



PRESENT:

Tom O'Grady (President), Kyran Mellor (Vice President), Alexander Nott (Cairns Campus Officer), Emily Mulroy (Townsville Campus Officer), Claire Barr (International Student Officer), Rei Asai (Postgraduate Student Officer) Christelle Ah Phew (Equity and Diversity Officer), Alison Edwards (General Manager), Kimberly Thornley (Staff Representative), Theresa Priddle (Council Secretary)

IN ATTENDANCE:

Catherine Fraser

Meeting opened at 3:02pm on Thursday 28th November by Thomas O'Grady (President, Chair)

1. APOLOGIES AND PROXIES

Laura-Anne Bull (VC Nominee) – No Proxy given

KT entered the room at 3:03pm

2. DECLARATION OF CONFLICTS OF INTEREST

Tom O'Grady – Secretary of Rugby League Club (Standing Conflict)

3. APPROVAL OF UNSTARRED ITEMS

All items Starred

4. CONFIRMATION OF MINUTES & FLYING MINUTES

4.1 Minutes of the 7th Ordinary Meeting of the 49th Student Association Council – 15th October 2019

RESOLVED

That the minutes of the 7th Ordinary Meeting of the 49th Student Association Council are approved as a true and accurate record

Moved: TO
Seconded: RA
All in Favour

5. LEGAL MATTERS

Nil

6. REPORTS

6.1 Finance Officer report

August and September reports presented

6.2 President's report

6.3 Vice President report

6.4 Cairns Campus Officer report

6.5 Townsville Campus Officer report

6.6 International Student Officer report

6.7 Equity & Diversity Officer report

6.8 Acting Postgraduate Student Officer report

6.9 Sport and Recreation Officer report

Nil Presented due to Councillor's only starting Induction this

6.10 Advocacy report

September report presented

7. GENERAL BUSINESS

7.1 Market Day Results for Cairns 2019

Results presented by AE. Vendors advise the current time is "perfect" and do not want it changed.

7.2 Annual Review of Policies & Policy Approval

- 7.2.1 POL003 WHS Policy – For Review
- 7.2.2 POL042 Code of Conduct - For Review

Policies have been in place for a year now and are required to be reviewed. No amendments were suggested.

RESOLVED:

That Items 7.2.1 and 7.2.2 are reviewed and accepted.

Moved: TO
Seconded: AN
All in Favour

7.2.3 POL048 Clubs & Societies Policy – For approval

TO suggested the production of a brochure by each Club and Society is added into Section 7 of the policy as a requirement of affiliation.

RESOLVED:

That Item 7.2.3 is approved pending subject to addition of the above amendment

Moved: TO
Seconded: RA
All in Favour

7.2.4 POL091 Disaffiliation Policy – For approval

RA made suggestions regarding two typing and grammar errors for amending. RA clarified the documents will be presented at the Information nights and on the JCUSA website for ease of access by Clubs.

RESOLVED:

That item 7.2.4 is approved pending the suggested amendments

Moved: TO
Seconded: KM
All in Favour

7.3 Banking Arrangements

RESOLVED:

- 7.3.1 Motion – *That Sebastian Romhany and Phillip Kirk be removed from bank signatories and that Thomas O’Grady (President) and Kyran Mellor (Vice President) be added to the Bank of Queensland and Westpac Account. (Karina Goacher – Finance Officer and Alison Edwards – General Manager to remain).*

Moved: TO
Seconded: AN
All in Favour

RESOLVED:

- 7.3.2 Motion – *That the Bank Australia Visa Card held by Sebastian Romhany be cancelled.*

Moved: TO
Seconded: CB
All in Favour

RESOLVED:

- 7.3.3 Motion – *That the Bank of Queensland changes to paperless statements for all JCUSA accounts*

Moved: TO
Seconded: AN
All in Favour

RESOLVED

- 7.3.4 Motion - *That the Westpac account changes statement frequency to monthly (is currently weekly)*

Moved: TO
Seconded: CB
All in Favour



RESOLVED

- 7.3.5 Motion - *That financial approval be delegated to the Executive group of President, Vice President with the General Manager to cover the period from November to the next scheduled Council meeting in 2020. This will facilitate ongoing work when most Councilors are away*

Moved: TO
Seconded: CA
All in Favour

RESOLVED

- 7.4 **Finance and Audit Committee Motion** - *That Kyran Mellor be appointed to the Finance and Audit Committee as an Appointed Office Bearer who has financial management skills and Alexander Nott be appointed as one additional Elected Office Bearer appointed by the Association Council.*

Moved: TO
Seconded: RA
All in Favour

7.5 JCUSA 2020 Fee Structure

KM asked if fee should be the same on each campus or kept separately. RA and AN stated fees should be kept lower for the Cairns Campus as there is not as many benefits on offer as the Townsville Campus.

RESOLVED

- 7.5.1 Motion – *That the JCUSA Membership Prices remain the same for 2020 as in 2019 (Townsville: \$45 for new members and \$35 for returning members. Cairns: \$35 for new members and \$25 for returning members)*

Moved: TO
Seconded: AN
All in Favour

RESOLVED

- 7.5.2 Motion – *That the Market Day prices and Fees remain the same for 2020 as in 2019*

Moved: TO
Seconded: RA
All in Favour

KM asked why JCU departments are free of charge, AE clarified that JCU provides us free rentals for room bookings and video conferencing for Council Meetings.

AN asked about on campus vendors being free. AE clarified about roving vendors, JCU legal clarified this was fine as the vendors already pay for a lease on the campus so cannot be charged again.

EM asked about how many small/large commercial businesses attended, AE advised approximately 10 vendors.

Market Day in Townsville will continue to held on the Library Lawns due to the uncertainty that Central Plaza may not be finished in time. There is also concern about the ease of access and parking for Vendors if the location is moved.

RESOLVED

- 7.5.2.1 Motion - *That the Market Day cancellation policy is approved for use*

Moved: TO
Seconded: KM
All in Favour

RA asked about high wind times with marquees falling over. AE advised that marquees are unable to be pegged down and sandbags cost approximately \$20 per leg for 80 marquees, which is too much of a large cost. AE advised the cancellation policy was drafted due to the extreme heats often experienced in February, which is a health and safety risk particularly when cooking barbeques. There has previously been no cancellation policy in place.

RESOLVED:

- 7.5.3 Motion – *That the Townsville Gym Membership Prices are approved as per the structure*

Moved: TO
Seconded: EM
All in Favour



7.6 Blue Cards for Councillors

Noted that Blue Cards are not required for Councillors as advised by the Commission for Children.

7.7 Appointment of Officer Bearers by Council

Next edition of Bullsheet will be published in O Week, TO suggested to open nominations then. TO advised a student was interested in creating a "Cultural Officer" position in regards to Music, fine arts etc. Council decided this would be more related to starting a Club to fill this interest.

EM asked about an External Officer to represent Mackay and Mt Isa and other External students. KT advised that advocates have connected with the Keypath Team who may be able to reach out to students studying online to recruit students.

Council decided that Sport and Recreation Officer would be from either campus, the Indigenous Officer would need to be a student who identifies as Aboriginal and/or Torres Strait Islander and can be from either campus. The External Student Officer position would be open to students who are enrolled as an External student, regardless of their proximity to the main campuses (Proof of Enrolment mode would need to be provided when nominating).

RESOLVED:

That the position of External Student Officer is created on JCUSA Council as per section 6.2.4 of the Constitution

Moved: TO
Seconded: AN
All in Favour

RESOLVED:

That nominations for the Sport and Recreation Officer, the Indigenous Student Officer and the External Student Officer to be published in the O week edition of Bullsheet and March edition of Bullsheet.

Moved: TO
Seconded: RA
All in Favour

A Special Meeting to be held in March/April to appoint the new officers.

7.8 WHS Update

7.8.1 WHS Report

AE presented report

7.8.2 Recognition of Achievement

AE advised JCUSA has received recognition of the work and achievement in the Work Place Health and Safety area by Workcover QLD

7.8.3 WHS Due Diligence Register

All Councillor's need to complete the register and return to AE before the next Council Meeting

8. QUESTION TIME

KM asked about the Bullsheet production and distribution. TO will meet with Laura (the Editor) to discuss how to move forward. It was acknowledged that there were delays in publication this year, it is not clear why. TO acknowledges that there is a lot of room for improvement in content and distribution.

TO thanked CF for her term as Council to Secretary and welcomed TP as the new Secretary. TO welcomed KT as the new JCUSA Staff Representative.

Meeting Closed at 4:06pm

Minutes confirmed by Thomas O'Grady
President, Chair

Minutes Prepared by Theresa Priddle
Secretary to JCUSA Council

