Seconded AK
All in Favour

6.4 Cairns Campus Officer report

Verbal Report: Emailed clubs regarding grants to clubs that need to supply more information. One club not happy regarding the amount received so still corresponding with this club to finalise grant.

Moved TO
Seconded KM
All in Favour

6.5 Townsville Campus Officer report

Meetings attended

6/04/20 – Clubs & Societies Committee meeting

14/04/20 – Clubs & Societies Committee meeting

17/04/20 – 1st Special Council Meeting

29/04/20 – Management Committee Meeting

Majority of Grant applications have been assessed and can now be contacted about the process of waiting to release the grants until closer to the date of the event if that event has had to be postponed due to COVID-19 restrictions.

Moved TO
Seconded KM
All in Favour

6.6 International Student Officer report

Verbal report: Uneventful month. Emails from discontented International students regarding the Fees they still have to pay even though they are studying online. Looking into how to help with the reduction as have had no luck find any University staff member that would like to take it further. TO has also been following up on this issue with different forums he has attended with not much response. AE asked if they are lodging formal complaints. KT to send information regarding the process of Complaints. At a student forum 4 leading academics were asked for feedback regarding fees and they offered no practical solutions or ideas as to deal with this problem.

Moved KM
Seconded AK
All in Favour

6.7 Equity & Diversity Officer report

Meetings Attended

17/04/20 – 1st Special Council Meeting

29/04/20 – Management Committee Meeting



I think it would be a good idea for JCUSA to do a Q&A Instagram takeover on our JCUSA Instagram as I saw UWA Student Guild do the same and I think they covered a great range of important student concerns. With such a massive change to online learning I think it could be a good idea to show students.

Moved TO
Seconded RA
All in Favour

6.8 Postgraduate Student Officer report

Verbal Report: 30/04/20 emailed CAPA to see what they are doing. What movements are happening? Still waiting for response from Natasha, the president. TO suggested to try to contact them by phone. Spoke to some students on Cairns Campus and the said that they were not phased with the restrictions as it is allowing them more time in the labs. Some of the course students were worried about getting their submissions in time due to the delays in the courses.

Moved TO
Seconded KM
All in Favour

6.9 Sport and Recreation Officer report

Verbal Report TO: No sport on Campus. Not much interest in the E sport on offer. Mario Cart seems to be well attended. Fitness with Vince is going really well. Fisher Shield sport – cancelled. Uni Sport Nationals has been officially cancelled. Jason has been working on a comeback plan for Sport & Rec.

Moved RA
Seconded CB
All in Favour

6.10 Advocacy report

2020 Monthly Advocacy Snapshot February 2020													
Number of students accessing service across all campuses													
2017	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Townsville	99	64	62	62	90	116	65	105	84	101	118	109	1075
Cairns	62	27	32	45	49	56	60	110	89	101	106	110	847
Brisbane	7	6	9	6	6	16	9	2	1	1	0	2	65
Singapore	5	9	3	2	2	2	0	0	1	1	0	0	25
Mackay	2	2	2	2	2	2	0	2	1	2	2	2	21
													2033
Number of students accessing service across all campuses													
2018	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Townsville	100	97	79	83	90	103	104	98	79	96	100	99	1128
Cairns	111	121	64	55	67	70	66	75	63	71	74	59	896
Brisbane	3	2	5	3	1	1	1	3	1	0	3	2	25
Singapore	0	0	3	2	3	5	14	14	9	21	25	21	117
Mackay	2	2	3	3	2	2	2	1	2	5	2	2	28
Thursday Island	0	0	1	0	0	0	0	0	0	0	0	0	1
													2195
Number of students accessing service across all campuses													
2019	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Townsville	84	90	107	102	114	97	112	143	113	128	120	125	1335
Cairns	64	29	42	43	80	74	63	81	78	96	102	96	848
Brisbane	1	1	1	2	2	2	3	11	10	9	9	9	60
Singapore	10	5	6	4	4	4	5	4	3	4	8	8	65

Mackay	2	2	2	2	2	2	3	3	3	3	3	4	31
Online										5	7	5	17
"Not Required"							15	11	9	7	6	8	56
													2412

Number of students accessing service across all campuses

2020	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Townsville	117	104											221
Cairns	98	117											215
Brisbane	9	9											18
Singapore	8	7											15
Mackay	4	4											8
Online	7	7											14
"Not Required"	13	12											25
													516

Numbers of Cases by Month (across all campuses)

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
2017	184	112	116	126	159	209	147	252	194	223	255	248	2225
2018	230	235	165	157	178	193	200	204	167	208	218	200	2355
2019	179	146	194	185	243	206	201	257	219	252	255	255	2592
2020	256	261											517
													7689

Interactions by Time (across all methods and campuses)

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
2017	75	77.85	145.1	111.75	260.6	231	138.85	239	262.9	327.2	561.5	265.5	2696.25
2018	114.5	138.45	127.35	153.7	150.9	134.5	175.6	74.3	113.9	269.6	329.1	185.2	1967.1
2019	177.85	267.2	324.1	211.15	387.6	267.75	420.85	534.8	288.2	269.9	171.9	163.66	3484.96
2020	202.23	192.65											394.88
													8543.19

Interactions by Count (across all methods and campuses)

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
2017	111	125	243	157	429	456	205	309	355	543	802	331	4066
2018	177	180	201	84	189	231	317	123	191	433	546	352	3024
2019	333	428	496	384	653	472	803	1035	649	671	579	617	7120
2020	764	734											1498
													15708

Key Issues Students presented with across all campuses for February 2020

Moved TO
Seconded RA
All in Favour

7.6 POL096 Clubs & Societies Pets on Campus policy

TO & KM don't think that this policy is needed as JCU has its own policy that they can use.

AE to delete policy and to include the link to JCU policy in the risk assessments and the event application form for Clubs & Societies

7.7 POL098 Clubs & Societies Induction Policy

Not Passed

Moved TO
Seconded KM
All in Favour

7.8 WHS Report 27/03/20 to 29/04/20

No Incidents

Moved TO
Seconded EM
All in Favour

7.9 Casual Vacancy International Officer

Timeframe for CB to resign 19/06/2020

Open nominations for

Equity & Diversity Officer

International Officer

Open Nominations: 15/05/2020 9am

Close Nominations: 29/05/2020 4.30pm

KM left meeting 2.04 pm

Special Council meeting for appointment Wednesday 3/06/2020- time to be advised.

Moved TO
Seconded RA
All in Favour

8. Question Time

Members of the Student Association may direct questions in writing to officers of the Student Association through the Secretary. Questions may be put on notice.

Meeting Closed At 2.12 pm

Minutes confirmed by Thomas O'Grady
President, Chair

Minutes Prepared by Theresa Priddle
Secretary to JCUSA Council

Theresa Priddle
Secretary to JCUSA Council



1. Academic Advocacy															6. Appeal of Final Subject Grade	
2. Request for Review of Final Subject Grade															7. Complaint	
3. Academic Misconduct															8. Plagiarism	
4. Academic Progression															9. Maximum time to Complete	
5. Withdraw without Financial/Academic Penalty															10. Request for Review/ Remark of Individual Assessment	
Students Presenting with Welfare Concerns (across all methods and campuses)																
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL			
2017	3	12	7	10	8	11	14	11	16	21	11	18	142			
2018	21	29	14	10	17	20	10	13	23	20	14	17	208			
2019	13	17	32	26	23	14	15	12	20	14	19	15	220			
2020	16	20											36			
													606			

TO noted the higher number from Jan 2019 to Jan 2020 KT advised it was due to the re-writing of the appeals process Policy which had lots of teething problems, and the problems with the explanation to the students when they applied for an appeal.

Moved TO
Seconded RA
All in Favour

7. General Business

7.1 POL095 Movie License Policy
AE to look into online website regulations, Share screen on disc where will this fit in with license.

Moved TO
Seconded EM
All in Favour

7.2 2020 Duties – President
7.2.1 2020 Duties –Vice President
7.2.2 2020 Duties – Townsville Campus Officer
7.2.3 2020 Duties – Cairns Campus Officer
7.2.4 2020 Duties – Equity & Diversity Officer
7.2.5 2020 Duties – International Officer
7.2.6 2020 Duties – Post Graduate Officer
7.2.7 2020 Duties – External Officer
7.2.8 2020 Duties – Indigenous Officer
7.2.9 2020 Duties – Sport & Recreation Officer
TO motioned to approve 7.1 to 7.2.9 on block

Moved TO
Seconded RA
All in Favour

7.3 Final Motion to Amend Regulations

Moved TO
Seconded KM
All in Favour

7.4 Approval POL013 Drug & Alcohol policy

Moved TO
Seconded CB
All in Favour

7.5 Annual Review of POL003 WHS policy