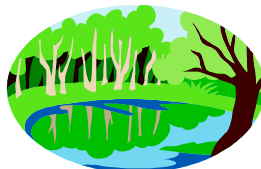


# HERBERT RIVER IMPROVEMENT TRUST

## GENERAL MEETING MINUTES

THURSDAY 13 JUNE 2013

AT 9.12 AM



- A. ATTENDANCE – Present were Mr RA Bosworth (Chairperson), Cr DG Carr (Member), Cr WG Skinner (Member), Mr KT Phillips (Member), Mr GB Accornero (Member), Mr BE Leach (Trust Engineer), Ms Leanne Mash (Trust Secretary) and Mr Steve Hall (Trust Works Manager).

- B. MINUTES - Confirmation of Minutes of the General Meeting held on 20 May 2013 and Minutes of the Special Meeting held on 6 June 2013.

Resolved – That the Minutes of the General Meeting held on 20 May 2013  
(Mr K Phillips and Mr G Accornero – carried)

*Cr Carr attended the meeting at 9.46am*

Resolved – That the Minutes of the Special Meeting held on 6 June 2013 be approved.  
(Crs Skinner and Carr – Carried)

- C. PRESENTATION TO DEPARTMENT OF NATURAL RESOURCES AND MINES  
Consideration of presentation to Department of Natural Resources and Mines prepared by Trust Engineer.

*The meeting adjourned for morning tea at 10.14am and recommenced at 10.30am. Finance Manager Mrs Carol Trost was present when the meeting resumed.*

- D. ACCOUNTS FOR PAYMENT AND STATEMENT OF RECEIPTS AND DISBURSEMENTS -

The Secretary submitted accounts for payment as hereunder and statement of receipts and disbursements for the period up to 13 June 2013:-

<u>General Fund</u> -	EFT.....	<u>\$4,216.31</u>
		<u>\$4,216.31</u>

Resolved – That payment of accounts as submitted be approved and the statement of receipts and disbursements be received and noted.  
(Mr K Phillips and G Accornero – Carried)

*The meeting reviewed the draft 2013/2014 budget.*

E. WORKS REPORT –

Consideration of Trust Engineer's May 2013 report of works performed to date and activities in progress.

Resolved – That the Report be received and noted.  
(Mr K Phillips and Cr D Carr – Carried)

F. CORRESPONDENCE –

1. STATE COUNCIL OF RIVER TRUSTS

Consideration of correspondence dated 22 May 2013 enquiring if the Trust will be making a claim for grant funds prior to the end of June 2013 and if so when. (101/0008)

Resolved – That the advice be received and noted.

2. LOWER HERBERT WATER MANAGEMENT AUTHORITY

Clarifying comments made by Mr Ian Kemp in a letter to the Trust dated 26 April 2013 and advising no formal discussions have taken place between the Authority directors and Mr Kemp in relation to the levee constructed, or the clearing of Ripple Creek.

Resolved – That the advice be received and noted.

3. QUEENSLAND AUDIT OFFICE

Consideration of correspondence dated 17 May 2013 enclosing documents to be amended to reflect the Trust's situation and requesting they be returned with audit information package when submitting financial statements for audit.

Resolved – That the relevant forms be completed and returned with the financial statements for audit.

(Cr Skinner and Mr Accornero – Moved Items E.1., E.2. and E.3. - Carried)

G. GENERAL BUSINESS –

1. STRATEGIC PLAN

Consideration of draft Strategic Plan as required by the Department of Natural Resources and Mines.

Resolved – That the Strategic Plan be adopted and displayed on Hinchinbrook Shire Council Website

(Crs Skinner and Carr – Carried)

2. DISCUSSION PAPER

Consideration of draft Discussion Paper – North Queensland River Improvement Trusts Impact of removing access to NDRRA Grant Funding for Trust Assets.

Resolved – That the Discussion Paper be received and noted

(Mr Accornero and Cr Skinner – Carried)

3. INTEGRATED CATCHMENT MANAGEMENT GROUP

Consideration of an appropriate Trust representative for the Integrated Catchment Group.

Resolved – That the Chair be nominated as the Trust Representative on the Integrated Catchment Group.  
(Mr Accornero and Cr Carr – Carried)

*Next General Meeting to be held on Tuesday 9 July 2013 at 9am to be followed by a Special Meeting with representatives from Queensland Reconstruction Authority and Department of Natural Resources and Mines.*

H. CONCLUSION – The meeting concluded at 1.03 pm.

Mr R A Bosworth  
TRUST CHAIRPERSON