



JCU STUDENT ASSOCIATION

MEETING MINUTES 50th STUDENT ASSOCIATION COUNCIL

PRESENT:

Tom O'Grady (President), Kyran Mellor (Vice President), Alexander Nott (Cairns Campus Officer), Emily Mulroy (Townsville Campus Officer), Claire Barr (International Student Officer), Rei Asai (Postgraduate Student Officer) Alison Edwards (General Manager), Kimberly Thornley (Staff Representative), Theresa Priddle (Council Secretary)

IN ATTENDANCE:

Meeting opened at 12 pm on Friday 13th March by Thomas O'Grady (President, Chair)

1. APOLOGIES AND PROXIES

Laura-Anne Bull (VC Nominee) – No Proxy given

2. DECLARATION OF CONFLICTS OF INTEREST

Nil

3. APPROVAL OF UNSTARRED ITEMS

All items starred

4. CONFIRMATION OF MINUTES & FLYING MINUTES

- 4.1 Minutes of the 1st Ordinary Meeting of the 50th Student Association Council – 28th November 2019
- 4.2 Outcome of flying minute – Council Honorarium Remuneration & Increase in Gym prices 10/12/19
- 4.3 Outcome of flying minute – Cairns Gym Membership prices & opening times 12/02/20
- 4.4 Outcome of flying minute – Change in Corporate Credit Card Supplier & Operations 12/02/20
- 4.5 Outcome of flying minute - Approval of JCU Zoology Affiliation 24/02/20
- 4.5.1 Outcome of flying minute – Approval of JCU Zoology Affiliation 25/02/20

RESOLVED

4.1 That the minutes of the 1st Ordinary Meeting of the 50th Student Association Council are approved as a true and accurate record

That items 4.2, 4.3, 4.4, 4.5 & 4.5.1 are confirmed and approved

Moved TO
Seconded CB
All in Favour

5. LEGAL MATTERS

Nil

6. REPORTS

- 6.1 Finance Officer Report
November & December Reports presented

Moved TO
Seconded KM
All in Favour

- 6.2 President's report

EVENT / ACTIVITY	DATE	FEEDBACK / OBSERVATIONS
Post Grad Social	18/02/20	The event ran well, very relaxed atmosphere. It was massively over catered, and while the event was outside, it was still incredibly warm and humid, an inside venue would have worked nicer I think.
Market Day	19/02/20	Great Success!
Speed Friending	20/02/20	Very hot in the refect, it's a shame to see such a great space for students neglected by JCU
Touring Townsville	20/02/20	Big Hit with newly arrived Internationals
Toga	20/02/20	Uni bar was very full
Recovery Breakfast	21/02/20	Not a lot of attendance, probably due to Toga the night before. I would scale back next time.

The Strand	22/02/20	Rain Impacted, only 23 of 80 showed up. Still a very fun day out.
Social Work 1 st Year Meet & Greet	25/02/20	Organised by CASE, I talked to first years about JCUSA and why it's important to become a Member
Education 1 st Year Meet & Greet	25/02/20	Organised by CASE, I talked to first years about JCUSA and why it's important to become a Member
Café International	25/02/20	
Arts 1 st Year Meet & Greet	25/02/20	Organised by CASE, I talked to first years about JCUSA and why it's important to become a Member
Law 1 st Year Meet & Greet	26/02/20	Organised by CLGB, Emily and I cooked a BBQ and chatted to first years about JCUSA and why it's important to become a Member. Central Plaza is a terrible place for anything involving BBQ's. I strongly recommend to not have BBQ events there again.
UniBar Clubs Night	26/02/20	Great Turnout, good to have club execs in a social setting where UniBar could pitch them. Good for mingling a few clubs discussed working together on events and projects which is great to see
Free Breakfast	27/02/20	Pancakes, good turnout.
Business & Commerce 1 st Year Meet & Greet		Organised by CLGB, moved from Central Plaza to Education Central due to Central Plaza being a poor venue for the event.
Free Breakfast	05/03/20	Sausages, not a great turnout.
Clubs and Societies Induction	05/03/20	Very Positive event, great to have nearly all the clubs there. We were left off securities run sheet, but they were very helpful.
Free Breakfast	09/03/20	Pancakes, made from scratch to reduce waste.

MEETINGS ATTENDED:

Remuneration Committee 9/12/19
 Clubs and Societies Committee 9/12/19
 Meeting with DVC Students 16/12/19
 Joint Consultative Committee 19/12/19
 JCU Gym Meeting 19/12/19, 26/02/20
 South Asian Student Association Meeting 08/01/20, 16/01/20
 Bullsheet Planning Meeting 15/01/20
 UniBar Meeting 20/01/20, 21/02/20
 Bullsheet Finance Meeting 20/01/20, 27/02/20
 INSAKA Meeting 20/01/20
 Mayoral Q&A Planning Meeting 14/02/20, 27/02/20
 Perlego Meeting 18/02/20
 Neighbourhood Productions Meeting 24/02/20
 Lavish Crypto Meeting 24/02/20
 JCU Rugby Union Meeting 26/02/20
 Law Students Society Meeting 02/03/20
 JCUSA Sport Meeting 03/03/20
 Australian Youth Climate Coalition Meeting 04/03/20
 Biomedical and Medical Laboratory Society Meeting 06/03/20
 Squash Club Meeting 06/03/20
 Geoscience Society Meeting 09/03/20
 Zoology Society Meeting 11/03/20

COMMENTS / PLANNING

The parking survey is going well, at time of writing we have 315 responses with 90% of those being from Townsville. Next week I'll collate the data and the free form responses into a nice data set, and breakdown responses based on campus. From a preliminary look at the data so far there's a very strong trend of students and staff being dissatisfied with parking on campus, which while not surprising it's great to see such a large response.



The Mayoral candidate Q&A night needs some serious pushing to get it going. So far responses have been incredibly limited, with none from Cairns at all. We need to turn this around, especially when we have all candidates from Cairns and all but one from Townsville confirmed as attendees.

I will be working with the Zoology Society to help them get JCU to fix their horrible mistake of cancelling BZ3001 – Field Studies in the Equatorial Tropics: Borneo. This is a subject that many students come to JCU specifically to take, when they could well have studied at a higher prestige institution. From my understanding this subject was cut because of budgetary concerns, which is an absolute slap in the face to students.

I believe memberships are up on this time last year, and considering the reduction in student numbers this is a very good result.

Moved AN
Seconded EM
All in Favour

6.3 Vice President report

EVENT / ACTIVITY	DATE	FEEDBACK / OBSERVATIONS
Student Leader Respect Day	12/02/2020	Good.
G'day JCUSA	14/02/2020	Good.
Market Day	19/02/2020	-
Speed Friending	20/02/2020	-
Recovery Breakfast	21/02/2020	-
Billabong Sanctuary	21/02/2020	-
Strand	22/02/2020	-

MEETINGS ATTENDED:

Meeting with Graham Willcock	29/01/2020	We simply discovered the tip of the iceberg, a lot more to be done – but by whom
Management Committee Meeting	10/02/2020	-
Clubs and Societies	11/02/2020	Off to a good start, Alison did a sterling job
Meeting with Keegan about Bikeshop	18/02/2020	Resolved
Finance and Audit Committee	05/03/2020	Budget looks good for 2020 – (better than predicted)

COMMENTS / PLANNING

- Mayoral Debate is going strong – thank Tom for that
- Seems to me that Oweek was a lot better than last year, maybe because I had low expectations however.
- Bikeshop is now sailing again

Moved KM
Seconded AN
All in Favour

6.4 Cairns Campus Officer report

EVENT / ACTIVITY	DATE	FEEDBACK / OBSERVATIONS
GDAY JCUSA	17/02	<i>Went well, no major points</i>
Market Day	19/02	Stall holders and students seen quite happy with the day and facilities provided. Heat contributed to a slightly earlier than expect pack up
Speed Friending	20/02	High turn out, very positive event, would highly recommend more time allocated



Movie Night	21/02	Low numbers, however, attendees enjoyed it
Toga Night	22/02	Moderate numbers on bus, however after discussion with woolshed staff, it is thought that there were easily over 100 students that attended.
Esplanade Trip	23/03	3 attendees, Event canceled. Poor weather a major factor, in addition to high participation rate at the previous night's event
Clubs and Societies orientation night	6/03	Went well, clubs appreciated the opportunity to go through things, one club however took issue at every item presented

MEETINGS ATTENDED:

- No formal meetings attended, only 1 on 1 meetings with club members and tropeco

COMMENTS / PLANNING

- Had positive feedback regarding free breakfasts, students are very appreciative
- High levels of student sign ups this year, both paid and unpaid
- Clubs are leaving bookings for activities until the last minute

Moved TO
Seconded KM
All in Favour

6.5 Townsville Campus Officer report

EVENT / ACTIVITY	DATE	FEEDBACK / OBSERVATIONS
Post Grad Social Night	18/02	I believe this way one of the best O-Week events as it was at a higher quality than other events. This included catering from Aroma and free alcohol for the post grad students. Main feedback was that the only meat available was pork which did discriminate some students for cultural reasons. Also, the event was outside and within the first ten minutes the fans turned off.
Market Day	19/02	I assisted with the set up of the marquees, tables and chairs. Throughout Market Day I primarily handed out the free sausage sizzles and was busy the whole time. Only recommendation is to ensure the layout of councilors who are staffing the food/drinks table are enforced.
Touring Townsville	20/02	Overall the students enjoyed hearing about the important places in Townsville and having free time to explore the Rockpool area of the Strand. Main recommendation was more detailed communication with the bus drivers about the desired route prior to the event and finding an alternate snack rather than Tim Tams due to the heat.
Recovery Breakfast	21/02	Main feedback I observed was many students were happy with the free Red Bulls provided and the Iced Coffee was also appreciated.
Billabong Sanctuary	21/02	Many students enjoyed the tour conducted by the tour guides. The main issue was that the tour stopped much earlier than expected which resulted in too much free time as at the end I think some students were a bit bored. I recommend to communicate with Billabong prior to the event about an exact run sheet covering the tour times and afternoon tea break.
College Law Welcome Back BBQ	26/02	Thomas and I were tasked to set up for this event. The location was the new Central Plaza and only the side adjacent to the Science Place has footpaths. Therefore, it was quiet tricky carting the BBQ from the shed. Also,



		we placed our BBQ under the roof and were later informed that in the future BBQ's must be place completely out under the Sun with the option of also placing a marquee over the BBQ. This is because of the expensive artwork and the concern that the BBQ fumes would damage the artwork over time.
UniBar Clubs and Societies Meeting	26/02	Overall this casual meeting between Clubs and the UniBar team went well. Highlight was executive members introducing their club to others. Aim of this event was to connect the UniBar team with clubs to discuss sponsorships and hosting events.
Free Breakfast	27/02	As this Free Breakfast was the first for the start of the semester, there was not a large number of students attending. There was also leftover pancakes and ice-cream. However, providing vegan options received good feedback. Main recommendations is aiming to reduce single-use plastics, if using pancake bottles fill them throughout the event to reduce possibility of leftovers and contact JCU Sustainability about arranging a compost bin.
Free Breakfast	05/03	Similar to last weeks Free Breakfast there was also a small turnout. We used the leftover sausages and onion from O-Week and still did not use all of it. As we used food that was leftover from O-Week I believe this may have impacted the turnout.
Clubs and Societies Induction Night	05/02	Thomas and myself attended this presentation. Overall it well considering the large amount of information to cover. Many clubs asked questions throughout the event and at the end. The overall number of 70 attendees.

MEETINGS ATTENDED:

- 10/02 – Meeting for the Management Committee regarding O-Week events
- 11/02 – Meeting for the Clubs and Societies Committee regarding affiliation and policies.
- 13/02 – Meeting with a member of the JCU Pride Alliance regarding the clubs inactivity and ways to revive the club
- 18/02 – Meeting with Lesile from JCU Rugby Union Club regarding queries about the 2020 new affiliation forms
- 25/02 – Flying Minute of JCU Zoology Association sent to Clubs and Societies Committee
- 26/02 – Meeting with Catherine and Mady about a possible event involving JCUSA Advocates for an IDAHTB event.
- 26-02 – BBQ/Gas Leaks training for JCU Zoology Society
- 27/02 – Meeting with Michael Crozier President of the JCU Political Discussion Club regarding the JCUSA co-hosted Mayoral Candidate Forum in Townsville and Cairns.
- 02/03 – Meeting with Alex from the JCU International Support Team with Claire regarding clubs and societies involvement in a Harmony Day event on campus
- 02/03 – BBQ/Gas Leaks training for JCU Filipino Student Association
- 02/03 – Meeting with Ryl discussing the JCU Respect slide in the Clubs and Societies Induction Night presentation.
- 04/03 – 'Walk Through Central Plaza'. This event was intended to inform us of all relevant information for hosting events there.
- 09/03 – Meeting with President and Secretary from JCU Nursing and Midwifery Society regarding issues with their handover from the previous executive.
- 09/03 – BBB/Gas Leaks training for President of JCU Zoology Society
- 12/03 – Meeting with a representative from 'Baty' to discuss their new partnership with JCU and how the plan to integrate on campus.



COMMENTS / PLANNING

- I have been planning an IDAHOBIT (International Day Against Homophobia, Biphobia, Intersexism and Transphobia). The planned date is 14-05-2020. The main day for IDAHOBIT is 17-05-2020 however that is a Sunday so we are planning this event on a Thursday. I discussed this with involving our Townsville advocates and other local organizations. The main plan is to have free themed food, activities and an inclusive health workshop in the day and host a drag show party at the Uni Bar that night.
- I believe we could get involved with JCU Sustainability about being more sustainable especially for our events and in our office. In Townsville, our office only has a normal waste and recycling bin, therefore I believe introducing a compost bin would be a good addition. JCU Sustainability are aiming to commence providing compost bins to offices soon as they previously had a large issue with contamination. Also, with the events JCUSA is involved in, such as Free Breakfasts it would be a good idea to organizing a compost bin for those considering the likelihood of leftover food that currently ends up in landfill.
- I have also been having discussion regarding a section on the JCUSA website as I believe is due to be updated. Particularly around the information of sexual harassment and sexual assault as there is currently on advice or links to the JCU Respect page on our website. Also from my meeting with Ryl, she suggested adding a section "If Your Unhappy With JCU's Response". I plan on talking to her further about the exact language and information to add in this.

For the discrimination issues that the JCUSA Advocacy and Welfare Officers deal with, I would like our website to be updated to look similar to QUT Guild's: <https://qutguild.com/advocacy/> & <https://qutguild.com/combating-harassment-discrimination-and-bullying-grievances-and-complaints/>

Moved TO
Seconded CB
All in Favour

6.6 International Student Officer report

EVENT / ACTIVITY	DATE	FEEDBACK / OBSERVATIONS
Market Day	19/02/2020	Good feedback about the day from new students
Billabong Tour	21/02/2020	Students loved it but we should have brought water bottles with us in eskies
JCUSA at the Strand	22/02/2020	It was pouring with rain but we found some cover and had a good time

MEETINGS ATTENDED:

- 02/03/20 – Meeting with Alex Salvador and Emily Mulroy regarding Harmony Day festivities and incorporating social clubs

COMMENTS / PLANNING

- Ready to begin Harmony Day planning – We will be consulting Alison about how we can help the International support team financially.
- I have been hearing a lot of complaints about the state of lecture halls

Moved KM
Seconded TO
All in Favour

Power out 12.24 pm Lost Quorum.
Power Back 12.37 pm Quorum restored



6.7 Equity & Diversity Officer report

NIL

6.8 Postgraduate Student Officer report

EVENT / ACTIVITY	DATE	FEEDBACK / OBSERVATIONS
G'day JCUSA	17/02	Overall a good number of sign-ups to most events. Some membership sign-ups.
Postgrad event	18/02	20 students, good review on catering. A lot of students were interested in the calendars.
Market Day	19/02	Great number of membership sign-ups. Had a number of students ask if JCUSA was supplying water bottles.
Touring Cairns	20/02	Overall students were happy. A few students were following the route on their phones.
Hartley's	21/02	Cancelled
Esplanade	22/02	Had 3 students turn up.
Free breakfast	26/02	Had a good number of students turn up despite being the first breakfast. Had a few question concerning whether these will be advertised prior (referred them to JCUSA social media).
Postgrad lunch	26/02	Introduced new course work master students to the Postgrad lunch. Got to talk to some new PhD students. Had a talk to CPS (CNS Postgrad Society) exec members, had a lot of questions surrounding affiliation. Advised them to email CNS campus officer and informed them that there should be club inductions happening
Free breakfast	04/03	Bacon&egg muffins went like hotcakes. Good turn out. Student feedback about the lack of advertising.
Postgrad lunch	04/03	Had questions around why SSAF increased and where this money would be allocated; advised these students that the best place to ask about this information to send an email to DVC students. Also handed CPS president email contacts for CNS campus officer and CNS C&S email as he had question that I didn't feel I would be able to supply adequate answers for.

MEETINGS ATTENDED:

- 10/02 – Management meeting regarding O-week and WHS
- 26/02 – Meeting with Hilary Whitehouse regarding what services and workshops GRS is providing for PhD student and other students studying through GRS.

COMMENTS / PLANNING

- Had students complain about how JCUSA shouldn't be running out of calendars already (advised these students that there is an online version that they can print)

Moved TO
Seconded CB
All in Favour

6.9 Sport and Recreation Officer report

Tom O Grady as Acting Sport & Rec reported all is good.

Social Sport is good.



6.10 Advocacy report

Verbal Report KT

Problem with Data base waiting for Cairns to update data. Large number of students with financial hardship.

Moved TO
Seconded RA
All in Favour

7. GENERAL BUSINESS

7.1 Review of Policies & Policy Approval

POL013 Drug & Alcohol Policy

AE withdrew this from meeting

More work needs to be done on this policy Motion to withdraw policy from meeting.

Doesn't cover alcohol limits at pub crawls and other events / Clubs & Societies

7.2 2019 WHS End of Year Report

7.2 Reviewed and Accepted

7.3 FWC Decision for EBA

7.3 Reviewed and Accepted

7.4 Motion to JCUSA Council –Climate Strike

TO should support students if they decide to strike for Climate. JCUSA should offer passive support when required.

Moved TO
Seconded EM
All in Favour

7.5 Motion to JCUSA Council – Acknowledgement of Country

E.M The aim is to link us to JCU reconciliation plan.

A.N Is any formal training required to be conduct the acknowledgment?

T.O Acknowledgment of Country can be done by anyone

E.A Expectation to use those words or own interpretation.

T.O Happy to read the exact words in the motion. May need to be altered if Indigenous Officer is hired.

Acknowledge of Country to be added to Council Meetings agenda

EM asked to do a live amendment to her motion

4.4.3 Stating that all meetings by the Association Council and Committee meetings shall include an Acknowledgement of Country

Moved E.M
Seconded T.O
All in Favour

K.M left the room 1.12

K.M returned 1.13

7.6 MOU – JCU & JCUSA 2020-2024 Final Signed

Signed and should be in effect.

7.7 Casual Vacancy Elections

Acting Equity & Diversity Officer

T.O Nominated E.M as Acting Equity & Diversity Officer until re-election

C.B Second

All in Favour

Outcome Emily M is Acting Equity & Diversity Officer

Bullshead Edition out end of March

T.O Opening of nominations Monday 23/03/2020 Close of nominations Thursday 09/04/2020 Schedule a meeting Week 8 Between Easter & lecture recess



Moved T.O
Seconded K.M
All in Favour

7.8 O Week Event Timetable SP 2 2020

A.E Plan for consideration & Approval
TVL Toga not at Woolshed
Toga better off in week1 28th July
Toga Cairns Friday 24th July

7.9 Clubs & Societies _ use of JCU Name

A.E informed council that they need to resolve the issues. Council need to spend the time to work it out. T.O is going to speak to other universities and student unions to get feedback on how to proceed.
A.N to draft emails to start the discussions. A.N & K.M to work together.

7.10 WHS Report to Council_Riskware 20/11/19 to 5/03/2020

A.E March incident report Kookaburra.
Incident report TVL Gym
Incident report Alison burn
Near miss report Rei

7.11 POL092 Clubs & Societies JCUSA SSAF Grants Policy

Passed

Moved T.O
Seconded K.M
All in Favour

7.12 POL093 Clubs & Societies Governance

Withdraw the policy
E.M asked to refer to next meeting

Moved E.M
Seconded T.O
All in Favour

7.13 POL094 Clubs & Societies Audit Policy

Passed

Moved K.M
Seconded T.O
All in Favour

A.E Minutes from Last meeting Council had a task from Due Diligence to be handed in before the next meeting.

8. QUESTION TIME

Members of the Student Association may direct questions in writing to officers of the Student Association through the Secretary. Questions may be put on notice.

Meeting Closed At 1.54 pm

Minutes confirmed by Thomas O'Grady
President, Chair



Minutes Prepared by Theresa Priddle
Secretary to JCUSA Council

