



JCU STUDENT ASSOCIATION

ANNUAL REPORT

2020





Contents

JCU Student Association recognises the Aboriginal and Torres Strait Islander people as the Traditional Owners and ongoing custodians of the land on which all Australian James Cook University campuses sit. Further recognition is made that:

- Traditional Owners have a unique status as the descendants of Australia's first people;
- Traditional Owners have a spiritual, social, cultural and economic relationship with their traditional lands and waters within this area;
- Traditional Owners have made a unique and irreplaceable contribution to the identity and wellbeing of this land; and
- Respect for Traditional Owners and the acknowledgement of Elders past and present must be a core value of our operation.

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About JCUSA

James Cook University Student Association (JCUSA) is an organisation directed by elected and appointed Office Bearers, which aims to provide high quality representation, support services and relevant non-academic activities to all of its members.

The services that JCUSA provide include:

- Student representation;
- Academic advocacy & welfare services;
- Administration of student clubs, societies and associations;
- Student events & activities; and
- Student managed communication & media, including the Bullsheet.



Under the JCUSA Constitution, the objectives of the Association are:

- To promote interest in the life, activities and progress of students and the University community and generally to further the aims and objectives of the University community as a whole;
- To represent all James Cook University students in all matters affecting or of concern to students within the University and in the wider community;
- To work on behalf of all students for an education that is accessible, equitable and free from discrimination;
- To advance the interests and welfare of all James Cook University students;
- To advocate for, and where appropriate establish, operate and maintain facilities and services for the benefit of all James Cook University students;
- To establish and maintain a means of communication between all James Cook University students and of the University academic staff and officers, and the community generally;
- To support and promote the principles of universal membership of student representative organisations;
- To support educational, social, cultural, sporting and recreational activities among all James Cook University students;
- To provide and maintain for all James Cook University students a common meeting ground and social centre;
- To provide a forum for the dissemination, discussion and debate of information and knowledge about matters of student or public interest; and
- To represent all James Cook University students in matters affecting their interests with the exception of any party politics.

About JCUSA



Student Council

President

Thomas O'Grady

Vice President

Kyran Mellor

Townsville Campus Officer

Emily Mulroy

Cairns Campus Officer

Alexander Knott

Post Graduate Officer

Rei Asai

International Officer

Claire Barr (Until June)
Tan Kang Ning (June onwards)

Equity and Diversity Officer

Marie Ah Phew (Until Dec 2019)
Aaminah Khan (June onwards)

External Student Officer

Vanessa Dunbar (April - June)

Sport and Recreation Officer

Position Vacant

Indigenous Officer

Position Vacant

Vice Chancellor's Nominee

Laura-Anne Bull (Until May)
Maree Dinan-Thompson (May onwards)

JCUSA Staff Representative

Kimberly Thornley

Secretary

Theresa Priddle



Staff

General Manager

Alison Edwards

Finance Officer

Karina Goacher

Media and Marketing Officer

Amanda Carter

Sport and Recreation Manager

Teisha Condie-Keating (Until April)
Jason Conn (Acting - April onwards)

Sport and Recreation Officers

Brenton Ricci - Cairns
Aden Hawke - Townsville (Acting - April onwards)

Sport and Rec Programs Officer

Vincent Gardiner (Acting - April onwards)

Fitness Centre Manager (TSV)

Rachel Harrison

Gym Co-ordinator (CNS)

Chaim Taylor

Advocacy & Welfare Officer

Kimberly Thornley - Cairns
Catherine Fraser - Townsville
Madelaine Keogh - Townsville
Gian Corpuz - Brisbane

Cairns Administration Officer

Theresa Priddle

Bulletin Editor

Laura Leyden

Bulletin Designer

Ifrah Mahmood



General Manager Report

Alison Edwards

General Manager

The year did commence like any pre-COVID year and so the James Cook University Student Association (JCUSA) was focused on Orientation (O) week events. This is a busy time for JCUSA and the university as a whole and it is an introduction to university life for new students; whilst returning students get to meet new students. The meeting of other students plays an important role in the creation of support systems which enhances the retention of students and the university experience.

O Week commenced on February 16th during the wet season for both the Cairns (Nguma-bada) and Townsville (Bebegu Yumba) Campuses. Wet weather did unfortunately significantly affect attendance numbers at some events.



Semester 1, 2020					
Townsville			Cairns		
Date	O'Week Event	Approximate number of people in attendance	Date	O'Week Event	Approximate number of people in attendance
14/02/2020	G'Day JCUSA	400	17/02/2020	G'Day JCUSA	80
19/02/2020	Market Day	1500-1800	19/02/2020	Market Day	750
19/02/2020	Movie Night	74	20/02/2020	Speed Friending	90
20/02/2020	Speed Friending	90	20/02/2020	Touring Cairns	26
20/02/2020	Touring Townsville	50	20/02/2020	Movie Night	40
20/02/2020	Toga Party	Upwards of 500	21/02/2020	Hartley's Crocodile Farm	cancelled
21/02/2020	Recovery Breakfast	80	21/02/2020	Toga Party	120
21/02/2020	Billabong Sanctuary	89	22/02/2020	Cairns Esplanade	3
22/02/2020	The Strand	24			

General Manager Report

COVID-19

2020 was synonymous with the global COVID-19 pandemic and whilst significantly impacting some business areas, it did result in a resilient organisation coming together to continue to provide what services we could to the James Cook University students.

The 16th March 2020, the General Manager internally distributed the JCUSA COVID-19 Management Plan. This governance documents provided information to staff and councillors on:

- What COVID-19 was;
- Expectations of staff should they become unwell;
- Social distancing practices;
- Changes to operations;
- WHS practices;
- Organisational risk assessment;
- Compliance to Fair Work and Enterprise Bargaining Agreement arrangements;
- Managing financial impacts to JCUSA;
- Creating a procedure for anticipated refund requests; and
- Identification of expenses that could be reduced to lessen the financial impact on JCUSA.

At midday on 23rd March 2020 the Fitness Centre in Townsville and Cairns was closed in accordance with the Prime Ministers direction on 22nd March 2020. This resulted in a significant financial impact to the organisation as members sought refunds of paid memberships and in particular International students who were departing the country for their home ports. Unfortunately with this closure and under a JobKeeper enabled stand down, one staff member who worked in this facility was stood down, whilst another had their hours reduced as there were no other roles or additional work in the organisation for them at that time.

On 27th March 2020, the staff from the remaining departments commenced working from their own homes and all offices were closed. Staff were able to take their work computers and office chairs to their homes to set up a safe and ergonomic workspace. The transition to working remotely went very smoothly and staff

quickly adapted to the new work norm. To ensure the social aspect of work continued and as a support strategy to prevent social isolation, the staff meet weekly via Zoom to check in with each other. Zoom became the new medium for meetings and this program was utilised heavily during this period and later throughout the year to comply with social/physical distancing measures and room capacities, e.g 4m2 per person.

Once workers were at home the mammoth task of creating COVID Safe Plans commenced. These were based on Industry COVID Safe Plans, risk assessments and changes to business operations and organisational practices.



Social Distancing is being implemented in this building

JCUSA is committed to the health and wellbeing of students, members and their staff and have implemented social distancing measures.

THIS MEANS:



No handshakes, high fives, hugging or kissing.



Promotion of good hand hygiene.



Promotion of sneeze and cough hygiene.



Providing hand sanitiser



Encouraging the use of tap and go rather than handling of money.



When possible, being 1.5 metres away from another person.

General Manager Report

The Industry COVID Plans that impacted JCUSA operations were:

- Field Sports;
- Fitness Facilities;
- Indoor Sports;
- Outdoor Team Sports; and
- Swimming Pool and Aquatic Centre.

This resulted in COVID Safe Plans being created for:

- Offices and Clubs and Societies;
- Swimming Pool;
- Fitness Facilities;
- Inter Faculty (Sport);
- Fisher Shield (Sport);
- Social Sport (Townsville);
- Social Sport (Cairns and Gunyarra Cup);
- Social Sport (Games Day);
- JCUSA Events; and
- Squash Courts.

The JCUSA COVID-19 Safe Plan for Offices & Clubs and Societies predominately focused on the current and recently introduced COVID-19 specific requirements. This included the below key information topics:

- Coronavirus (COVID-19) workplace risk management;
- Preventing the spread of infection at work;
- Cleaning checklists;
- COVID-19 Information for workplaces General industry information Duties under WHS laws;
- COVID-19 Safe workplace principles:
 - Delivery Drivers;
 - Emergency Plans;
 - General industry information;
 - Personal protective equipment – gloves and masks - types and uses of facemasks;
 - Health, hygiene & facilities checklist - COVID-19;
 - How to clean and disinfect your workplace - COVID-19;
 - Incident notification – COVID-19;
 - Physical distancing;
 - Vulnerable workers;
 - Health and safety for working from home;
 - Keeping your workplace safe, clean and healthy during COVID-19; and
 - Safety Data Sheet requirements for hand sanitisers in the workplace.

As a result of the significant changes required to cleaning, hygiene practices, deliveries and room capacity based on social distancing measurements, on 28th June the General Manager emailed all staff and the James Cook University (JCU) Health, safety and Environment Unit two (2) new governance documents:

- DOC024 JCUSA COVID-19 Safe Plan; and
- DOC028 COVID-19 Changes to Work Practices.

Resuming face to face operations

The JCUSA offices reopened and staff returned on 13th July 2020. Clubs and Societies were able to resume events in accordance with COVID-19 restrictions and practices on 20th July 2020.

The Fitness Centre in Townsville and the Gym in Cairns reopened on 20th July 2020.



JCU STUDENT ASSOCIATION



General Manager Report

Semester 2 O Week

Semester 2 Orientation Week occurred during COVID-19 restrictions and through the creativity and commitment of the team, virtual events were delivered.

For the creative students, the JCUSA Creative Art Loo Roll Challenge gave students the chance to win a prize by turning a blank, cardboard toilet roll into a piece of art. Another new event was the JCUSA Website Scavenger Hunt.

Market Day was restricted to only affiliated JCUSA clubs and Societies. This ensured students could still be exposed to the variety of clubs and societies that operated on both campuses. The clubs that participated were:

Townsville

- Occupational Therapy Students Society Association
- Nursing and Midwifery Society
- Filipino Student Association
- Biomedical and Medical Laboratory (BMML)
- Ross River Football Club
- Society of Manga, Anime & Gaming (SoMAG)
- Zoology Society
- Christian Union
- International Student Association
- Meditation & Yoga Club
- JCU PNG Student Association
- JCU Greens

Cairns

- JCU Papua New Guinea Student
- Club RHINO
- Community of Gardeners
- JCU Social Work Group
- Inter Alia Law Student Society



General Manager Report

Speed friending, a trivia night and movie night all still occurred but via Zoom or other software such as Kahoot.

This semester saw the introduction of a Questions and Answers Event with the JCUSA Advocates. This was a great opportunity to ask questions of the Advocates and to gain information on the services that are available to them. It was so well received that the event would continue next year. This theme continued with a Sport and Recreation & Fitness virtual information sessions.

Semester 2, 2020		
Online Events		
Date	O'Week Event	Approximate number of people in attendance
21/07/2020	JCUSA Virtual Tour Townsville	742 views*
21/07/2020	JCUSA Virtual Tour Cairns	552 views*
21/07/2020	Q&A for external students	376 views*
21/07/2020	Q&A with JCUSA Advocates	406 views*
21/07/2020	C&S Facebook Market Day Cairns	582 views*
21/07/2020	Speed Friending	24
22/07/2020	C&S Facebook Market Day Townsville	987 views*
22/07/2020	JCUSA Trivia Night	26
23/07/2020	JCUSA Website Scavenger Hunt	5
23/07/2020	Sport & Rec & Fitness Virtual Info Session - Townsville	387 views*
23/07/2020	Sport & Rec & Fitness Virtual Info Session - Cairns	332 views*
23/07/2020	JCUSA Movie Night	9 in person 9 virtual
24/07/2020	JCUSA Creative Art Challenge	5

* These numbers were as at 24/07/2020 as per Facebooks views algorithm and do not reflect live viewing numbers

General Manager Report

Student Advocacy and Welfare Officers

Background

The Student Advocacy and Welfare Officers (Advocates) are legislated positions in accordance with the Student Services, Amenities, Representation and Advocacy Guidelines, as amended, made under section 238-10 of the Higher Education Support Act 2003.

This act states that Higher Education Providers (HEPs), such as JCU, must provide all enrolled students with information on how to access Advocacy services. To ensure there is no conflict of interest the Advocates are employed by JCUSA and assist JCU students.

Section 2.2, (c) of the act states the below in regards to Advocacy Services:

"These will include independent provision of information, advocacy and referral services for all students enrolled at the HEP across a range of academic, procedural and administrative issues. These include, but are not limited to, issues relating to equity, discrimination, harassment, grievances, complaints, disputes, exclusion, discipline and misconduct, supervision, and unsatisfactory progress. HEPS must not charge students for access to advocacy services."

Section 2.2.3 and 2.2.4 goes on to state that:

"HEPs must ensure that where they provide health, welfare, advocacy or career services directly to students enrolled at the HEP, trained and qualified staff are engaged to meet the needs of students enrolled at the HEP."

"HEPs must ensure students enrolled at the HEP have access to advocacy officers for services set out in clause 2.2.2 (c). Advocacy officers should act in the best interest of students and be independent from the HEP's decision-makers and other staff who administer the HEP's academic and procedural rules and regulations."

Service delivery

The free, confidential & non-judgmental service was under pressure in 2020 based on the level of demand from the JCU student cohort.

COVID-19 impacted the ability to have face to face appointments. All meetings went to Zoom and when the offices reopened, the social distancing rule of one (1) person per m² and subsequent reduction to one (1) person per 2m² was applied.

Our 4 Advocates who are located in Townsville, Cairns and Brisbane had a total of 11,353 student interactions in 2020, compared to 7,120 in 2019.

The increase in demand can be attributed to many factors, including but not limited to:

Number of students accessing services across all campuses	2020	2019	2018
Townsville	1420	1335	1128
Cairns	1164	848	896
Brisbane	388	60	25
Singapore	97	65	117
Mackay	47	31	28
Online	231	17	0
Campus not recorded	360	56	0
Thursday Island	0	0	1
TOTAL	3707	2412	2195

General Manager Report

- COVID19 impacts on students, including the change to online classes, withdrawal from subjects/course and International students returning to their overseas residence;
- Responding to changes in JCU policies that impacted students;
- Providing advice, representation and support to students in consultations with the University or individual lecturers;
- Assisting students to prepare applications for deferred exams, special consideration or a requests for a review of their assessment and assisting students to appeal University decisions;
- Convoluted JCU policies that are not static;
- Ambiguity in JCU policy wording in that one policy can have up to 6 ways of responding;
- COVID – changes to online learning, withdrawals so overseas students could return home, loss of students and families' income; and
- Increase in service awareness, students referring friends after accessing the service.

Feedback from the Advocates on their high workloads necessitated immediate changes to business practices to ensure a level of service could still be provided. A meeting was held with the Advocates, administration staff and the General Managers. Immediate changes that were implemented included the:

1. Creation of spreadsheet that could be used to ensure the allocation of cases was

fair and Advocates could change their workload status from Business as Usual or At Capacity. Advocates could also record that they were going on planned leave so the allocators of the cases knew which remaining Advocates could be allocated cases;

2. Cease supporting Singapore based students as they did not pay a Student Services and Amenities Fee (SSAF);
3. A move to online requests to meet with an Advocate;
4. Creation of a Customer Service Charter which was put on the website and provided to students when they registered online; and
5. Capturing the number of cases coming from the Colleges across all Campuses.

The increase in the number of cases, student interactions and students requiring the service also necessitated a business plan to be sent to DVC Students to request additional SSAF funding to increasing the staffing level commensurate with the service demand. This business case was sent on 17/11/2020 however no additional SSAF was provided at the time of writing this Annual Report.

The Cairns and Townsville Student Advocacy Officers also participated in campus events including Market Day, Exam Plan and Student Success Week. The provision of support to Singapore students ceased effective 1st January 2021, and referrals ceased on 1st December 2020.

For more information on the Advocacy service, please refer to the Advocacy section in this Annual report.

Interactions by count (across all campuses)	2020	2019	2018
	11,353	7120	3024

Number of cases (across all campuses)	2020	2019	2018
	3176	2592	2355

Number of students presenting with Welfare Concerns (across all methods and campuses)	2020	2019	2018
	258	220	208

General Manager Report

Sport and Recreation

Whilst working from home during the COVID-19 pandemic, the Sport and Recreation team was able to proceed with organising sporting events for when the campus opened based on the COVID-19 Safe Plans that had been created.

Sport and recreation was heavily impacted when it came to refunds for sport and the pool, social distancing and hygiene requirements. A great deal of administrative practices were implemented as well as a financial investment in extra cleaning materials and personal protective equipment.

Upon the lifting of restrictions, students quickly returned to the sporting programs that were on offer.

There is a more comprehensive section on Sport and Recreation later in this Annual Report.

Fitness Centre and Gym

Both the Townsville Fitness Centre and the Cairns Gym operate under a business model and are not SSAF funded. Hence the reduction in income affected the bottom line.

The gym was delayed in reopening by a week to ensure staff had time in the venue to implement necessary COVID-19 instigated changes, such as moving exercise equipment so social distancing could occur, placing cleaning equipment next to each machine, installation of signage, closure of the water bubbler, printing of contact tracing forms etc.

This delay in the finalisation and subsequent approval of the COVID-19 plan resulted in some members sourcing alternate fitness providers, however, the majority of students remained loyal and committed to the on campus facilities.

As stated at the start of this Annual Report, the closure of the Fitness Centre in Townsville and the Gym in Cairns and the need for extra staffing upon reopening affected the income to the Association and this is reflected in the financial statements.

Extra staff were required to monitor and observe members to ensure JCUSA complied with the Fitness Industry COVID Safe Plan which included very specific requirements, such as:

1. Implementation and monitoring of an online booking system for all visits to the facility to ensure compliance to the prescribed capacities for each area;
2. Washing their hands or use alcohol-based hand sanitiser upon arrival;
3. Disinfectant wipe downs of exercise equipment before and after use;
4. Using a clean towel each time they attend their session or class;
5. Bringing extra towels to lay on equipment benches and seats;
6. Not moving equipment out of the measured four (4) m² spaces;
7. No sharing of towels;
8. Providing an adequate supply of disinfectant wipes or disinfecting solutions and disposable paper towel for customers to wipe down exercise equipment before and after use;
9. Having equipment sanitising materials in a location visible and easily accessible to the equipment;
10. Providing bins lined with a plastic liner for disposal of wipes and used paper towel. Bins had to be regularly emptied to ensure they are not overflowing;
11. Closing shared hydration stations which dispensed water for drinking (water bubblers) and encouraging members to bring their own water bottle;
12. Ensuring sufficient time for equipment used in group fitness classes to be wiped down by members before the next class;
13. Shared equipment was to be limited as much as possible within a session, but as a minimum cleaned in between use by members and patrons;
14. Promoting and monitoring the number of people in an indoor space that was limited to one person per seven (7) m² of floor space in stage two (2) and then the reduction to one person per four(4) m² in stage 3;
15. Creating specific pathways for entering and exiting areas using floor or wall markings;
16. Staggering class/session times and

General Manager Report

allowing for a minimum of 10 minutes between classes so there is no overlap between customers arriving and leaving;

17. Ensuring members complied with the conditions of entry; and
18. Members provided contact tracing details.

In November 2020, JCUSA was informed that the Cairns gym could be relocated out of a donga that was located on the edge of a sports field to a more populated student area next to the JCUSA Office. The opportunity to manage the new facility was embraced by all and work commenced on getting the facility to open. A new name was given to the gym by JCU, that being JCU Fit 101. New equipment was ordered but COVID-19 impacted the timeliness of delivery as many Australians had taken to setting up their own home gyms when they were working at home. The same software membership database that the Townsville Fitness Centre uses was purchased and training was to be organised for 2021.

JCU Fit 101 would continue to be a predominately unmanned facility and would be open to students only in the first instance, with the expansion to JCU staff anticipated mid 2021.

Townsville Pool

On 10th December 2020, JCUSA was advised by the university that extensive upgrades were required to ensure a safe and compliant facility and based on the findings on a commissioned pool report, the university decided not to reopen the facility.

This popular facility was well used when the unreliable pool was in fact open. It was used by sports teams such as the JCU Water Polo Club and by students for exercise and relaxation.

The Bullsheet

The President of the James Cook University Student Association, whom is the appointed proprietor and publisher of the "Bullsheel" for the purpose of the Printers and Publishers

Act 1981 manages The Bullsheet.

This year the President was committed to improving the circulation and publication from a printed copy to a combination of online and print materials. Printed copies were still required at certain times to comply with the JCUSA Regulations.

The move to an online version saw a new website being created – thebullsheet.com.au and it is regularly updated. The Editor continued to source material and generate contributions from the student cohort.

Uni Bar

COVID-19 saw the Uni bar shut on the 19th March 2020 but it reopened once the COVID-19 restrictions were lifted. The return of being able to dance and not having to be seated to have a drink was positively received by the patrons.

The Uni Bar continues to be a popular haunt and provides a relaxed environment for partakers. Beer and Burger Fridays were very popular with students and JCU staff alike. Down the Books Day and various artists organised by the Uni Bar have continued to be successful and the student uptake of these events remains positive.

Free Breakfast

JCUSA was fortunate again in receiving SSAF funding for the Free Breakfast/Brunch initiative.

Other than temporarily ceasing during COVID-19, students continued to attend and benefit from this free food event. Students were very supportive of the COVID-19 practices that were introduced.

Clubs and Societies continued to co-host the initiative and this provided these entities an opportunity to promote themselves and secure more members.

General Manager Report

Clubs and Societies

Clubs and Societies continue to play an active role on the campuses and they provide a great experience to students. JCUSA is committed to supporting these clubs and societies and equitably distributing SSAF funded grants to them.

JCUSA noted a significant decrease in the number of clubs/societies affiliating and this was due to COVID-19 and the restrictions pertaining to the gathering of people.

As restrictions eased and events could recommence, the clubs/societies were once again active on the campuses.

JCUSA met the major project objectives that were identified last year. With assistance from Councillors, staff, General Manager and Media, Marketing and Administration Officer, the existing website was given a new lease on life and was updated to house resources for Clubs and Societies. Required policies, procedures, safe work procedures and forms were now in a central location.

By the end of the year, a structured system was near completion and was planned to be released and piloted in 2021.

In 2020 eligible clubs/societies benefited from grants totalling \$21,479.

Staff Movements

Our Sport and Recreation Manager, Teisha commenced a one (1) year career break to travel around Australia. The timing was not ideal as a pandemic ensued, but once the borders opened and travel could resume, Teisha was on the road and living the dream.

This absence resulted in staff moving up a level after participating in a merit based selection process. This was a great opportunity for internal staff to gain new skills and knowledge and increase their capabilities.





JCU SA JCU STUDENT ASSOCIATION

FREE BREAKFAST

Supports ed by your
SSA Fee
Building a better student experience

Councillor Reports

President

Thomas O'Grady



Role

- Oversee and co-ordinate all aspects of the Association's activities;
- Give administrative effect to the resolutions of Association Council;
- Ensure that the Association is carrying out its objectives as listed in the Constitution;
- Be the official spokesperson for the Association for all forms of media;
- Ensure that office bearers are aware of and are carrying out their duties;
- Convene the Management Committee;
- Be the proprietor of all Association Publications during his/her term of office;
- Be an ex-officio voting member of all Association Standing Committees;
- Ensure that there is effective student representation on the various University Committees and that student representatives attend meetings and report regularly to Association Council on matters that arise in those meetings;
- Maintain, or develop where necessary, contacts with other organisations (including the media) and represent the Association where necessary;
- Report regularly to students through the student publications;
- Submit a written report to each ordinary meeting of the Association Council outlining activities conducted and decisions made since the previous meeting;
- Attend meetings of committees, organisations and bodies of which he/she is a member by virtue of the Constitution or Regulations or by resolution of the Association Council;
- Present a written report to the last ordinary meeting of the Association Council reviewing activities in the portfolio for the year and if appropriate making recommendations to the Association Council for the following year;
- Perform any other duties imposed by the Constitution or Regulations or directed by Association Council;
- To act in accordance with the Association's General Operations Policy;
- Will set Key Performance Indicators that will be presented at the first Ordinary Council meeting of the Association Council with a review by the Association Council four (4) times annually; and
- Will review the Key Performance Indicators of each Office Bearer four (4) times annually and present the review to the Student Council at the next scheduled Council Meeting.



Kyran Mellor

Activity

Here we are at the end of another year, and indeed it has been a year like no other. At the start of the year, we at the JCUSA met, made plans, and drafted events – only for our entire yearly plan to be uprooted, and for us to engage in damage control. I will always remember that Sunday evening, when the government announced that we effectively could not open on Monday, and the flurry of activity that set the JCUSA Council - and even more so the JCUSA Staff on, the JCUSA Staff are really a commendable team.

Organising the Club grant applications, procedures, and even the meetings became a much more difficult task than it would usually be - for while working from home does have its own charm, you cannot simply walk to someone's office to have a discussion. I also believe that Study Period 2 was our very first entirely online Orientation Week – and through this we pioneered whole new ways to host events, and I expect that many of these events will continue out to next year.

What I am trying to show, is that while it was a heartbreaking and strenuous year for oh-so many reasons, it was not all bad. We expanded into whole new methods of organising JCUSA, learnt new things, and as an association we have a whole new range of skills and expertise which we can use in the future – not to mention the new efficiencies we were forced to create.

On a personal level, while this time was physically isolating, it also formed new pathways for each of us, I have reconnected with many old friends and colleagues, and reforged strong bonds with classmates. Overall, this was a year of personal growth for all of us, and I believe that we all learnt more about ourselves through this year. Thank you for letting me be your Vice President for the year 2020, and the Campus Officer in 2019. I've enjoyed my time at JCUSA very much so, and feel that JCUSA has much potential in its future.

Role

- Assist the President in carrying out Presidential duties;
- Deputise for the President as required;
- Report regularly to students through student publication;
- Submit a written report to each ordinary meeting of the Association Council outlining activities conducted since the previous meeting;
- Attend Management Committee meetings;
- Attend meetings or committees, organisations and bodies of which he/she is a member by virtue of the Constitution or Regulations or by a resolution of the Association Council;
- Present a written report to the last ordinary meeting of the Association Council reviewing the activities in the portfolio for the year and if appropriate making recommendations to the Association Council for the following year;
- Perform any other duties imposed by the Constitution or regulations or as directed by the Association Council;
- To act in accordance with the Association's General Operations Policy;
- To co-ordinate external campaigns from local, state and national bodies in conjunction with councillors and other relevant parties; and
- Will in consultation with the President, set Key Performance Indicators that will be presented at the first Ordinary Council meeting of the Association Council with a review by the President four (4) times annually.

Tsv Campus Officer

Role

- Recruit members of the Townsville Campus in accordance with the Regulations;
- Submit the list of Committee members to the President by no later than the second Friday after O'Week;
- Submit a written report to each ordinary meeting of the Association Council on the activities/campaigns related to the Townsville Campus;
- Convene regular meetings of the Townsville Campus Committee;
- Attend meetings of committees, organisations and bodies which he/she is a member by virtue of the Constitution or regulations or by resolution of the Association Council;
- Present a written report to the last ordinary meeting of the Association Council reviewing the activities in the portfolio for the year and if appropriate making recommendations to the Association Council for the following year;
- Perform any other duties imposed by the Constitution or Regulations or directed by the Association Council;
- To act in accordance with the Association's General Operations Policy; and
- Will, in consultation with the President, set Key Performance Indicators that will be presented at the first Ordinary Council meeting of the Association Council with a review by the President four (4) times annually.

Emily Mulroy



Activity

Throughout the year, I have been your Townsville Campus Officer for JCUSA. 2020 has been one of the most challenging and yet rewarding years being on the JCUSA Council. I've worked to continue support to Townsville Clubs and Societies and fight for your student rights, especially during the lockdown. I've been privileged to be a part of the JCUSA team this year, particularly as this pandemic changed many important aspects of our university life, with many of us experiencing online learning at uni for the first time. My time at JCUSA was spent assisting our affiliated Clubs and Societies and working on the Student Association's educational campaigns.

Earlier in the year, we were lucky to begin with a fantastic O-Week program and hosted our bi-annual Clubs and Societies Induction on-campus. My main task was to implement the Clubs and Societies pilot program revised from the previous Council, this saw an increase in the working relationship between JCUSA and Clubs and Societies as the event registration, grant application process and informative governance policy and procedures was more structured and accessible on the JCUSA website.

Throughout this year, I have taken a hands-on approach when supporting clubs and societies with their events, most importantly after the coronavirus restrictions first started to ease and ensuring that all events were COVID-19 safe. This was not easy at first to wrap our heads around, but through regular contact with executives we were all working together to provide incredible events for students back in the second semester.

As your Townsville Campus Officer, I was also responsible for organising our weekly Free Breakfast events this year. While some weeks were cancelled due to JCUSA councillors working from home during the lockdown, once our office re-opened we hit the ground running to bring back Free Breaky safely and continued the fantastic opportunity for Clubs and Societies to co-host.

This year, I am most proud to have been a part of the JCUSA Council which fought for many incredible achievements. Firstly, we were able to successfully demand that Census Date be pushed back so students can first experience the transition to online learning before they were hit with the bill. Also, who can forget Free Parking for the rest of the year along with the University agreeing to push back trimesters for Law students, as many felt this was being rushed through without proper student consultation. Now more than ever is it important for students to stand together in solidarity and demand our education be protected.

It was an honour being your Townsville Campus Officer and I look forward to seeing what next brings, as we fight to recover from the impacts the pandemic inflicted and will also see the implementation of the Federal Government's Higher Education amendments. Thank you to the rest of our JCUSA councillors and staff for making this a year to remember.

Alexander Nott



Role

- Recruit members of the Cairns Campus Committee in accordance with the Regulations;
- Submit the list of Committee members to the President by no later than the second Friday after O'Week;
- Submit a written report to each ordinary meeting of the Association Council on the activities/campaigns related to the Cairns Campus;
- Convene regular meetings of the Cairns Campus Committee;
- Attend meetings of committees, organisations and bodies which he/she is a member by virtue of the Constitution or regulations or by resolution of the Association Council;
- Present a written report to the last ordinary meeting of the Association Council reviewing the activities in the portfolio for the year and if appropriate making recommendations to the Association Council for the following year;
- Perform any other duties imposed by the Constitution or Regulations or directed by the Association Council;
- To act in accordance with the Association's General Operations Policy; and
- Will, in consultation with the President, set Key Performance Indicators that will be presented at the first Ordinary Council meeting of the Association Council with a review by the President four (4) times annually.

Role

- Recruit members of the Postgraduate Committee in accordance with the Regulations;
- Submit the list of Committee members to the President by no later than the second Friday after O'Week;
- Submit a written report to each ordinary meeting of the Association Council on the activities/campaigns related to the Postgraduate students;
- Convene regular meetings of the Postgraduate Committee;
- Attend meetings of committees, organisations and bodies which he/she is a member by virtue of the Constitution or regulations or by resolution of the Association Council;
- Present a written report to the last ordinary meeting of the Association Council reviewing the activities in the portfolio for the year and if appropriate making recommendations to the Association Council for the following year;
- Perform any other duties imposed by the Constitution or Regulations or directed by the Association Council;
- To act in accordance with the Association's General Operations Policy; and
- Will, in consultation with the President, set Key Performance Indicators that will be presented at the first Ordinary Council meeting of the Association Council with a review by the President four (4) times annually.

Rei Asai



Activity

The year 2020 has been a changing and memorable year for me. I have been fortunate to meet and work with an amazing team this year during my time as the Postgraduate Officer. It has been a journey of embracing and adapting to changes that have happened as a result of COVID-19, and standing up to the challenges that have occurred during these times.

During my appointment as the Postgraduate Officer:

I have completed mandatory training which included Inductions, Work Health Safety, Discrimination, Bullying and Harassment Prevention and COVID safety for an increased awareness of how to maintain a consistently safer work place for my colleagues and students.

In SP1, I attended and assisted in facilitating the JCUSA O-Week events such as G'day JCUSA, Postgraduate Orientation Night, Market Day, Touring Cairns and the Esplanade Trip. With a lively atmosphere and amazing student engagement, it was definitely a highlight of the semester. In SP2, I was involved in the JCUSA online O-week events like the Cairns Virtual Tour and the Q&A for external students.

One of the activities that I felt brought normality and hope students enjoyed was facilitating SSAF funded free student breakfasts on a weekly basis, with the Cairns Campus Officer. In Cairns, JCUSA held free breakfasts on Wednesdays in SP1 and Thursdays in SP2. During these free breakfasts we engaged students, sought their opinions and feedback; as well as promoting JCUSA memberships.

I attended Postgraduate lunches hosted at the JCU Postgraduate Research Centre, Cairns, in SP1 to engage with postgraduate students, HDR and coursework. Alternatively, in SP 2 I was able to converse with postgraduate students at the free breakfasts.

I attended Ordinary Council Meetings ratifying SA policies and procedures amended to conform with COVID restrictions, as well as addressing other council and student matters. Similarly, apart from council meetings, throughout 2020 I have been a part of meetings discussing student concerns and issues.

In SP 2, the JCUSA president and myself had a meeting with Council of Australian Postgraduate Associations (CAPA) where postgraduate student concerns and the affiliation with CAPA was discussed.

Leaving this position, I can say that I have enjoyed my time being a part of JCUSA, holding events, and conversing with students, listening and understanding their concerns or perspectives. I hope that, through my actions as the postgraduate officer, I was able to make a positive contribution to the JCUSA team and to the students.

International Officer

Role

- Recruit members of the International Committee in accordance with the Regulations;
- Submit the list of Committee members to the President by no later than the second Friday after O'Week;
- Submit a written report to each ordinary meeting of the Association Council on the activities/campaigns related to the International students;
- Convene regular meetings of the International Committee;
- Attend meetings of committees, organisations and bodies which he/she is a member by virtue of the Constitution or regulations or by resolution of the Association Council;
- Present a written report to the last ordinary meeting of the Association Council reviewing the activities in the portfolio for the year and if appropriate making recommendations to the Association Council for the following year;
- Perform any other duties imposed by the Constitution or Regulations or directed by the Association Council;
- To act in accordance with the Association's General Operations Policy; and
- Will, in consultation with the President, set Key Performance Indicators that will be presented at the first Ordinary Council meeting of the Association Council with a review by the President four (4) times annually.



Claire Barr



Tan Kang Ning





Aaminah Khan



Role

- Recruit members of the Equity and Diversity Committee in accordance with the Regulations;
- Submit the list of Committee members to the President by no later than the second Friday after O'Week;
- Submit a written report to each ordinary meeting of the Association Council on the activities/campaigns related to students;
- Convene regular meetings of the Equity and Diversity Committee;
- Attend meetings of committees, organisations and bodies which he/she is a member by virtue of the Constitution or regulations or by resolution of the Association Council;
- Work with appropriate bodies within the University;
- Present a written report to the last ordinary meeting of the Association Council reviewing the activities in the portfolio for the year and if appropriate making recommendations to the Association Council for the following year;
- Perform any other duties imposed by the Constitution or Regulations or directed by the Association Council;
- To act in accordance with the Association's General Operations Policy; and
- Will, in consultation with the President, set Key Performance Indicators that will be presented at the first Ordinary Council meeting of the Association Council with a review by the President four (4) times annually.

Council Secretary

Role

- Supervise giving notice of and preparing the agenda of meetings of the Association Council;
- Supervise the recording of Minutes of the Association Council and of Management Committee Meetings and ensure that they are an accurate record of the proceedings;
- Supervise the filing and binding of all Minutes of all Committees of the Association and Meetings of Association Council;
- Inform the membership of the Association of any policies or relevant decisions made at Association Council;
- Receive and write correspondence;
- Ensure that the Association's Constitution and Regulations are current, accurate, and available to all members.
- Perform any other duties imposed by the Constitution or Regulations or directed by the Association Council; and
- Maintain the General Operations Policy.



Theresa Priddle





Student Advocacy Report

Kimberly Thornley

Student Advocate

We are a team of Professional Student Advocates that provide an independent, free, confidential and non-judgemental service to all James Cook University students across all campuses. Students are not required to be a member of JCUSA to access our Advocacy Service. Our role is funded through the Student Services and Amenities Fee.

The Advocacy team consists of four members: 2 in Townsville; 1 in Cairns and 1 in Brisbane:

- Catherine Fraser – Townsville;
- Madelaine Keogh – Townsville;
- Kimberly Thornley – Cairns; and
- Gian Corpuz – Brisbane.

Our Advocates assist all JCU students enrolled through all campuses regardless of their study mode or campus location, including all external students and those located in remote study centres such as Mt Isa; Mackay; Darwin, and Thursday Island.

The main service areas are Academic Advocacy and Welfare Support. The nature of the Academic Advocacy services offered seeks to:

- empower students to understand and act on their rights and responsibilities through the provision of timely advice;
- provide information on general James Cook University related questions and issues;
- assist in clarifying JCU policies and procedures or official correspondence from the University and how to respond;
- support and accompany students to meetings with JCU staff/ or in some cases represent students at University hearings;
- support, represent and advocate for students in relation to academic misconduct and appeals to ensure the student's voice is heard.

Our Advocates also provide Welfare Support to students who require information, support, and referrals to both internal and external services.



COVID

The COVID-19 pandemic caused significant disruption throughout 2020. Our Advocates continued to assist students with some minor changes to our service delivery. JCUSA Staff commenced working from home on 27 March 2020. We returned to the office on 13 July 2020. During this period, all appointments with students were via telephone or zoom.

Despite the disruptions caused by COVID, the Advocates were able to maintain a high level of service delivery and commitment to JCU student, as such 2020 was again a busy and productive year for the Advocates.

I was grateful for the professional guidance and support. Thank you.

Student Advocacy Report

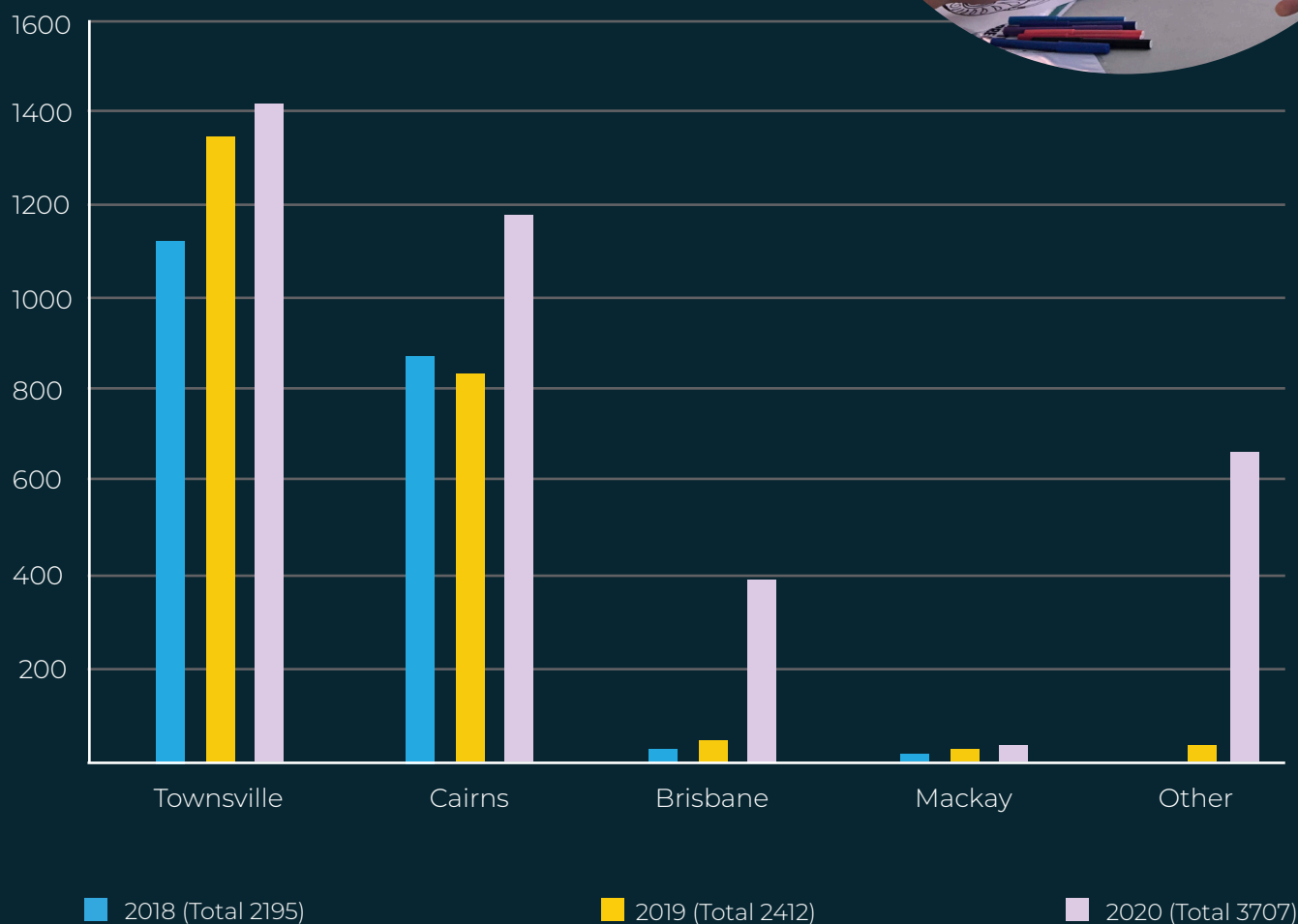
Case Management

The distribution of cases fluctuates across the campuses (Brisbane, Cairns, Singapore and Townsville) due to variance in student enrolments; differences in the teaching calendar and presence of advocacy support on campus. Each matter is stated based on the student's location not the advocate's location. A total of 8,314 students accessed our services across all campuses over the last three years with a significant increase in 2020 as depicted below:

Thank you for
a professional
and friendly
service at an
important time.

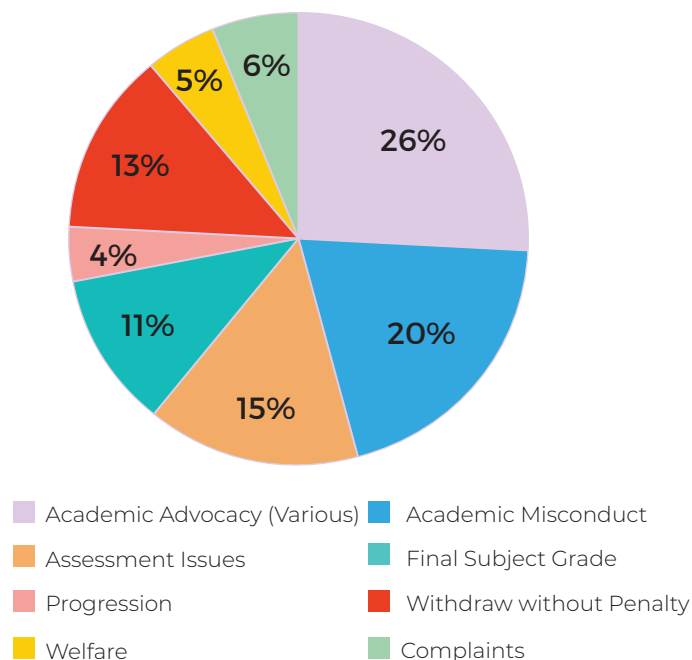


Students accessing the service:

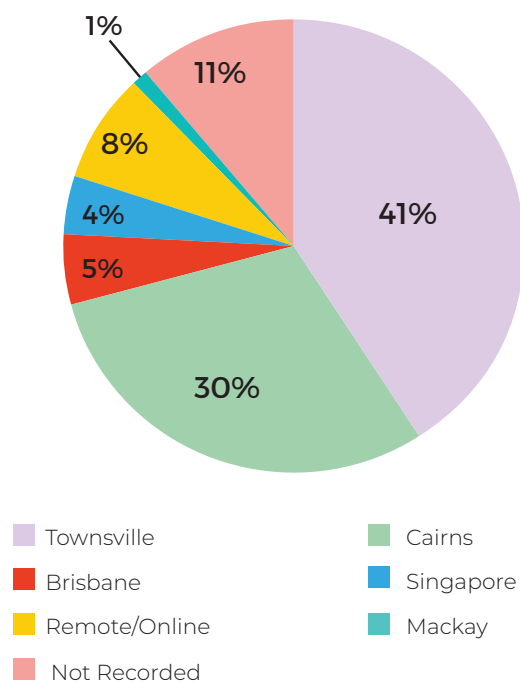


Students initially present with one issue but more may arise as the case progresses. Approximately 85% of our caseload was academic related matters, with approximately 7% being welfare issues. The most common issues generated in 2020 were:

Presentation of most common issues:



At the conclusion of 2020; a total of 11 804 interactions had been made across all campuses with 18.9 % of the caseload carrying over from 2019. 41% of Students who sought assistance were located in Townsville; 30% were located in Cairns; 8% were online students, 5% in Brisbane, 4% in Singapore; 1% in Mackay, while 11% did not record their campus.

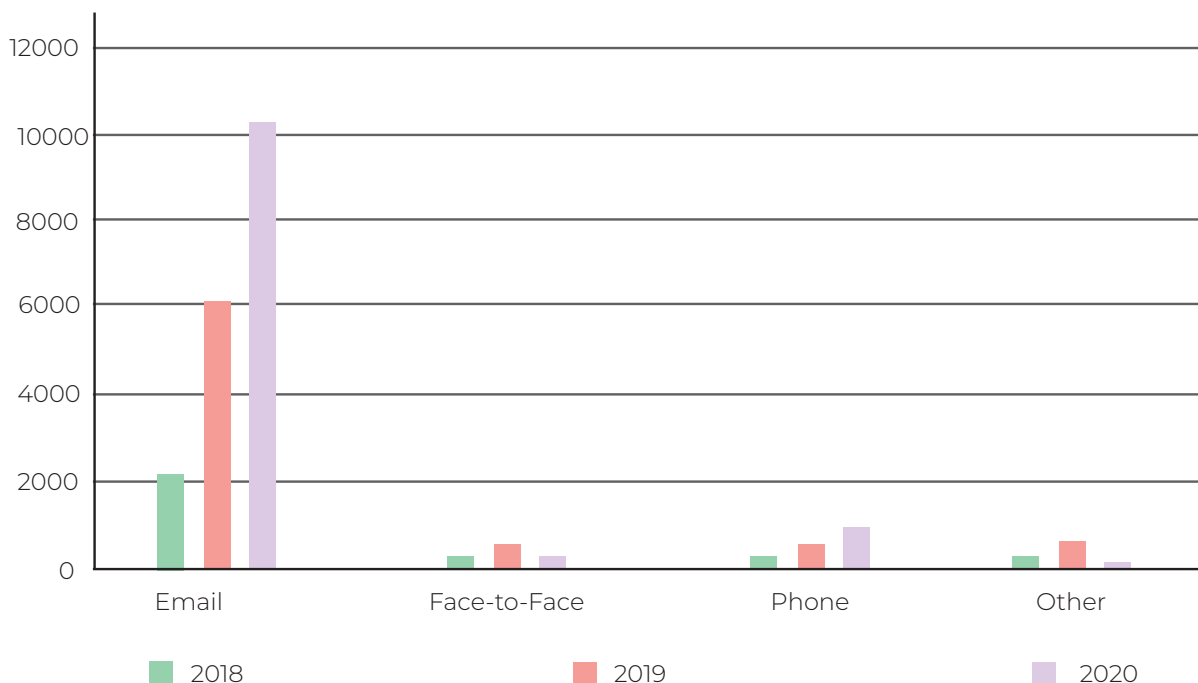


I do not believe I would have achieved this outcome alone, the advocates are an essential service. 11/10



Student Advocacy Report

Interactions by count:



Referrals to JCU support Services, external support services and legal professionals are made on a needs basis throughout the year. Only a few students qualify for the emergency food vouchers as a last resort. These vouchers are limited and are not funded from SSAF. Due to working from home and the financial impact of COVID-19, our Advocates were unable to provide emergency vouchers to students from 27 March 2020 onwards.

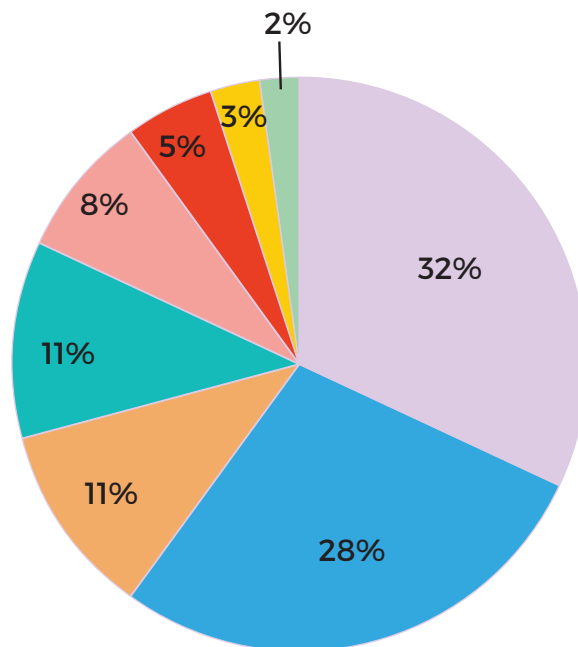
Interactions with students comprise of emails; face-to-face (including skype and zoom) and phone calls. 11,804 interactions with students by count were recorded in 2020; with July and August 2020 spiking a peak of 2,735 interactions due to an increase in students requiring assistance with academic misconduct hearings; appeals of final subject grade; and withdrawal without financial penalty.

However, September through December had a significantly high number of interactions compared to previous years with over 1150 interactions each month. Email is still the preferred method of contact by students comprising 86.9% of interactions, particularly during semester break when students are away from the campus.

I truly appreciate how much effort and help I was given throughout this process!

The Advocates implemented a Student Outcomes category to our data analysis to try to capture the outcomes obtained for students who sought assistance through the advocacy service. This was implemented during the year and therefore, does not capture all relevant outcomes for 2020:

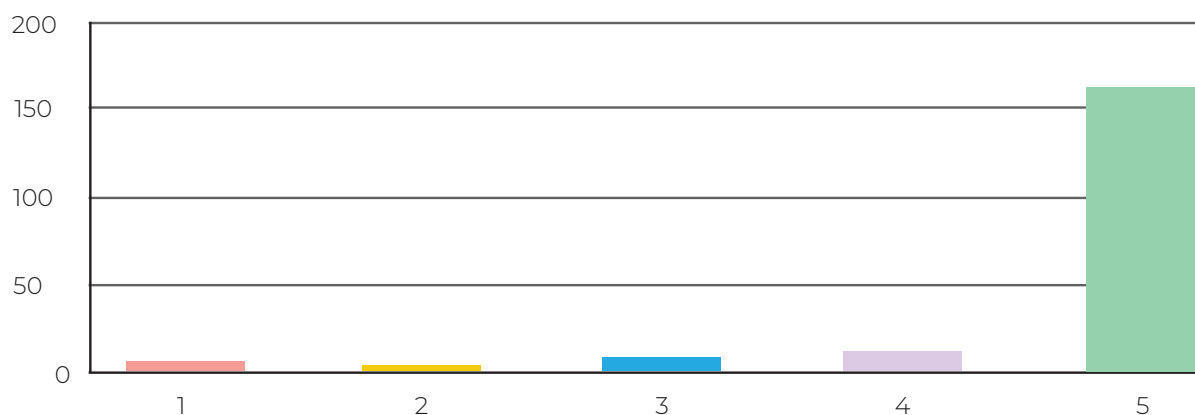
- Favourable
- No Further Action/
Communication from Student
- Not Advised
- Unfavourable
- Not Recorded
- Advice only/Referred
- As Expected
- Withdrawn by the Student



Student Feedback of Advocacy Service

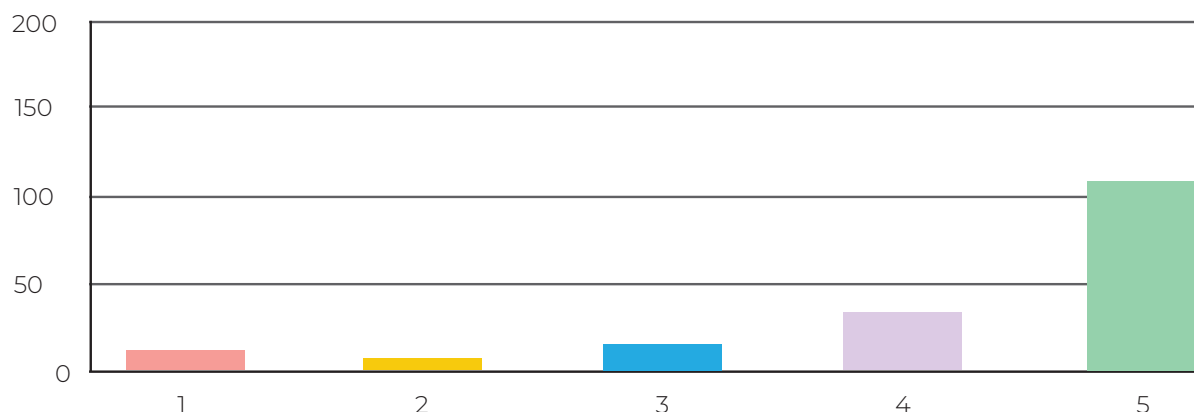
The Advocates implemented a Student Feedback Survey in late May 2020 to capture student satisfaction with the service. The survey was designed to be quick and simple to complete, taking about 2-3 minutes and is completely anonymous. We received 141 responses in 2020, equating to approximately 20% of students provided with the survey link completing the survey. The feedback survey link is provided through the JCUSA website and emailed to students when their files are closed. Students were overwhelmingly satisfied and supportive of the Advocacy Service.

How Satisfied were you with the level of support and assistance you received from your Advocate.



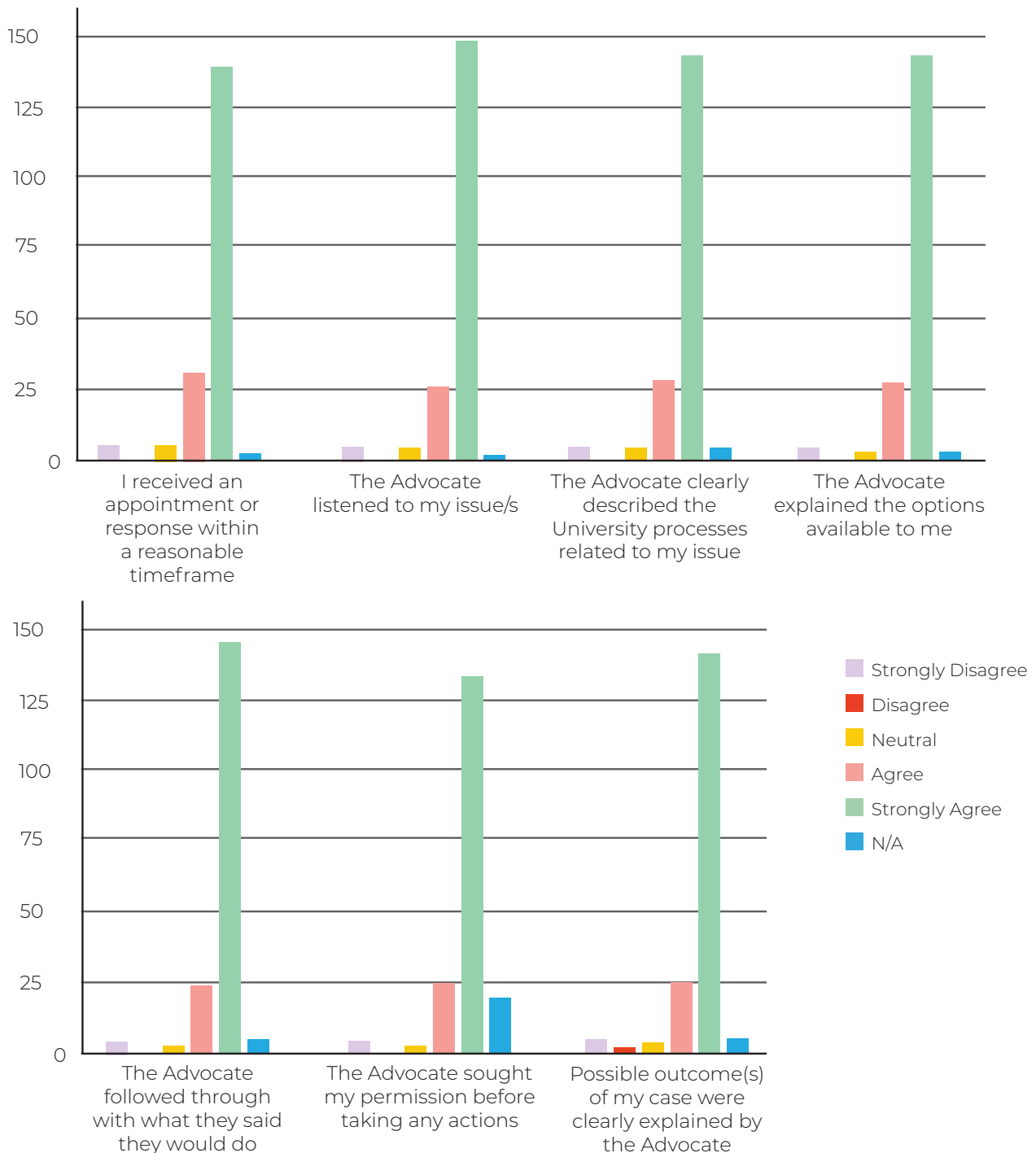
The survey allows the Advocates to contrast the satisfaction levels with the advocate's assistance to the outcomes obtained from JCU.

How satisfied were you with the outcome/decision from JCU



Student Advocacy Report

The survey also asked students to rate their agreement with a number of statements. Again, the feedback was overwhelmingly positive.



As a result of student feedback and increased workload, we will be advocating for additional funding to try to expand our service.

Other Duties of the Advocates

Additionally, advocates have an ongoing presence in other informal meetings and sessions facilitated by either colleges or individual groups. The aim is to support and enhance the students overall learning experience at JCU. The level of interactions are not limited to meeting with key departments or colleges to ensure efficient cooperation and referrals are made including presentation workshops of our role to student support staff members, mentors, postgraduate students and the Indigenous Centre. Our Advocates also consult on JCU Policy and Procedure reviews.

The Advocates take an active part within the JCU community and assist and participate in events across the Campus including: O-Week; Are U OK? Day; Stress Less; and Exam Plan.

2020 Highlights

- Implementation of Student Feedback Survey
- Implementation of Online Booking form to streamline service delivery and Teams Spreadsheet to assist in monitoring file allocation and workloads
- Implementation of JCUSA Advocacy Service Charter
- Implement Outcome Statistics for Student Matters
- Increased Advocacy Team meetings to remain connected and consistent during COVID working from home.
- More direct involvement in Policy and Procedures Reviews across the board
- Regular meetings of advocates to share experience and mainstream the recommendations among all campuses
- Attendance of training and continued professional development courses at the university and externally to best service students
- Advocate team launch Zoom meetings to overcome location barriers for Singapore and remote access students
- Participation in the JCU Ally Network
- Student Council involvement of one advocate in capacity as staff representative
- JCU Council and Advocates participation in a consultative dialogue with JCU Support Services to ensure continuity of service to students during COVID

2020 Advocacy Events

- Orientation Week including Market Day (twice a year; each semester) including presenting during Campus tours and to Colleges – some of these were held virtually;
- Virtual Meet the Advocates Facebook Event
- Student Success Check List – partner with Student Life
- RU OK Day – partner with Student Life
- Stress Less
- Exam Plan – partner with Student Life
- Never OK Day
- World Suicide Prevention Day

2020 Goals

- Increase JCUSA support service awareness across all campuses
- Streamline Data Collection for clarity and efficiency
- Implement College based Statistics for identification of patterns in student issues
- Advocate for Additional Funding for Further Advocacy Support to meet increasing service demands





Events



In 2020, restrictions and frameworks put in place by the Queensland Government greatly impacted our events for the year.

O'Week in semester 1 was filled with the usual fun face to face events, such as Market Day, Speed Friending, Touring Townsville & Cairns, Toga Party and trips to The Strand & Esplanade.

Free Breakfast began as normal in the beginning of the year, but was paused between March and August due to COVID restrictions. In August the events were welcomed back to campus by students, with new COVID-safe practices in place.

JCUSA was able to provide events for students, even during the office shutdown, by pivoting to online events to stay COVID-safe. This included running our semester 2 O'Week entirely online, with virtual campus tours, Facebook live Q&As, online Speed Friending & Trivia and an at-home art competition.

Councillors also ran virtual movie nights through zoom for events like National Reconciliation Week and International Day Against Homophobia, Transphobia and Biphobia.

As restrictions began to ease we were able to run on campus events once again, with strict COVID-safe practices in place. This included events like Clean Up Australia Day on the Library Lawns and Stress Less.

O'WEEK SOCIAL

TOWNSVILLE
2020 SEMESTER 1

FRI 14 Feb

G'DAY JCUSA • 2.00pm - 4.00pm • Sir George Kneipp Auditorium, bld 26 • FREE
Make new friends while playing games and listening to music. Free drinks provided! Come down and sign up for all the fun O-Week events here.

TOGA STALL • 2.30pm - 4.00pm • Sir George Kneipp Auditorium, bld 26 • Toga outfit \$20
Get Toga ready! Buy your complete Roman outfit at G'day JCUSA and be ready for the party of the year (Toga Party is on Thursday 20th of February).

WED 19 Feb

MARKET DAY • 12.00pm - 3.00pm • Library Lawns • FREE
Come and check out the huge range of stalls, clubs and societies and get your hands on all the freebies on offer. A must-do for all students. Free BBQ included.

MOVIE & HOTDOG NIGHT • 6.30pm - 9.30pm • Bld 5, CLT Lecture Theatre • FREE
Enjoy a night of free food, drinks and entertainment to finish off the day.

THU 20 Feb

SPEED FRIENDING • 12.30pm - 1.30pm • The Refectory • FREE
Meet new and interesting people during this fun social event. Free lunch and drinks supplied. Sign up at the JCUSA office.

TOURING TOWNSVILLE • 1.45pm - 3.45pm • Meet at JCUSA Office • FREE - limited spaces
Discover the sights Townsville has to offer. Book your free spot at the JCUSA office. Meet outside the Refectory 15mins prior to start time.

TOGA PARTY • 8.00pm onwards • Uni Bar • FREE
The biggest night of the Uni year. Get your Roman outfit from our Toga stall at G'day JCUSA and dress as the Roman God you were born to be. Must bring ID and Student ID for entry (18+ event).

FRI 21 Feb

RECOVERY BREAKFAST • 9.00am - 10.00am • Bld 134 Amphitheatre • FREE
Recover from last night's celebrations with a hot breakfast of bacon and egg rolls.

BILLABONG SANCTUARY • 10.00am - 3.30pm • Meet at JCUSA Office • Tickets \$30
Cuddle a koala and pat a kangaroo at North Queensland's premier native wildlife park. Tickets available from the JCUSA office. Snacks included! Meet outside the Refectory 15mins prior to start time. *tickets are non refundable

GYM OPEN DAY • 5.30pm - 9pm • JCUSA Fitness bld 99 • FREE
Check out the range of equipment and services at the JCUSA gym with unbeatable deals. Try out the gym, squash, tennis and beach volleyball courts for free!

THE STRAND • 9.30am - 2.30pm • Meet at JCUSA Office • FREE - limited spaces
Join us for a relaxing day down at The Strand. Play beach volleyball, go for a swim or chill out underneath a palm tree. Snacks and drinks included. Book your free spot at the JCUSA office. Meet outside the Refectory 15mins prior to start time.

OPEN MIC PROJECT PRESENTS: LIVE & LOCAL • 7pm onwards • Bld 46 • FREE
Free entry, live music, free food and more! Alcohol free event.

SAT 20 Feb

O'WEEK SOCIAL

CAIRNS
2020 SEMESTER 1

MON 17 Feb

G'DAY JCUSA • 12.30pm - 1.30pm • A3 Undercroft • FREE
Make new friends while playing games and listening to music. Free drinks provided! Come down and sign up for all the fun O-Week events here.

TOGA STALL • 12.30pm - 1.30pm • A3 Undercroft • Toga outfit \$20
Get Toga ready! Buy your complete Roman outfit at G'day JCUSA and be ready for the party of the year (Toga Party is on Friday 21st of February).

WED 19 Feb

MARKET DAY • 12.00pm - 3.00pm • Student Atrium • FREE
Come and check out the huge range of stalls, clubs and societies and get your hands on all the freebies on offer. A must-do for all students. Free BBQ included.

SPEED FRIENDING • 12.30pm - 1.30pm • The Bathhouse • FREE
Meet new and interesting people during this fun social event. Free lunch provided.

TOURING CAIRNS • 1.45pm - 3.45pm • Meet at JCUSA Office • FREE - limited spaces
Discover the sights Cairns has to offer. Book your free spot at the JCUSA office. Meet at JCUSA office 15 mins prior to start time.

MOVIE & HOTDOG NIGHT • 6.30pm - 9.30pm • The Bathhouse • FREE
Enjoy a night of free food, drinks and entertainment to finish off the day.

THU 20 Feb

FRI 21 Feb

HARTLEY'S CROCODILE FARM • 8.30am - 3.00pm • Meet at JCUSA Office • Tickets \$35
Check out Australia's most feared reptile (from a safe distance). Tickets available from the JCUSA office. Lunch and a drink included! Meet at JCUSA office 15min prior to start time.

TOGA PARTY • 8.30pm onwards • Meet at The JCUSA Office • FREE
Dress as the Roman God you were born to be and join us for Toga Party at The Woolshed. Take the free bus from Uni into town. Free bus back to Uni at 12.00am. This is an 18+ event. Must bring ID and Student ID. Meet at JCUSA office.

SAT 20 Feb

CAIRNS ESPLANADE • 11.00am - 3.00pm • Meet at JCUSA Office • FREE - limited spaces
Join us for a relaxing day down at the Esplanade. Play beach volleyball, go for a swim or chill out underneath a palm tree. Snacks and drinks included. Book your free spot at the JCUSA office.



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O'WEEK SOCIAL

2020 Semester 2

Join the JCUSA Creative Art Loo Roll Challenge!
This challenge will be running all week. Entries are due Thursday 23 July by 5pm - winners announced Friday 24 July. [See the rules here!](#)

Tues 21 Jul

- JCUSA Virtual Tour - Townsville** • 1.00pm - 2.00pm • [Join the event here!](#)
Get to know the Townsville campus facilities through a virtual tour on our Facebook page!
- JCUSA Virtual Tour - Cairns** • 2.00pm - 3.00pm • [Join the event here!](#)
Get to know the Cairns campus facilities through a virtual tour on our Facebook page!
- Q&A for external students** • 3.00pm - 3.15pm • [Join the event here!](#)
Get the chance to meet one of our JCUSA councilors and ask your burning questions about external study!
- Q&A with the JCUSA Advocates** • 3.30pm - 4.00pm • [Join the event here!](#)
Meet our JCUSA Advocates! They will be answering questions and introducing you to the services they offer.
- Clubs & Societies Facebook Market Day CNS** • 4.00pm - 5.00pm • [Join the event here!](#)
Join us for the first ever virtual Market Day! Get to know the clubs and societies you can be a part of here at the JCU Cairns campus.
- Speed Friending** • 7.30pm - 8.30pm • [Join the event here!](#)
Let's put the 'social' in social distancing! Join our JCUSA Speed Friending breakout rooms on Zoom to meet new and interesting people during this fun event.

Wed 22 Jul

- Clubs & Societies Facebook Market Day TSV** • 1.00pm - 3.30pm • [Join the event here!](#)
Join us for the first ever virtual Market Day - part 2! Get to know the clubs and societies you can be a part of here at the JCU Townsville campus.
- JCUSA Trivia Night** • 7.30pm - 8.30pm • [Join the event here!](#)
Let's get quizzical! Test your knowledge with our online trivia night on Kahoot! to win prizes!

Thurs 23 Jul

- JCUSA Website Scavenger Hunt** • 12.30pm - 1.30pm • [Join the event here!](#)
Ready, set, go - it's a virtual scavenger hunt! Hunt down the answers across the JCUSA and JCU website as fast as you can for to win a prize!
- Sport & Rec & Fitness Virtual Info Session TSV** • 1.30pm - 2.30pm • [Join the event here!](#)
Find out everything you need to know about sport, recreation and fitness on the Townsville campus with this interactive Facebook Live event hosted by our friendly staff.
- Sport & Rec & Fitness Virtual Info Session CNS** • 2.30pm - 3.15pm • [Join the event here!](#)
Find out everything you need to know about sport, recreation and fitness on the Cairns campus with this interactive Facebook Live event hosted by our friendly staff.
- JCUSA Movie Night** • 7.00pm - 9.30pm • [Join the event here!](#)
Grab the popcorn and enjoy a cozy night in with your fellow students - JCUSA will be hosting a virtual movie night over Zoom to finish off the day.

Fri 24 Jul

- JCUSA Creative Art Challenge** • 10.00am - 11.00am • [Join the event here!](#)
Join us for the unveiling of the entries in our JCUSA Loo Roll Art Challenge. We'll announce the winners and host an online gallery of all the fun artwork!

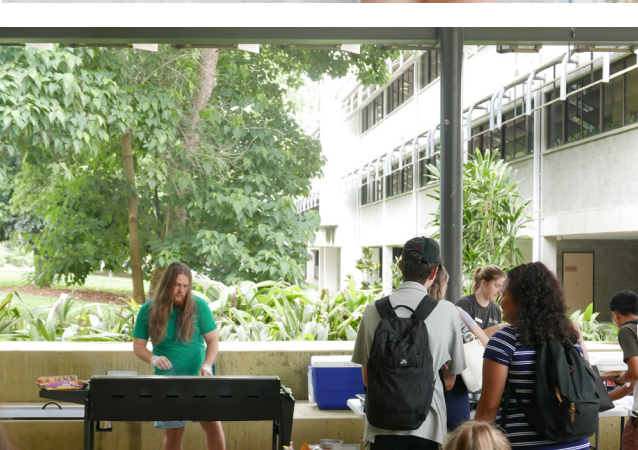
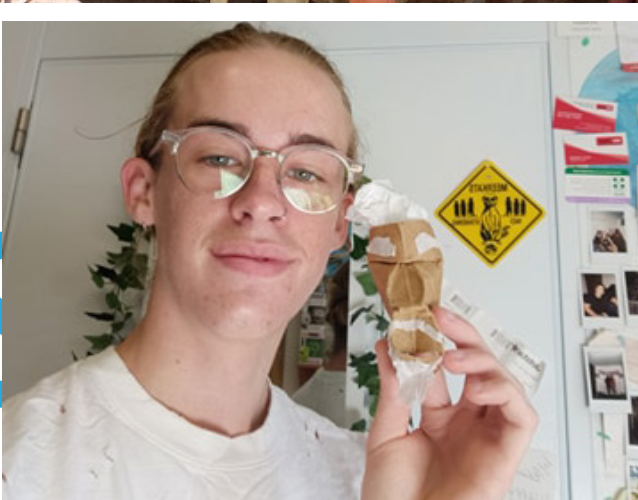


Click here for your O'Week Goodie Bag!

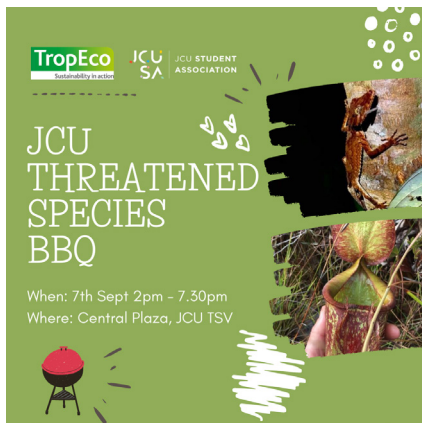
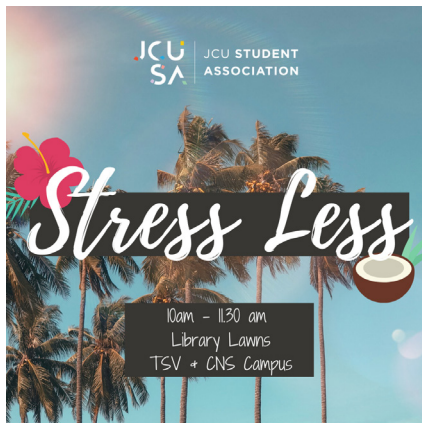


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jcstudentassociation



Other JCUSA Events

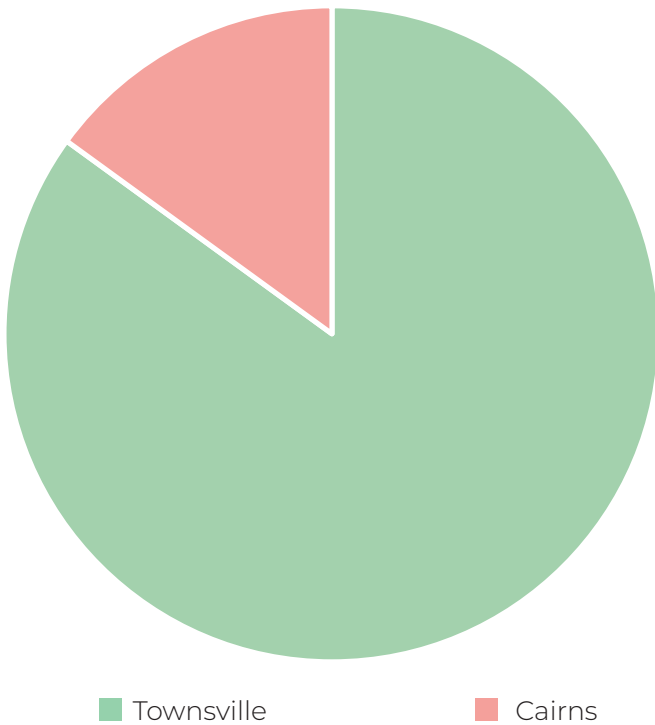






Clubs and Societies Report

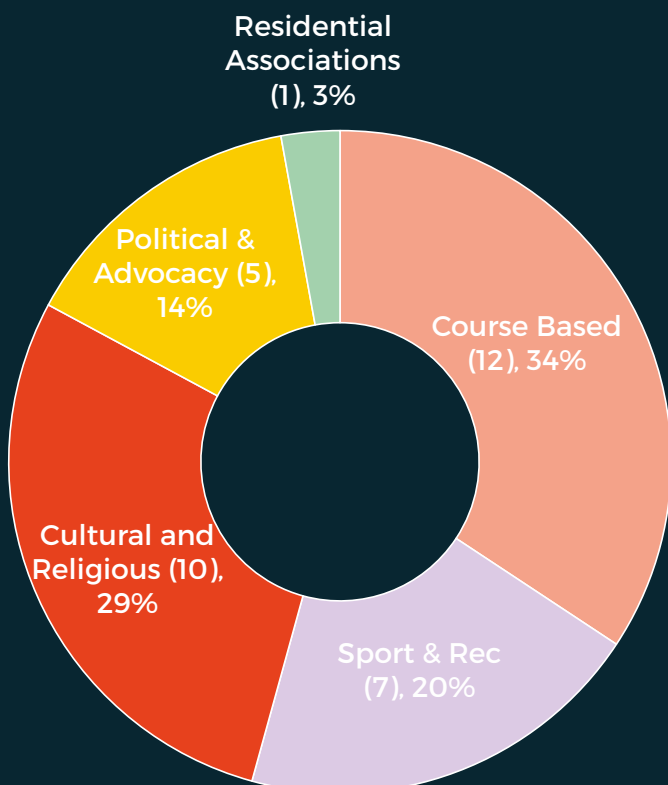
Number of Clubs/Societies



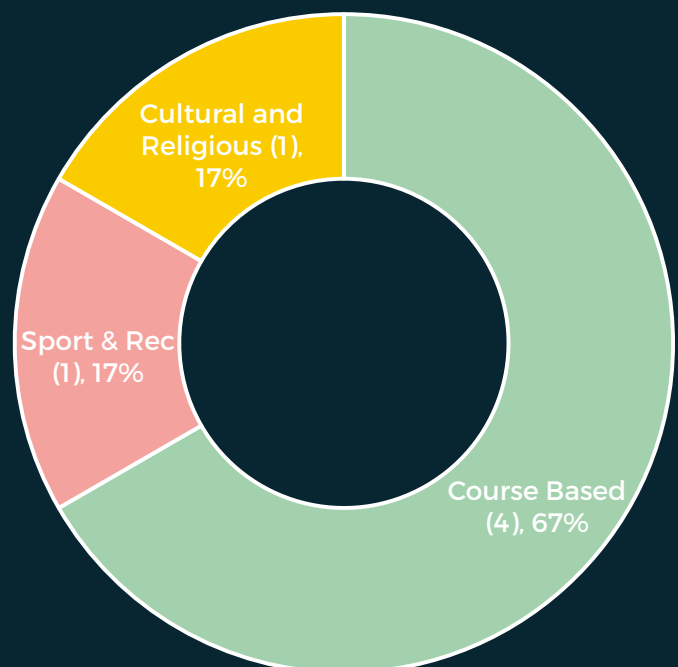
Townsville Clubs and Societies - 35 (85%)

Cairns Clubs and Societies - 6 (15%)

Townsville Clubs



Cairns Clubs



Clubs and Societies Report

List of Townsville Clubs and Societies

- ASHA
- Biomed Society
- General Practice Students Network
- JCU Education Student Society
- JCU Medical Students Association (JCUMSA) [Based in multiple campuses]
- JCU Marine Society
- JCU Nursing and Midwifery Society
- JCU Pharmacy Students Association [Based in multiple campuses]
- JCU Zoology Society
- Occupational Therapy Student Society
- VET Student Association
- JCU Meditation and Yoga Club
- JCU Rugby Union
- JCU Sunshine Community Garden Club
- Ross River (JCU Kelso) Senior FC Inc.
- Saints Student Association
- Townsville Beach Volleyball Club
- Townsville Ultimate Disc Inc.
- Club RHINO [Based in multiple campuses]
- INSAKA
- SANTE
- SOMAG
- Surgical Interest Group [Based in multiple campuses]
- Sustainability Club
- JCU Pasifika Student Association
- JCU Greens
- Christian Union JCU
- FOCUS
- JCU African Student Association
- International Student Association
- JCU Filipino Student Association - JCUFSA
- JCU K-Crew
- Muslim Student Association
- PNG Student Association



Clubs and Societies Report

List of Cairns Clubs and Societies

- Inter Alia
- Nursing Society
- Post Grad Society
- Social Social Club
- Community of Gardeners
- PNG Student Association





Sport and Recreation Report

Jason Conn

Acting Sports & Recreation Manager

As it was for everyone, 2020 was a year to remember. We all know that COVID-19 played a major impact in everyone's lives and JCUSA Sport and Recreation were no different.

While we had big plans in 2020 for sport and recreation, they were put on hold in March after restrictions were put in place by the government. This included both the JCUSA Fitness Centre and JCU Cairns Gym being forced to shut due to these restrictions.

The following months were challenging for everyone. All sport and recreation programs were put on hold with some sports/competitions cancelled for 2020. In addition, the staff had to work from home for 3 and a half months. While we were working from home, we did put on programs/activities to engage with the students.

Throughout the shutdown period, we put on recreation sessions interacting with the students through game apps such as Mario Kart, Fortnite and 8 Ball Pool. We also had an Interfaculty 2K20 Basketball simulation event featuring all 6 faculties. NBA players were randomly assigned to each team and simulated to determine the Interfaculty Champions.

Faculty of Arts, Education and Social Sciences (FAESS) were the champions.

We also provided a service to our members at both the JCUSA Fitness Centre and the JCU Cairns Gym by hosting live stream fitness classes to keep our members active. This included a variety of classes including recovery and stretch and LES MILLS classes.

At the height of the COVID-19 shutdown period JCUSA Sport & Recreation also saw a variety of staffing changes. Our fearless leader and Sport and Recreation Manager Teisha Condie went on a career break leave for 12 months to travel around Australia. In the interim period, Jason Conn stepped into the role as Sport and Recreation Manager. While Jason was in the role as Sport & Recreation Manager, Aden moved into the role of Sport & Recreation Officer and we welcomed Vincent Gardiner into the role as Sport & Recreation Programs Officer. All staff across both the Townsville and Cairns



Campus have done an amazing job providing programs and services to the students.

Also while we were working from home, the university was working on building new facilities at JCU. In Townsville a new eSports facility was built on campus to cater to all casual and competitive gamers out there. Students have used this facility to distress from their university studies. If you are interested in using the facility, head over to Social Science building (building number 4). Unfortunately at the other end of scale, the JCUSA Pool did not reopen after the shutdown period. Towards the end of 2020 the university advised JCUSA Sport & Recreation and the JCU Student Association that extensive upgrades were required to ensure a safe and compliant facility and based on the information that was provided to the university, a decision was made to not to reopen the facility.

Meanwhile at the Cairns Campus a half-basketball court was built next to the Student Association Office. This has been a popular facility for students to use when they were able to return to campus in semester two. In addition to that, the university was working on building a new gym for students to use on campus. The facility was being built to replace the current facility at Building C2 as developments began at the end of the year to build a school on campus. However with this new building being constructed at the Cairns Campus, this means the current amenities located on the field as well as the multi-purpose court have been demolished. We are currently working with the university to provide replacement facilities for our students and clubs.

Sport and Recreation Report

It was great to be back on campus for semester two providing programs for students through Social Sport, Fisher Shield and Interfaculty Sport. While we were unable to hold our Uni v Army event for 2020, we did provide an alternative event to students.

In 2020 we revived the President's Cup competition (rugby union) between the Halls (University Hall, George Roberts Hall & Rotary International House) and Colleges (John Flynn College and Saints Catholic College). The Colleges won both games. In addition those games, we also had an All-Stars touch football game held on the same day with Medicine and Pharmacy, RESSA (Rehabilitation and Exercise Science) and Engineering, Science and Nursing faculties making up one team while Veterinary Science, FAESS (Arts, Education and Social Sciences) and LBCA (Law Business and Creative Arts) making up the other team. The Veterinary Science, FAESS and LBCA team won both the women's and men's matches. Many students enjoyed this event as it allowed them to play in the sport that was cancelled in their respective competition.

A major project was also held towards the end of 2020 as we conducted a JCUSA Sport & Recreation survey to understand the students' wants, interests and concerns in regards to sport & recreation at JCU. We had over 200 currents complete this survey across both the Townsville and Cairns Campuses. We would like to thank every student who completed this survey as the information provided to us was valuable which will allow us to improve, grow and expand sport & recreation across JCU.

Cairns

Social Sport

In 2020, Cairns Social Sport started with 6-a-side soccer, netball and basketball. Unfortunately we were only able to play two weeks of Social Sport before the COVID-19 shutdown occurred. Social Sport did return to semester two with 6-a-side soccer and basketball. While only a small number participated in the program, it was great to see students willing to be involved in the program.

Gunyarra Cup

The Gunyarra Cup is one of the newest sporting programs at

JCUSA Sport with the program being introduced in 2018. The Gunyarra Cup is Cairns' version of Fisher Shield featuring students living at John Grey Hall and Cairns Student Lodge. In its third year of competition, the Gunyarra Cup featured soccer, basketball, netball and eSports with John Grey Hall winning for the third straight year. The competition was held as a one day event prior to the COVID-19 shutdown period.

Cairns Gym

Prior to the COVID-19 shutdown period, we had a total of 74 memberships with the vast majority coming from the Cairns Student Lodge. After the announcement in late March from the Australian Government implementing the shutdown of gyms, the Cairns did not reopen until July 20 in time for O Week of semester two. There was a small uptake of members who used the facility after the COVID-19 shutdown period. The Cairns Gym also closed at the end of October as construction began on the school that was getting built in that location. A new facility was being built in its place to provide a service for students on campus. Located next to the Student Association office, it will be an upgrade on what is currently on offer for students. We look forward to this facility being open in 2021.

Townsville

Social Sport

Much like Cairns Social Sport, the Townsville program also had to stop their competition after two weeks due to the COVID-19 shutdown period. Social Sport did return to the Townsville Campus for semester two however we did have smaller numbers in comparison to previous competitions. The same sports were on offer as



Sport and Recreation Report

previous competitions (touch football, 6-a-side soccer, netball, beach volleyball and rounders) however the beach volleyball competition did not go ahead due to insufficient numbers. We are also seeing a change in what students want to play as more students are signing up to play rounders (playing a different sport each week) rather than playing just the one sport for the entire competition.

Fisher Shield

Fisher Shield in 2020 was a start stop competition for our students. While we were able to go ahead with swimming at the beginning of the Fisher Shield calendar, due to the COVID-19 pandemic, we had to make the tough decision to cancel the water polo, basketball and rugby union competitions for 2020. With sport and recreation returning to campus in semester two, we continued to see the interest and engagement for the remainder of the year. While the number of students living at college decreased, Fisher Shield still remains as one of the highest participation sports at JCU. Towards the end of the year we allowed spectators at our events which saw a high number of students come down and watch the competition. In the end John Flynn College were able to hold on to not only win the Overall Trophy for the third straight year, but they also won the men's and women's overall trophies. Meanwhile Saints Catholic College were able to win the Spirit Award for the fourth straight year beating out John Flynn College. The Fisher Shield Sportswoman and Sportsman of the year were MacKenzie McAvoy from Saints Catholic College and Josh Williams from John Flynn College showing

outstanding performances of athleticism across multiple sports throughout the year.

Interfaculty Sport

Interfaculty Sport remains as a completely free sporting competition for students to participate in 2020. Prior to the COVID-19 shutdown period we did introduce a new sport to the Interfaculty Sport Calendar. JCUSA Sport & Recreation added table tennis to the program. Table tennis was held over a four week period around the campus with the competition focusing more around participation more so than individual wins. We were able to hold three weeks on campus before COVID-19 shutdown period with the final week held online. Veterinary Science won the women's competition meanwhile Law, Business and Creative Arts (LBCA) won the men's competition.

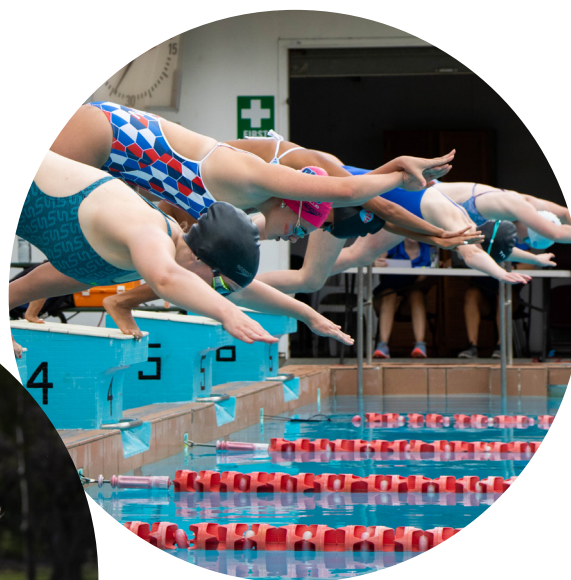
Unfortunately the COVID-19 shutdown saw the cancellation of the soccer competition meanwhile touch football was abandoned after one week of competition following restrictions implemented by the government.

Students were very keen to get back into the program in

second semester in particular with regards to the rugby league competition. For the first time since 2011 we saw a new overall champion as Veterinary Science were able to end RESSA's (Rehabilitation & Exercise Science) 8 year dominance.

JCUSA Fitness Centre

Much like the Cairns Gym, the JCUSA Fitness Centre had to shut down in late March due to restrictions put into place by the government. The JCUSA Fitness Centre did not reopen until July 20 in time for O Week. While it was a quiet second semester as a large uptake of students were international and a large number of students were studying online and were not required to be on campus. We had over 1000 members at the JCUSA Fitness Centre in 2020 with our most popular type of gym membership being the Academic Year (40 weeks) membership. The JCUSA Fitness Centre also saw a larger uptake of Fitness Passport holders. The Group Fitness Classes were still a popular service



Sport and Recreation Report

to have on campus with Pilates being the most popular class followed by Bodypump. Afternoon/evening classes tended to be the most popular time to come in particular the 4:30pm and 5:45pm classes. Other classes held included GRIT, Step, Zumba, Yoga and Thump. The JCUSA Fitness Centre also remained as the Official Fitness Centre for the JCU Townsville Fire who compete in the Women's National Basketball League (WNBL). The team made the grand final in a shortened season held in North Queensland. We continue to be proud supporters of the JCU Townsville Fire in the North Queensland Region.

Representative Sport

University Nationals

Unfortunately due to the COVID-19 outbreak UniSport Nationals was cancelled for 2020. This included Nationals Div 1 and Div 2, Athletics Nationals and T20 Cricket Nationals. UniSport Nationals was set for a change up to the event with the Div 1 and Div 2 competitions to be played at the same time in September (previously Div 2 was competed in July with Div 1 played in September).

However JCU did compete in one UniSport sanctioned event which was the League of Legends Competition. The competition was held online throughout April and May. We had 9 students competing in the competition. In the North Region qualifiers, JCU were able to win against the University of Sunshine Coast and Southern Cross University however they were unable to progress to the next round. In the end the JCU finished 5th in the North region qualifying round while finishing 16th overall.

Indigenous Nationals

Unfortunately due to the COVID-19 pandemic, the 2020 Indigenous Nationals competition was cancelled. The 2020 event was going to be a celebration of this prestigious competition as it had been 25 years since the first event began at its spiritual home of Newcastle. The event will return to Newcastle in 2021 to celebrate 25 years.

JCUSA Elite Athlete Scholarship

The 2020 JCUSA Elite Athlete Scholarship went to Elliarna Mitchell (athletics) and Kayla Larsen (netball). The JCUSA Elite Athlete Scholarship sees subsidised travel for JCU Students to represent their University at a National level. Unfortunately neither student were able to represent JCU in their chosen sport due to the COVID-19 pandemic. However JCUSA Sport & Recreation continued to support in any capacity possible including use of our JCUSA Fitness Centre (when open), as well as academic support. Despite there being no UniSport Nationals event, both had high achievements in their sport. Elliarna at the Queensland State Champs won gold in the Under-20 800m event as well as a silver medal in the Under-20 400m event. Meanwhile Kayla was able to make the Northern Rays U18 team that competed at the U18 Queensland State Titles. The JCUSA Elite Athlete Scholarship continues to be a great program for our students to achieve success at a national level. As both students were unable to compete for JCU in 2020, their scholarships have been rolled over to 2021.





Going into 2021

From our 2020 Review and 2021 Planning which was completed at the end of Semester 2 2020, JCUSA Sport have decided on areas of focus to improve the student experience at JCU in the area of Sport and Recreation. The areas of focus for 2021 will be the following:

- Increase brand awareness and advertising of JCUSA Sport.
- Begin to implement and focus on certain areas based on the data obtained from the JCUSA Sport & Recreation survey.
- Increasing professionalism and engagement in our programs.
- Continue to expand on what programs and services we offer at the Cairns Campus.
- Continue to professionalise and increase the capacity of our JCU Representative teams.
- Promote Program Diversity.
- Engage with broader range of students through more recreational events across Townsville and Cairns Campuses.

We look forward to the year ahead and we are excited to get back into it in 2021!



Marketing Report

Amanda Carter

Media, Marketing and Administration Officer

Website

The JCUSA website is one of our primary communication tools with students and external stakeholders.

This year communication via online resources was more vital than ever. The website was used to host our COVID information throughout the year and was used as a COVID information 'hub' that combined every update across our general operations, sports and fitness departments.

A new COVID Information page was added and updated regularly.

In 2020, due to COVID, our website also became the one of the key contact points for our virtual O'Week. We created landing pages for Townsville, Cairns and external students to access information about each online event that they were interested in.

Website Stats

The JCUSA website had 30,407 users over 2020, with the most daily visitors during O'Weeks and the start of both semesters.

The highest amount of daily visits occurred on the Tuesday of O'Week semester 1, with 445 users visiting our website.



Most users came to our website through direct traffic (i.e. without a traceable referral source, such as typing your URL into the address bar or using a bookmark on a browser). Organic search engine traffic was our second largest source of visitors. Facebook continues to be our largest social media driver to the website.

The top three pages visited during 2020 were:



Marketing Report

Social Media

JCUSA maintains a range of different social media sites and pages that each have their own purpose. The following sites statistics were recorded as of 31/12/2020.



Facebook

Facebook is our main platform for communication, when it comes to notifying students of events happening on campus, JCUSA council meetings, membership deals and Sport updates and programs. It is also an easy access point for student, and our clubs & societies, to contact us.

- JCU Student Association (main page) - 9,605 likes;
- JCUSA Fitness (Townsville gym page) - 3027 likes;
- JCUSA Sport Townsville (group) - 4,957 members;
- JCUSA Sport Cairns (group) - 866 members.

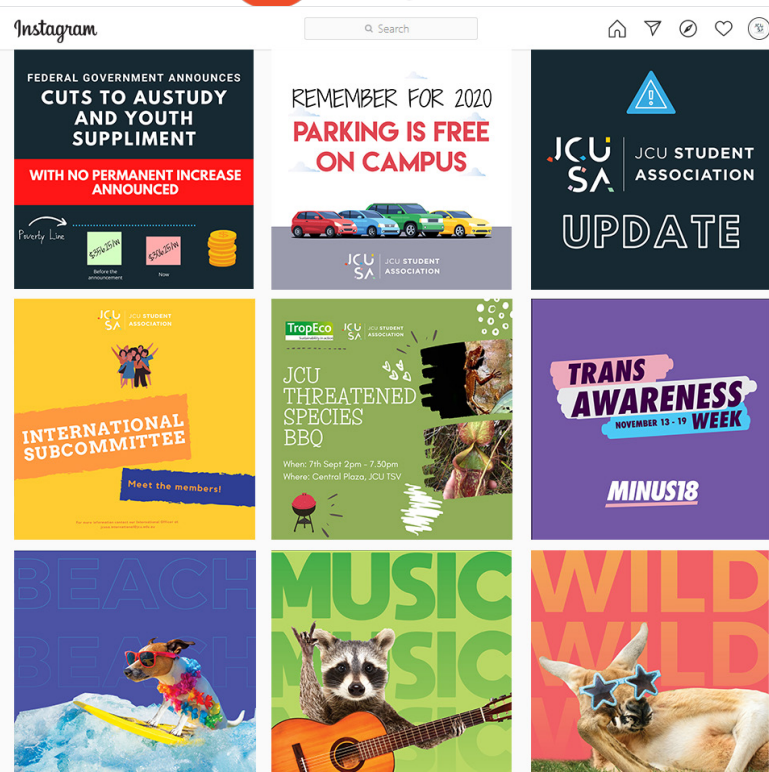
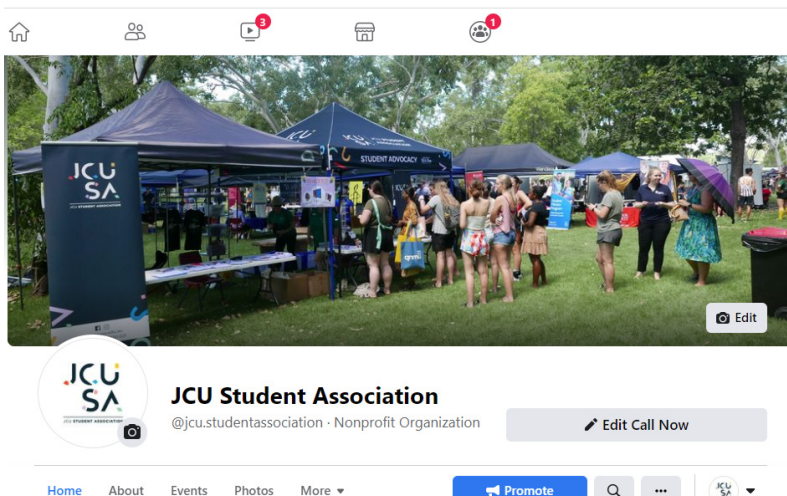
This year also saw the launch of an official Bullsheel Facebook page to accompany the new online Bullsheel format. The Bullsheel Facebook page was created at the end of September in 2020 and is continuing to slowly grow.



Instagram

Instagram is used to promote our events and other activities happening on campus.

- JCUSA (main page) - 1,300 followers;
- JCU Sport - 270 followers.



Marketing Report

Bullsheet

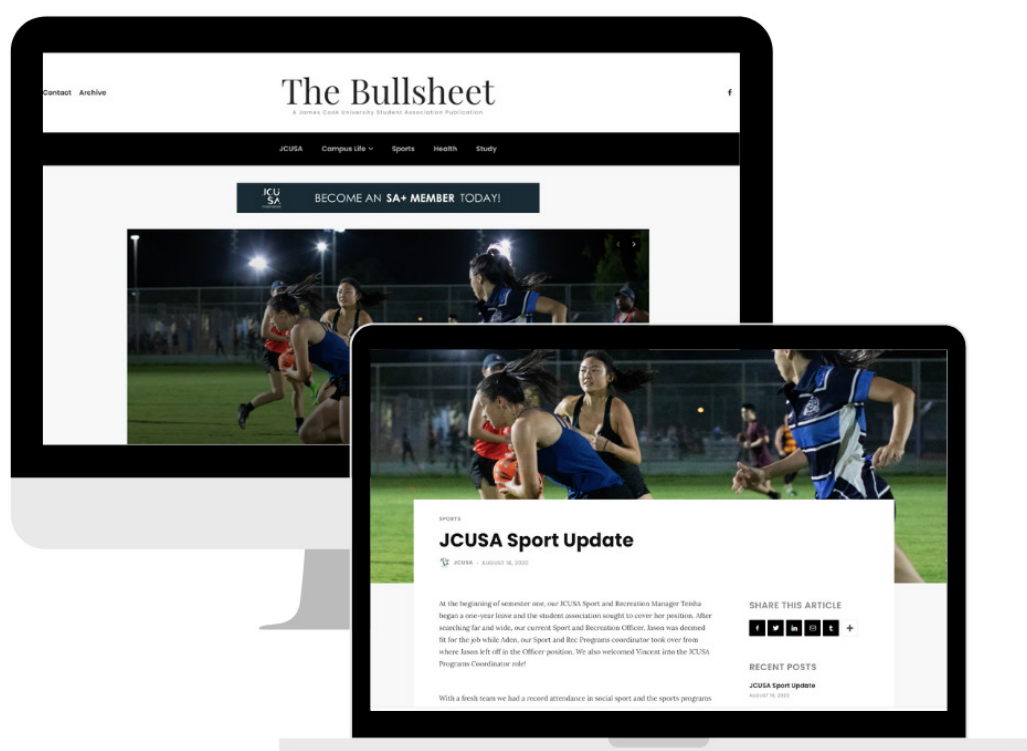
In 2020 we launched a new vision for The Bullsheet, updating the publication for the new digital age. In August we began working on a digital version of the Bullsheet at www.thebullsheet.com.au. This digital version of the publication could be accessed more easily by students (through mobile compatibility), updated more regularly and could feature more multimedia content for engagement. The digital publication also meant we could do less print versions throughout the year to cut down on paper waste.

It was decided that print versions of the Bullsheet would still be created for on-campus distribution for special occasions – such as O'Week and elections. However, with the JCUSA office closed and limited students on campus during a significant portion of the year due to COVID only one edition was printed, with editions 2 – 5 being online versions only.

In September we began a soft launch of the new The Bullsheet by running a Throwback Thursday campaign on our social media. We uploaded throwback images of old Bullsheet front pages throughout the decades, starting

with our oldest archived edition from 1982. After posting images through the 1980s, 1990s, 2000s and 2010s we posted an announcement of the future of The Bullsheet and officially launched the website.

In 2021 we hope to see the continued growth of the online version of The Bullsheet to allow the student publication to adapt with the times and create new ways to engage with students.





Election Report

Student Council Nov 2019 to Oct 2020

President

Thomas O'Grady

Vice President

Kyran Mellor

Townsville Campus Officer

Emily Mulroy

Cairns Campus Officer

Alexander Knott

Post Graduate Officer

Rei Asai

International Officer

Claire Barr (Until June)

Tan Kang Ning (June onwards)

Equity and Diversity Officer

Marie Ah Phew (Until Dec 2019)

Aaminah Khan (June onwards)

External Student Officer

Vanessa Dunbar (April - June)

Sport and Recreation Officer

Position Vacant

Indigenous Officer

Position Vacant

Theresa Priddle

Administration Officer/Secretary to the Council

JCUSA conducts its Student Council Elections each year in October. With regard to the Election of the International and Postgraduate Officer positions there was only one (1) valid nomination received and these candidates were elected unopposed. There were no nominations for Sport and Recreation Officer or Indigenous Officer. For the remaining five (5) positions, an online election was held, commencing 8.30am, on Tuesday the 8th October 2019 and concluded at 4.00pm on Wednesday 9th October 2019.

The elected Equity and Diversity Officer resigned from their position in Dec 2019. The elected International Officer resigned in June 2020 after returning to their home country under COVID recommendations. In accordance with JCUSA Constitution and Regulations, nominations were opened to replace these positions in May 2020.

The successful candidates were:

- Aaminah Khan (Equity and Diversity);
- Tan Kang Ning (International).

As per the Constitution, the council can appoint up to 4 Office Bearer positions to represent student interests (6.2.4).

The position of External Student Officer was appointed in April 2020, but due to COVID related issues the officer resigned in June 2020. This position was not replaced for the remainder of 2020.

CALL FOR NOMINATIONS

- 51st Student Council Elections -



**WE
WANT
YOU**



Financial Report

Alison Edwards

General Manager

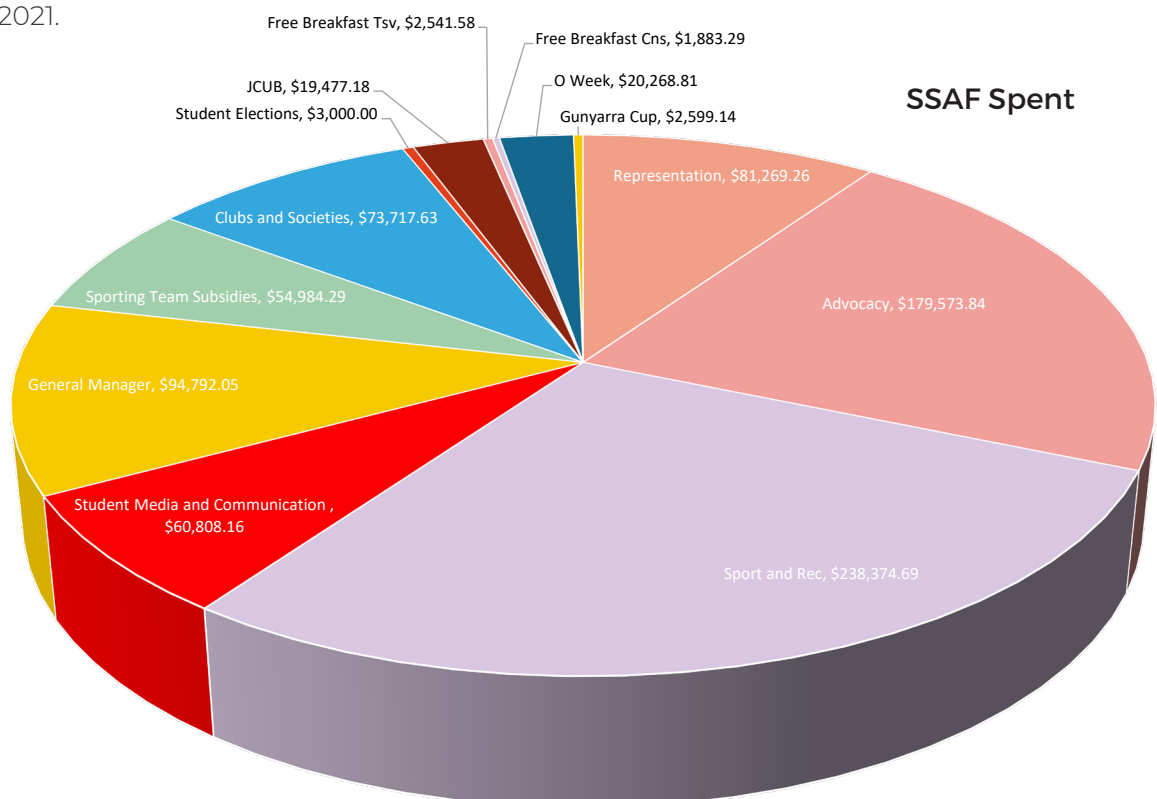
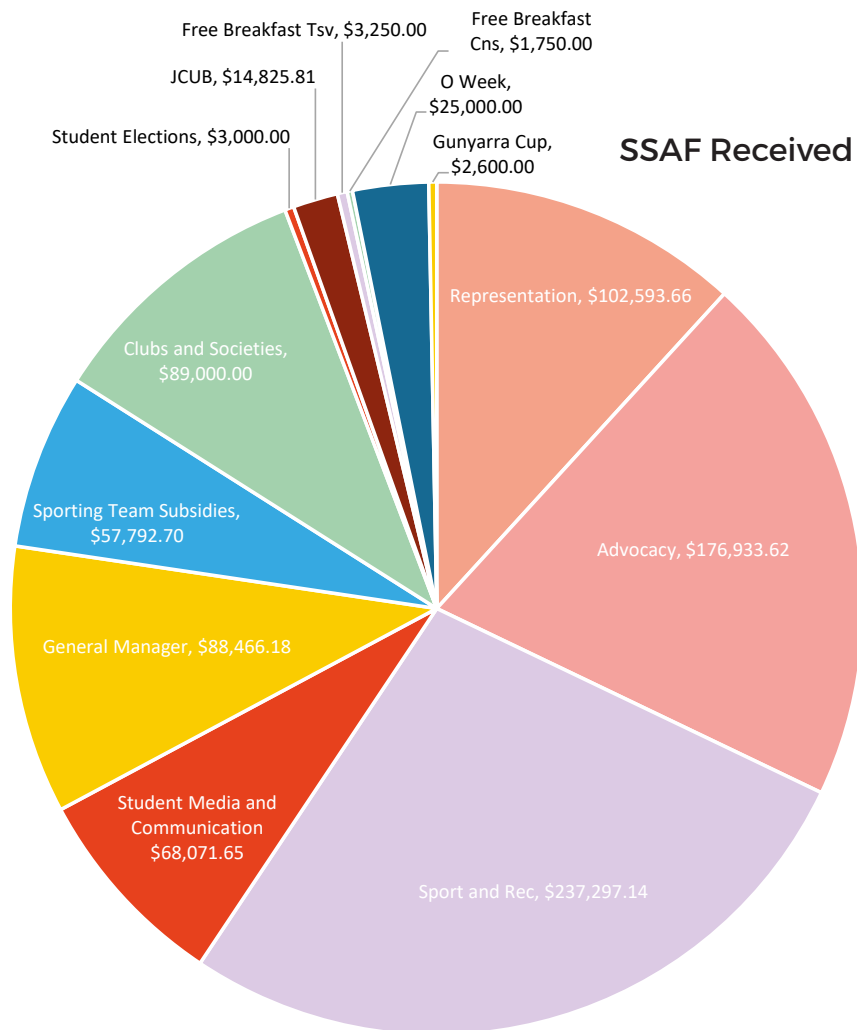
Each year the Chair of JCU's Student Services and Amenities Fee Income Allocation Working Group consults with JCU student representatives, through the JCU Student Association Council regarding priorities for expenditure of the proceeds of the SSA Fee income.

The broader student body is consulted through various channels such as the SSAF Survey, Student Advisory Forums, pop up Student Kiosks and various workshops and committees.

SSAF funds are required to be spent on activities and facilities that comply with Higher Education Support Act 2003. Unspent funds for the year are returned to the University's SSAF holding account to be disbursed as per the requirements of the above mentioned Act.

In 2020, JCUSA received a total of \$867,980.76 in SSAF Funds via a bid process.

This amount was lower than previous years as JCUSA agreed to self-fund an employee's wage and the cost of wall calendars, as it was known that due to a historical change in Queensland schooling system pertaining to ages of when children would commence school, there would be less enrolments in 2020 and 2021.



Financial Report

Advocacy

\$179,573.84

This funding was utilised for the provision of student support services which included:

- Academic advocacy for all JCU students;
- General information on how the University operates which also including University academic policies and procedures;
- Free and confidential services to assist with academic concerns;
- Representation, advice and support for students that are consulting with the University or individual lecturers;
- Assistance with preparation of application for deferred exams, special consideration of for a request for a review of assessment;
- Advocacy events; and
- Professional development and any associated travel.

The budget for Advocacy also includes the cost of software specifically utilised for case management, professional development, year planners and advocacy campaigns.

Representation

\$81,269.26

Funding was utilised for:

- Honorarium payments to Councillors;
- Awareness campaigns held by Councillors; and
- Student Council operating costs such as printing, Induction, Council meeting expenses, training, WHS costs and legal fees.

Media and Communication

\$60,808.16

This funding was utilised to have a Media and Marketing Officer at the JCUSA, which is a fulltime position.

Funds are also used for:

- Our student publication – The Bullsheet;
- Wages for The Bullsheet Editor and Graphic Designer;
- O'Week;
- Printing expenses and operating costs;
- Marketing, graphic design and communication strategies for the JCUSA

- such as the website and Facebook; and
- Professional development.

General Manager

\$94,792.05

This funding was utilised for:

- Subsidising GM Wages (JCUSA pays remainder);
- Administrative costs such as IT licenses, printer leases, financial software costs;
- Professional development;
- Travel; and
- Other costs associated with the operations of the Association.

Clubs and Societies

\$73,717.63

37 grants were issued to various affiliated clubs and societies in 2020, compared to 108 grants in 2019.

Categories of these clubs included course-based, sporting, society and culture, cultural and religious and for the residential halls and colleges.

Grants were provided to clubs and societies for events, food and drink on campus, administration costs for running their entity, merchandise and marketing, guest presenters, field hire, equipment and various other items for events they held.

The costs of insurance also sits within the budget allocation for Clubs and Societies.

A breakdown of this area includes:

- Insurance for Clubs and Societies in 2020 was \$24,159 (ex GST);
- Total Grants issued \$21,479 and
- Other Expenses \$28,079 that included the purchase of attractive and portable items that could be utilised by the clubs/societies such as a camera, portable movie projector, projector screen, marquees, BBQ maintenance and servicing.

Sport and Recreation

\$238,374.69

Other than wages for staff, this amount also includes vehicle costs, repairs and maintenance, waste fees and operating costs associated with cleaning, IT expenses, advertising and affiliation costs.

Sports subsidies were provided for:

- University Games;
- Chancellors Cup;
- Indigenous Uni Games;
- Fisher Shield;
- Townsville Campus Social;
- Sport;
- Inter-Faculty Sport;
- Cairns Campus Social;
- Sport; and
- Sport Jerseys.

JCUB

\$39,121

This amount consists of wages, professional development costs and administrative costs, e.g. postage, IT costs etc.

Other

This year, the Cairns Campus received \$2,600 for the Gunyarra Cup and \$.086 was not spent.

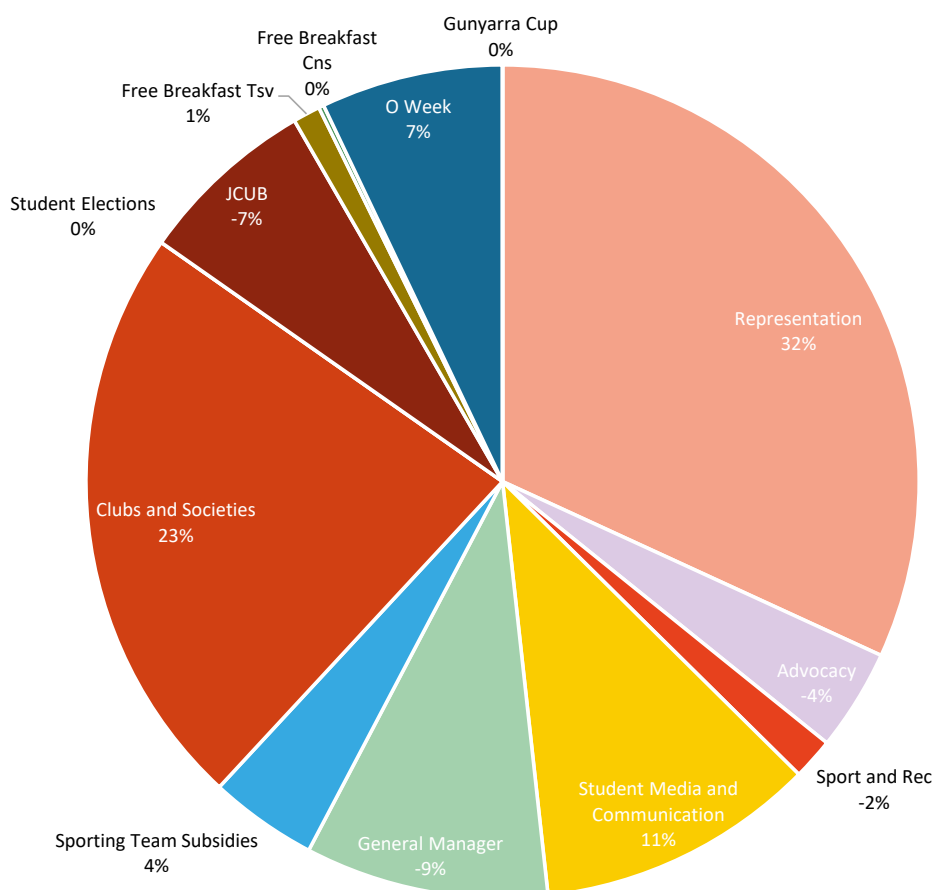
JCUSA received \$10,000 in SSAF funding for Free Breakfasts and JCUSA then split that amount to create a budget.

Free Breakfast for Townsville was supplied \$3,250 and there was an underspend of \$708.42.

Free breakfast Cairns received \$1,750 and there was an under spend of \$133.29.

Department	Approved	Total Spent	Total Remaining
Representation	\$102,593.66	\$81,269.26	\$21,324.40
Advocacy	\$176,933.62	\$179,573.84	-\$2640.22
Sport & Rec	\$237,297.14	\$238,374.69	-\$1,077.55
Student Media and Communication	\$68,071.65	\$60,808.16	\$7,263.49
General Manager	\$88,466.18	\$94,792.05	-\$6,325.87
Sporting Team Subsidies	\$57,792.70	\$54,984.29	\$2,808.41
Clubs and Societies	\$89,000.00	\$73,717.63	\$15,282.37
Student Elections	\$3,000.00	\$3,000.00	\$0.00
JCUB	\$14,825.81	\$19,477.18	-\$4,651.37
Free Breakfast TSV	\$3,250.00	\$2541.58	\$708.42
Free Breakfast CNS	\$1,750.00	\$1,883.29	-\$133.29
O'Week	\$25,000.00	\$20,268.81	\$4,731.19
Gunyarra Cup	\$2,600.00	\$2,599.14	\$0.86
Total 2020	\$870,580.76	\$833,289.92	\$37,290.84

Unspent SSAF Breakdown



Financial Report

JCUSA Bank Accounts

The JCU Student Association has a number of bank accounts that serve specific purposes and are held with various financial institutions. There are also 2 Pay Pal Accounts and 1 Stripe Account.

The SSAF income is credited to a specific account and then these funds are transferred over to the JCUSA working account after SSAF expenses have been incurred.

The Pay Pal and Stripe accounts are utilised to capture deposits from memberships and sporting events.

All JCUSA accounts have the President, Vice President, General Manager and Finance Officer as signatories and financial transactions are authorised by two signatories.

The Student Association has reduced the number of Corporate Credit Cards that are issued to staff. The cards are used to make small purchases in an efficient manner.

JCUSA Bank Account Position

Opening balance as at 1 January 2020:

\$1,316,800

Closing balance as at 31 December 2020:

\$1,349,865

JCUSA Financial Audit

JCUSAs financial audit was completed in March 2021 by Crowe Audit Australia.

Financial audits are undertaken annually to:

- Obtain objective and independent examination of the financial statements of JCUSA;
- Document the financial position of the JCUSA to students and the James Cook University; and
- Comply with requirements of the Australian Charities and Not-for-profits Commission.

The following pages are from the Auditors Financial Statements. The full financials can be located on our website at <https://www.jcusa.edu.au/about-us/governance/>



Statement of Profit and Loss and Other Comprehensive Income for the year ended 31 December 2020

		2020	2019
	Note	\$	\$
Revenue	3	2,016,572	2,016,754
Cost of Sales		(7,894)	(2,255)
Employee benefits expense		(1,480,655)	(1,196,874)
Depreciation and amortisation expense		(35,099)	(36,574)
Clubs and Societies Grants		(21,625)	(61,248)
Other operating expenses	4	(398,737)	(576,542)
Finance costs		(1,643)	(1,606)
Surplus before income tax		70,919	141,655
Income tax expense		-	-
Surplus after income tax for the year		70,919	141,655
Other comprehensive income, net of income tax		-	-
Total comprehensive income for the year		70,919	141,655

Statement of Financial Position as at 31 December 2020

	Note	2020	2019
		\$	\$
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents	5	1,349,865	1,318,450
Trade and other receivables	6	1,372	9,703
Inventories		540	662
Other financial assets	7	10,890	10,890
Other assets	8	81,664	40,370
TOTAL CURRENT ASSETS		1,444,331	1,380,075
NON-CURRENT ASSETS			
Property, plant and equipment	9	76,698	111,797
TOTAL NON-CURRENT ASSETS		76,698	111,797
TOTAL ASSETS		1,521,029	1,491,872
LIABILITIES			
CURRENT LIABILITIES			
Trade and other payables	10	123,254	184,221
Lease liability	11	34,229	33,539
Employee benefits	12	136,030	91,058
TOTAL CURRENT LIABILITIES		293,513	308,818
NON-CURRENT LIABILITIES			
Lease liability	11	43,617	77,957
Employee benefits	12	48,478	40,595
TOTAL NON-CURRENT LIABILITIES		92,095	118,552
TOTAL LIABILITIES		385,608	427,370
NET ASSETS		1,135,421	1,064,502
EQUITY			
Retained surplus		1,135,421	1,064,502
TOTAL EQUITY		1,135,421	1,064,502

Financial Report

Statement of Changes in Equity for the year ended 31 December 2020

2020

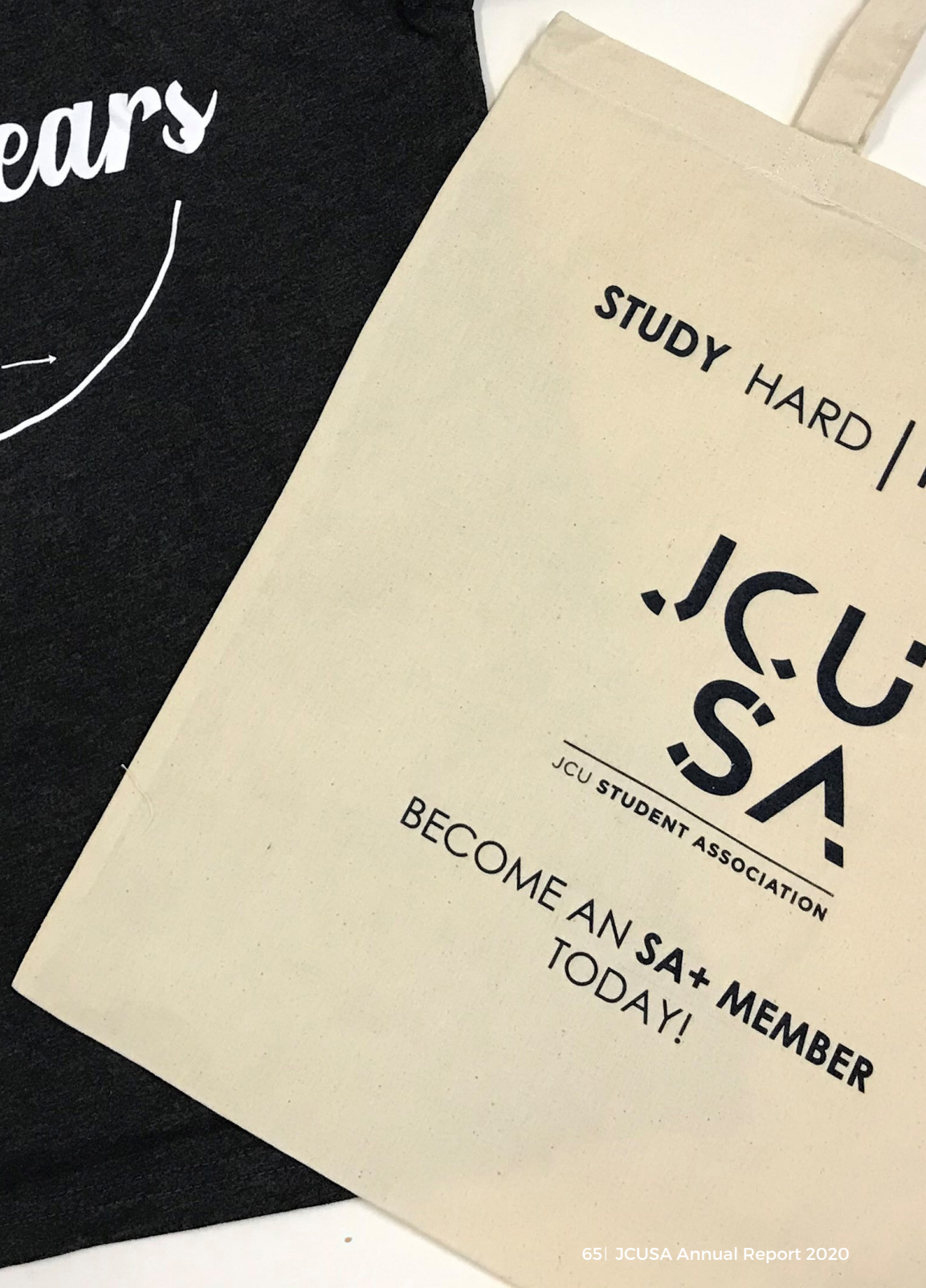
	Retained Surplus \$	Total \$
Balance at 1 January 2020	1,064,502	1,064,502
Total comprehensive income for the year	70,919	70,919
Balance at 31 December 2020	1,135,421	1,135,421

2019

	Retained Surplus \$	Total \$
Balance at 1 January 2019	922,847	922,847
Total comprehensive income for the year	141,655	141,655
Balance at 31 December 2019	1,064,502	1,064,502

Statement of Cash Flows for the year ended 31 December 2020

	Note	2020 \$	2019 \$
CASH FLOWS FROM OPERATING ACTIVITIES:			
Receipts from customers		1,915,626	2,025,412
Payments to suppliers and employees		(1,858,666)	(1,804,414)
Interest received		9,747	16,791
Finance costs		(1,643)	(1,606)
Net cash provided by/(used in) operating activities		65,064	236,183
CASH FLOWS FROM FINANCING ACTIVITIES:			
Proceeds from maturity of long-term investment		-	100,000
Reduction of lease liability		(33,649)	(24,863)
Net cash used by financing activities		(33,649)	75,137
Net increase/(decrease) in cash and cash equivalents held		31,415	311,320
Cash and cash equivalents at beginning of year		1,318,450	1,007,130
Cash and cash equivalents at end of financial year	5	1,349,865	1,318,450



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