

Year 11 & 12 Access Arrangements and Reasonable Adjustments (AARA)

Name:

Date of Application:

Short-Term Access Arrangements and Reasonable Adjustments (AARA) provide temporary support for Year 11 and 12 students whose assessment is affected by an unexpected illness, injury, or short-term circumstance. Examples include extra time, rest breaks, or rescheduling an assessment. AARA ensures fair access without changing academic standards. Applications must include relevant supporting documentation (e.g. medical certificate or professional report) provided at the time of application. Circumstances such as poor preparation, misreading the timetable, technology failure without evidence, or participation in routine activities are not considered valid grounds for short-term AARA. All AARA applications along with supporting documentation is to be submitted to the Edmund Rice Office or via curriculum@ipc.qld.edu.au

Subject

Assessment Title

Due Date

I am applying for and have documentation to support

An extension of time ☐

A change in date/time (exam) ☐

A change to conditions ☐

I have been/will be absent from ___/___/___ to ___/___/___

My AARA request is due to:

☐ Illness – a medical certificate or QCAA medical report must be attached

☐ Unforeseen circumstances outside of my control (i.e death in family, accident, injury)

☐ Other: _____

Note: Applications for AARA for approved planned absences i.e School approved sport must be submitted 14 days prior. Planned absences due to family reasons i.e holidays, will not result in a reschedule of exam and assignments will be required to be submitted prior to departure.

Student Signature

Parent Signature

Approval and Outcome

Director of Curriculum / Dean of Senior School

Date ___/___/___

Approved

☐

Outcome:

Declined

☐

Reason:

Office use only: Outcome communicated to student, parent, staff ☐ Documents lodged ☐ signed: _____

Ignatius Park College

I N T E G R I T Y | P R I D E | C O M M I T M E N T