

AIRFIELD OPERATING PROCEDURES (based on CASR Rules and MOS Regulations):

1. These procedures are to be read and interpreted in conjunction with the Hinchinbrook Shire Council Occupational Health and Safety provisions.
2. These airfield operating rules apply to all Ingham aerodrome operators, tenants and visitors, Hinchinbrook Shire Council staff and contractors (including sub-contractors) who have a legitimate requirement to enter the airfield (designated by a recently installed post and wire fence). Operational areas which are temporarily unserviceable are to be marked in accordance with MOS 139 Chapter 8.
3. All airfield gates (pedestrian and vehicle) must be closed tight following each entry/exit.
4. If under the escort/control of the duty ARO all instructions must be followed.
5. All airfield drivers/mobile equipment users must maintain a listening and visual watch for all arriving, departing and taxiing aircraft. **Aircraft have right of way at all times.**
6. The maximum speed limit on all apron and taxiway surfaces is 20 kmph.
7. All works vehicles/equipment must carry an operational portable fire extinguisher and display a yellow rotating light on the vehicle/equipment such that it is visible from all angles. In the event no rotating beacon is available the vehicle headlights must be operating on low beam whilst traversing all areas inside the airfield. All vehicles must be driven by holder of a valid State license.
8. Time limited and/or routine maintenance works are not permitted at night or when visibility is less than 5km.
9. No smoking is permitted within the airfield boundary.
10. The lighting of open fires anywhere in the airfield is prohibited.
11. No mobile phones are permitted within 15m of a refuelling aircraft.
12. No animals/pets are permitted inside the airfield boundary.
13. All personnel on the airfield are recommended to wear a fluoro vest, or similar, for ease of identification.
14. All personnel on the airfield and occupying tenant buildings and facilities must observe the CASR standard of a 0.02 maximum blood alcohol level and must not be under the influence of alcohol, narcotic drugs, cannabis and/or illicit drugs. Any personnel suspected of any of the above by the duty ARO may be removed from the aerodrome and sent for drug and alcohol testing at a n location advised by Council. All airfield workers, tenants, operators, pilots will be expected to comply with the current CASA DAMP policy for micro-businesses (less than 10 SSAA employees).
15. All Council staff/contractors that are required to conduct grass mowing, maintenance of facilities and airfield lighting within the RWS (defined by white gable markers) must be inducted by the duty ARO in the above airfield safety precautions before entering the airfield. The duty ARO it to maintain a register of all staff/contractors inducted in these airfield safety procedures.

Induction performed by Date

Inductee Company

Current State drivers license sighted: License No.....
