A. **ATTENDANCE** - Present were Mr. W.H. Pickering (Chairperson), Cr. G.P. Gianotti (Member), Mr. R.W. Clark (Trust Secretary), Mr. B.E. Leach (Trust Engineer) and Mr. S. Hall (Trust Special Projects Officer).

B. **APOLOGY** - An apology was received from Cr. P.D. Lynch.

C. **MINUTES** -

Confirmation of Minutes of the General Meeting held on 31st March, 2011.

Resolved - That the minutes of the General Meeting held on 31st March, 2011 be approved. (Cr. Gianotti and Mr. Pickering - Carried)

D. **WORKS REPORT** -

Consideration of Trust Engineer’s April, 2011 report of works performed to date and activities in progress.

Mr. Graham Dickson (Sucrogen) attended the meeting and discussed the timely and preventative works involved in clearing fallen trees / debris affecting Sucrogen infrastructure.

Resolved - That the Report be received and noted.

That the Trust engage AECOM under the existing arrangements negotiated with Council to assist in the preparation of the NDRRA eligible works claim.

That the Trust carry out the following timely and preventative works affecting Sucrogen infrastructure as a matter of urgency:

<table>
<thead>
<tr>
<th>Stream</th>
<th>Structure / Feature</th>
<th>Works</th>
<th>Estimate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Herbert</td>
<td>CSR Rail Bridge, Cordelia</td>
<td>Remove fallen trees / debris</td>
<td>$10,000</td>
</tr>
<tr>
<td>Herbert</td>
<td>CSR Rail Bridge, Abergowrie</td>
<td>Remove fallen trees / debris</td>
<td>$15,000</td>
</tr>
<tr>
<td>Stone River</td>
<td>Newtons Crossing CSR Rail Bridge</td>
<td>Remove fallen trees / debris</td>
<td>$10,000</td>
</tr>
<tr>
<td>Gowrie Creek</td>
<td>CSR Rail Bridge, Capras Road</td>
<td>Remove fallen trees / debris</td>
<td>$10,000</td>
</tr>
</tbody>
</table>

TOTAL $45,000

(Cr. Gianotti and Mr. Pickering - Carried)
E. ACCOUNTS FOR PAYMENT -

1. The Secretary submitted accounts for payment as hereunder and statements of receipts and disbursements for the period up to 5th May, 2011:

- **General Fund** -
  - Cheque .......................................................... $Nil
  - EFT ........................................................................ $36,247.03
  - $36,247.03

**Resolved** - That payment of accounts as submitted be approved and the statement of receipts and disbursements be received and noted.
(Cr. Gianotti and Mr. Pickering - Carried)

F. SESSION WITH MICHAEL NASH OF HERBERT RIVER CATCHMENT COORDINATING COMMITTEE.

Consideration of discussions held with the Catchment Coordinator and Acting Terrain NRM, Hinchinbrook Area Team Leader, Mr. Michael Nash

Michael Nash advised that the proposed team of 10 employees will now focus on undertaking environmental works and not stream debris clearing as originally envisaged. The vegetation team is available for the Trust to carry out revegetation work.

**Resolved** - That information be sought from the Cyclone Yasi Watercourse Working Group (QRA) and DEEDI regarding proposed process for stream debris clearing work in the Hinchinbrook Shire.
(Cr. Gianotti and Mr. Pickering - Carried)

G. CORRESPONDENCE -

1. J.M. MAHONY, Ingham, 12th April, 2011, informing the Trust that the riverbank at their farm at Coldwater (Lot 3 on RP713686) has sustained further damage during the recent floods. The damage to the bank is caused by scouring out the base of the bank which was previously very stable being well vegetated with grass and trees right down to the water. However, in 1985 and again in 1991 a channel was constructed by the Trust across the base of a meander or big bend in the river which has directed the flood flow on to their bank causing serious damage. Requesting the Trust to inspect the damage and obtain professional advice on how the damage can be fixed.

**Resolved** - That it be noted that the site was identified as being damaged in 2009 and the site be reinspected by the Trust for further consideration.
(Mr. Pickering and Cr. Gianotti - Carried)

2. QUEENSLAND AUDIT OFFICE, Brisbane, 8th April, 2011, confirming ongoing audit arrangements for HRIT and advising that the Auditor-General has appointed Mr. Michael Booth as Engagement Leader responsible for Audit. Explaining scope of audit engagement and requesting the Trust to sign and return Acknowledgement of Management Responsibilities form within 14 days of the date of this letter. Also explaining fees and billing arrangements and other matters relevant to the audit engagement.

**Resolved** - That the advice be received and noted.
(Cr. Gianotti and Mr. Pickering - Carried)

3. EMERGENCY MANAGEMENT QUEENSLAND, Brisbane, 13th April, 2011, acknowledging receipt of the Trust’s independently audited Acquittal of Expenditure Report for the Halifax Levee Augmentation – Stage 2 under the Natural Disaster Mitigation Program.

(Cr. Gianotti and Mr. Pickering - Carried)
Resolved - That the advice be received and noted.
(Cr. Gianotti and Mr. Pickering - Carried)

4. DEPARTMENT OF ENVIRONMENT & RESOURCE MANAGEMENT, Brisbane, 18th April, 2011, forwarding correspondence concerning the annual budget preparation and approval process for River Improvement Trusts for the 2011 / 2012 financial year.

Resolved - That the advice be received and noted.
(Cr. Gianotti and Mr. Pickering - Carried)

5. DEPARTMENT OF ENVIRONMENT & RESOURCE MANAGEMENT, Brisbane, 4th March, 2011, forwarding 2011 Planner for River Improvement Trusts from the Department's Water Entity Governance and Transition Team noting important dates for the Trust throughout the year for submission of required reporting and completion of other actions required.

Resolved - That the advice be received and noted.
(Cr. Gianotti and Mr. Pickering - Carried)


Resolved - That the advice be received and noted.
(Cr. Gianotti and Mr. Pickering - Carried)

7. WATERWAYS WORKING GROUP MINUTES.
Consideration of Waterways Working Group Minutes of Meeting held on the 14th April, 2011 at South Johnstone.

Resolved - That the advice be received and noted and the Trust seek clarification on stream debris clearing in the Hinchinbrook Shire.
(Cr. Gianotti and Mr. Pickering - Carried)

8. I. FABIANI, Ingham, received 13th April, 2011, on behalf of the residents in the Cattle and Frances Creek area on the Bruce Highway, south of Ingham voicing their concerns on the reoccurring floodwaters that they have been inundated with on an increasing frequency. The water is rising faster, higher and has been staying up longer. The water has been knee deep under his house and waist deep in his shed and stables which has happened five times in three weeks this year. Other properties have been worse off than him. Advising that there are a number of factors contributing to this problem, the main being that the creeks are silted up with fallen trees, debris, sand and water weed. This is occurring at Cattle Creek Bridge, the train bridge, and at the mouth of Frances Creek. This has created a dam wall. Other factors contributing to the problem are that some of the local farmers’ drains are clogged and some farmers have also created levee banks that disrupt the flow of the natural watercourses. Advising that he believes it would be simple to fix if the areas around the bridges were cleared of silt and debris, and the clearing of drains and removal of some levee banks would also be of great benefit. (103/0025)

Resolved - That the Trust meet onsite with Mr. Fabiani at the next meeting on the 2nd June, 2011.
(Cr. Gianotti and Mr. Pickering - Carried)

9. B. MAHONY, Halifax, 2nd May, 2011, requesting an immediate inspection of flood damage at his Halifax farm to begin repair work as they are the first cut in their group this season, and with an early start to the crushing and planting, remedial action needs to begin now to enable one paddock in particular to be harvested first. Advising that they need to know what action the Trust will undertake or be responsible for.
Resolved - That the Trust Engineer inspect the site with the landowner on Friday 5th May, 2011 to assess if the damage constitutes Trust responsibility.
(Cr. Gianotti and Mr. Pickering - Carried)

10. DEPARTMENT OF ENVIRONMENT & RESOURCE MANAGEMENT, Brisbane, 25th March, 2011, thanking the Trust for forwarding requested information in relation to the Regional Flood Mitigation Program (RFMP) - Round 6 - 2004 / 2005 for Kingsbury Creek Floodgate and advising that the Department will now provide its comments and recommendations on the project to the Department of Local Government & Planning (Townsville Office). (103/0012)

Resolved - That the advice be received and noted.
(Mr. Pickering and Cr. Gianotti - Carried)

11. HON. PAUL LUCAS MP, DEPUTY PREMIER & ATTORNEY-GENERAL, MINISTER FOR LOCAL GOVERNMENT & SPECIAL MINISTER OF STATE, Brisbane, 27th April, 2011, advising that he approves the change in project scope for the Kingsbury Floodgates Project, to include Stage 1 completion of the project proving and preliminary design, and further advising that an extension of time to the 30th June, 2011 is granted to enable the Trust to acquire funding. Requests for further changes on this project may not be approved and reminding the Trust that any funding not claimed will be considered for lapsing. Further advising that he has made Graeme Newton of the Queensland Reconstruction Authority aware of this project and has requesting him to consider the project for potential funding available through the Authority. (103/0012)

Resolved - That the advice be received and noted.
(Mr. Pickering and Cr. Gianotti - Carried)

Consideration of 2010 / 2011 Budget as to whether a revised budget is required to be completed for the Department of Environment & Resource Management and further consideration of draft budget for 2011 / 2012.

Resolved - That the Trust will consider a draft Annual Works Program and 2011 / 2012 Budget at the 2nd June, 2011 General Meeting.
(Cr. Gianotti and Mr. Pickering - Carried)

13. J.T. SMITH & ASSOCIATES PTY. LTD. CONSULTING ENGINEERS, Redlynch, 26th April, 2011, forwarding copy of their correspondence sent to Mr. Errol Colman of Department of Environment & Resource Management, South Johnstone advising of their engagement by Mr. Mario Porta to investigate options to stabilise major river bank erosion adjacent to Mr. Porta’s cane growing property at Abergowrie.

Resolved - That upon receipt of approval from the Department of Environment & Resource Management, the Trust engage a consultant to carry out a detailed scope exercise and estimate.
(Mr. Pickering and Cr. Gianotti - Carried)

14. BOB CAIRNS.
Consideration of collapsed levee behind residence at 47 Macrossan Street, Halifax and associated damage to property.

Resolved - That the Trust Engineer inspect the premises at 47 Macrossan Street, Halifax and the scour damage to his yard caused by the levee bank breach and decide on appropriate action.
(Cr. Gianotti and Mr. Pickering - Carried)
H. **GENERAL BUSINESS -**

**FLOOD MODELLING STEERING COMMITTEE MEETING.**

**Resolved** – That the Trust convene a Flood Modelling Steering Committee Meeting on Friday 3rd June, 2011 commencing at 10.00 a.m. and the Trust meet earlier at 8.30 a.m. to have preliminary discussions with the consultant.

(Mr. Pickering and Cr. Gianotti - Carried)

**VEHICLE WASH DOWN FACILITY.**

Consideration was given to the possibility of a vehicle wash down facility being installed in the Shire.

**Resolved** - That the Trust be prepared to contribute up to $1,000 towards operation costs of the wash down facility.

(Cr. Gianotti and Mr. Pickering - Carried)

I. **INSPECTIONS** - The following inspections took place:-

Trust members were accompanied by Mr. Michael Nash and Mr. Matthew Buckman for the inspections at Frances, Waterview and Black Gin Creek to view revegetation requirements.

1.15 p.m. **A. Fontana - Frances Creek (meet at 25 Haughty's Road)**

Trust members inspected the levee bank adjacent to Frances Creek with Mr. Avelino Fontana who advised that the levee was constructed by the Main Roads Department in the early 1970’s to protect farmland from supposed increased flooding by the new bridge over Frances Creek. The Trust noted a breach in the levee and the Trust Engineer will check with the Main Roads Department regarding restoration of the levee.

The Trust also noted what appeared to be a redirection of part of Frances Creek caused in Mr. Fontana’s opinion by significant debris in Frances Creek from Cyclone Yasi. The Trust noted that new damage on Frances Creek needs to also be inspected but due to time constraints, it could not be inspected during today’s inspections.

2.00 p.m. **G. Zatta - Waterview Creek**

The Trust explained to the landowners the proposal to repair recent damage and also the revegetation that will be associated with the NDRRA restoration work. Design plans will be shown to the landowners so they have a clear understanding of where revegetation will occur.

2.30 p.m. **V. Monzeglio - Black Gin Creek**

The Trust inspected riverbank damage that was not fully restored in 2010 and noted that it needs to be included in the NDRRA claim.

3.15 p.m. **G. Endersby - Herbert River (Cordelia)**

An inspection of this site indicated that revegetation in conjunction with the earlier bank works was not required.
3.30 p.m.  P. Hedgecock - Herbert River (Cordelia)

An inspection of this site indicated that revegetation in conjunction with the earlier bank works was not required. There was some damage to the bank works which should be included in the NDRRA application.

4.00 p.m.  J. Covell - Herbert River (Gairloch)

The Trust inspected this site with Mr. Adrian Covell which is on the northern upstream side of Gairloch Bridge. The damage comprises a quite large bank slump. There is some evidence of previous Trust activity at this location in the form of bank subsoil drainage; however it was not established as to whether or not the drainage work amounted to a formal Trust Asset. The Trust advised Mr. Covell that this would be checked and what the likely courses of action were for repairs in the alternative cases of repair to Assets and New Works.

4.30 p.m.  F. Russo - Herbert River (Hawkins Creek)

This site was inspected by the Trust with Mr. Vince Russo which is on the Northern bank of the Herbert immediately adjacent the Pumping Station weir. It comprises damage to rockwork which is evidently a Trust Asset and bank slump upstream of the existing rockwork. It appears that repairs would be NDRRA eligible. The Trust advised Mr. Russo that should the Trust be in the position to undertake repairs, it would involve battering the top section of bank back and revegetating both the bank proper and a section at the top of the bank. A layout plan will be prepared detailing the extent of the proposed works, and which will be provided to Mr. Russo.

I. CONCLUSION - The meeting concluded at 5.15 p.m.

(Sgd) Cr. W.H. Pickering,
CHAIRPERSON.