

HERBERT RIVER IMPROVEMENT TRUST

GENERAL MEETING MINUTES

THURSDAY 2ND AUGUST, 2012
AT 9.00 A.M.



A. ATTENDANCE – Present were Mr. W.H. Pickering (Chairperson), Cr. W.G. Skinner (Member), Cr. D.G. Carr (Member), Mr. R.W. Clark (Trust Secretary), Mr. B.E. Leach (Trust Engineer), and Mr. S. Hall (Trust Works Manager).

B. APOLOGY – An apology was received from Catchment Coordinator and Acting Terrain NRM, Hinchinbrook Area Team Leader, Mr. Michael Nash.

C. MINUTES -

Confirmation of Minutes of the General Meeting held on the 5th July, 2012.

Resolved – That the minutes of the General Meeting held on the 5th July, 2012 be approved.
(Crs. Skinner and Carr - Carried)

D. WORKS REPORT –

Consideration of Trust Engineer's July, 2012 report of works performed to date and activities in progress.

Resolved – That the Report be received and noted.

That the Trust carry out the repairs to the Frances Creek levee and the landowners be advised that this is a one off repair and does not form part of the Trust asset.

That in relation to the Critical Water Course Riparian and Beach Recovery Program, the Ripple Creek project be scoped and discussions be held with all landholders prior to any scoping exercise being undertaken to ensure landholder support.
(Mr. Pickering and Cr. Carr - Carried)

E. ACCOUNTS FOR PAYMENT -

1. The Secretary submitted accounts for payment as hereunder and statements of receipts and disbursements for the period up to 5th July, 2012:-

<u>General Fund</u> -	Cheque	\$Nil
	EFT.....	<u>\$1,936.56</u>
		<u>\$1,936.56</u>

Resolved – That payment of accounts as submitted be approved and the statement of receipts and disbursements be received and noted.

(Crs. Carr and Skinner - Carried)

F. SESSION WITH TANIA OLSEN OF NATURAL RESOURCE MANAGEMENT (NRM).

Consideration of discussions with Tania Olsen of Natural Resource Management (NRM).

The Trust noted Tania Olsen's non-attendance.

G. SESSION WITH MICHAEL NASH OF HERBERT RIVER CATCHMENT COORDINATING COMMITTEE.

Consideration of discussions held with the Catchment Coordinator and Acting Terrain NRM, Hinchinbrook Area Team Leader, Mr. Michael Nash

The Trust noted Michael Nash's apology due to NRM commitments.

H. CORRESPONDENCE –

1. 2012 / 2013 BUDGET AND 2011 / 2012 ANNUAL REPORT.
Consideration of forming a draft 2012 / 2013 Budget and adoption of the 2011 / 2012 Annual Report.

Resolved – That the draft 2012 / 2013 Budget and 2011 / 2012 Annual Report as presented be adopted and submitted to the Department of Natural Resources & Mines for approval.

(Crs. Skinner and Carr - Carried)

2. TERRAIN NATURAL RESOURCE MANAGEMENT, Innisfail, 12th July, 2012, advising that the Trust's application for project funding under the *2012 / 2013 Reef Rescue Water Quality Improvement Incentives Grant* was unsuccessful. 426 applications were received and approximately three quarters of all applications were funded. (101/0002)

Resolved – That the advice be received and noted.

(Crs. Skinner and Carr - Carried)

3. DEPARTMENT OF NATURAL RESOURCES & MINES, Townsville, 13th July, 2012, forwarding *Everyone's Environment Grants Guidelines – Cleaning up our backyards – round one* and advising the Department would favour any joint submissions between River Trusts and NRM bodies, however this would not rule out individual projects. (104/0001)

Resolved – That the advice be received and noted and discussions be held with Terrain.

(Crs. Carr and Skinner - Carried)

4. STATE COUNCIL OF RIVER TRUSTS' ASSOCIATION, Fig Tree Pocket, 18th July, 2012, forwarding Association Chairperson, Mrs. Pat Botto's Report on a meeting held between the Executive and Minister for Natural Resources & Mines, The Hon. Andrew Cripps on the 26th June, 2012 regarding the future of Trusts, together with copy of the Minutes of a meeting held with the Department on the 27th June, 2012 on the review of the River Trust Act, together with a copy of the issues paper. Requesting the Trust to review the minutes due to the number of important proposed changes to be made to the operation of the Trust.
(101/0008)

Resolved – That the advice be received and noted and Trust Members provide feedback to the Secretary for onforwarding to the State Council by Friday 10th August, 2012.
(Crs. Carr and Skinner - Carried)

5. LGM QUEENSLAND, Newstead, 24th July, 2012, forwarding Policy Schedules relating to both the Councillors & Officers Liability and Employment Practices Liability covers relating to the 2012 / 2013 membership year, consistent with the 2012 / 2013 Membership Schedules previously issued. Also forwarding copy of the updated Councillors & Officers Liability Wording which takes effect from the 30th June, 2012. These documents can also be accessed at <http://www.lgm.jlta.com.au>
(104/0003)

Resolved – That the advice be received and noted.
(Crs. Skinner and Carr - Carried)

6. V. MONZEGLIO, Ingham, 24th July, 2012, acknowledging receipt of the Trust's letter dated 8th May, 2012 in response to his earlier letter dated 19th April, 2012 and confirming that the original of that letter was never received. Clarifying that the work in Black Gin Creek commenced in late 2010 under the Works Overseer, Mr. Terry Fenoglio, which was never fully completed. There was to have been a further two groynes built. Advising that the work carried out was very good but was aggravated when a tree fell across the creek during Cyclone Yasi and it appears the turbulence it created has resulted in significant erosion of the bank in an unprotected part. This aggravation was not noticed until after the February, 2012 flooding. Acknowledging that the Trust did visit and a work plan was discussed after Cyclone Yasi where he pointed out that the previous job was incomplete. Further advising that his main concern was to repair the bank to a stable state as possible irrespective of how it was to be funded because he had already paid his contribution. Requesting an early meeting with the Trust to ascertain what can be done as soon as possible before there is further aggravation.
(103/0004)

Resolved – That the landowner be advised that the repair of the existing asset has been included in the Trust's 2011 Cyclone Yasi NDRRA submission and the Trust is still awaiting approval of the submission by the Department of Natural Resources & Mines.

That the Trust inspect the site at the next General Meeting on Thursday 6th September, 2012.
(Mr. Pickering and Cr. Skinner - Carried)

7. STATE COUNCIL OF RIVER TRUSTS' ASSOCIATION, Fig Tree Pocket, 31st July, 2012, forwarding Minutes of the Meeting of the State Council of River Trusts' Association Executive held on Friday 29th June, 2012.
(101/0008)

Resolved – That the Minutes be received and noted.
(Crs. Skinner and Carr - Carried)

8. QUEENSLAND OMBUDSMAN.

Trust Secretary seeking endorsement of letter dated 30th July, 2012 requesting the Queensland Ombudsman to review decision of DERM (DNRM) regarding the Trust's submissions for NDRRA funding to carry out Timely Preventative Works (TPW) and restoration of Trust riverbank asset protection work which were outside of extended deadline of 31st October, 2011 as the Trust believes that rejection of or "timing out" of application is unfair and unjust.

Resolved – That the Trust endorse the action of the Secretary in submitting the material and request for a review of the matter by the Ombudsman.

(Mr. Pickering and Cr. Carr - Carried)

9. REGULATION OF LEVEES – CONSULTATION ON DEFINITION OF "LEVEE".

Consideration of LGAQ Circular 2012-158 received on the 31st July, 2012 advising that the Department of Natural Resources & Mines are seeking feedback from interested parties on the definition of "levee" for the purpose of informing the basis to determine what is included and what will be excluded from assessment under a regulatory framework for levees, as recommended by the Queensland Floods Commission of Inquiry. Seeking feedback on the working paper which provides a draft definition and a set of underlying principles as the basis for consultation by the 24th August, 2012.

Resolved – That the Trust Engineer provide comments to the Members for feedback to the Secretary for collation and submission.

That this information be provided to the State Council of River Trusts' Association.

(Crs. Carr and Skinner - Carried)

10. HERBERT RIVER LEVEE MODELLING STUDY FINAL REPORT.

Consideration of discussions held between the Herbert River Improvement Trust, Lower Herbert Flood Modelling Study Group Members and the Hinchinbrook Shire Council on Thursday 19th July, 2012 regarding the Herbert River Levee Modelling Study Final Report.

Resolved – That the Trust carry out further modelling of the Lower Herbert area for further consideration and WBM be requested to provide a fee proposal to carry out a risk analysis of possible overtopping of the Halifax levee.

(Crs. Carr and Skinner - Carried)

11. APPOINTMENT OF NEW TRUST SECRETARY.

Consideration of appointment of new Chief Executive Officer, Ms. Leanne Mash as Trust Secretary following the retirement of current Trust Secretary, Mr. Robert Clark on Friday 24th August, 2012.

Resolved – That the Chief Executive Officer be invited to be the Trust Secretary.

(Mr. Pickering and Cr. Carr - Carried)

I. INSPECTIONS – Inspections were carried out at the following locations:-

- Ray Lancini's property at the Taylors Beach Road Flood Gates.

- John Scott's property at Dalrymple Creek.

J. CONCLUSION – The meeting concluded at 4.15 p.m.

(Sgd) Cr. W.H. Pickering,
TRUST CHAIRPERSON.