

HERBERT RIVER IMPROVEMENT TRUST

GENERAL MEETING MINUTES

THURSDAY 10 JULY 2014

AT 9.30 AM



- A. ATTENDANCE – Present were Mr RA Bosworth (Chairperson), Cr DG Carr (Member), Cr WG Skinner (Member), LE Mash (Trust Secretary), S Hall (Works Manager), D Tombs (EMCS) and Mr CJ Gray (former Acting Trust Engineer).

- B. APOLOGY – Apologies for non-attendance was received for Mr KT Phillips (Member) and GB Accornero (Member).

David Tombs (EMCS) presented the Trust financial position as at June 2014.

- C. MINUTES – Confirmation of the Minutes of the General Meeting held on 5 June 2014.

Resolved – That the Minutes of the General Meeting held on 5 June 2014 be approved.
(Cr Carr and Cr Skinner – Carried)

That the Trust write to Minister for Natural Resources and Mines to confirm conversations with Trust Chair that off-sets for sand island clearing would not be imposed.
(Cr Skinner and Cr Carr - Carried)

That the Trust request that the matter of environmental off-sets be tabled for discussion at the State River Trust Annual General Meeting.
(Cr Carr and Cr Skinner - Carried)

- D. ACCOUNTS FOR PAYMENT AND STATEMENT OF RECEIPTS AND DISBURSEMENTS -

1. The Secretary submitted accounts for payment as hereunder and draft statement of receipts and disbursements for the period up to 30 June 2014:-

<u>General Fund</u> -	EFT	<u>\$27,776.70</u>
		<u>\$27,776.70</u>

Resolved – That payment of accounts as submitted be approved and the statement of receipts and disbursements be received and noted.
(Cr Skinner and Cr Carr - Carried)

That the Trust will pay to Hinchinbrook Shire Council the sum of \$10,000 (ex GST) being the amount that DNRM paid to the Trust for completion of the end of financial year accounting requirements.

(Cr Carr and Cr Skinner - Carried)

E. DRAFT 2014 / 2015 BUDGET

Consideration of a draft 2014 / 2015 Budget.

Resolved – That the draft 2014 / 2015 Budget be approved in principal subject to inclusion of \$2000 in General Administration to off-set State Conference expenses.

(Cr Skinner and Cr Carr - Carried)

F. DRAFT NON-CURRENT ASSET POLICY

Consideration of a draft Non-Current Asset Policy.

Resolved – That the Non-Current Asset Policy be adopted for inclusion in the 2013/2014 Financial Statements.

(Cr Carr and Cr Skinner - Carried)

The meeting adjourned at 10.17am for morning tea and resumed at 10.40am

D Tombs was not present when the meeting recommenced.

G. WORKS REPORT –

Consideration of Trust Engineer's June 2014 report of works performed to date and activities in progress.

Resolved – That the Report be received and noted.

(Cr Skinner and Cr Carr - Carried)

That the Trust request that the matter of orphaning Trust Assets that can no longer be classed as essential public infrastructure be tabled for discussion at the State River Trust Annual Conference.

(Cr Carr and Cr Skinner - Carried)

H. CORRESPONDENCE –

1. THE HON ANDREW CRIPPS MP

Consideration of correspondence dated 30 May 2014 making representations on behalf of Mr Tom Gosney regarding concerns about erosion impacts on his property on Liborios Road adjacent to the Stone River. The Trust has visited this property previously, however no work has been carried out since then and the erosion continues to get worse and is now undermining his headland. Requesting a further inspection of the site and consideration to Mr Gosney's concerns as soon as possible. (103/0020)

Resolved – That Minister Cripps be advised that as these works are not being funded under NDRRA grant the Trust is not currently in a position to carry out these works.

(Cr Skinner and Cr Carr - Carried)

2. THE HON ANDREW CRIPPS MP

Consideration of correspondence dated 31 May 2014 making representations on behalf of Mr John and Mrs Carole Russo of Abergowrie regarding concerns about erosion impacts on their property adjacent to Abergowrie Creek following Cyclone Ita this year. Advising that there is an existing Trust asset at this site, which was destroyed by the flood event associated with Cyclone Ita and the Trust has visited this property previously. Mr and Mrs Russo are prepared to contribute in kind to works to restore the Trust asset through the provision of materials and land. (103/0030)

Resolved – That Minister Cripps be advised that as these works are not being funded under NDRRA the Trust is not currently in a position to carry out these works.
(Cr Carr and Cr Skinner - Carried)

3. DEPARTMENT OF NATURAL RESOURCES AND MINES

Consideration of correspondence dated 12 June 2014 advising that the new regulatory framework for construction or modification of levees commenced on 16 May 2014. As a result of the new regulatory arrangements anyone who intends to build or modify a levee bank will be subject to assessment against the applicable development code. Levee banks have been categorised according to the risk they pose to people and property with each category being assigned a level of assessment corresponding to the level of risk. The categories are as follows:-

Category 1 – levees have no off-property impacts and are subject to self-assessment

Category 2 – levees have off property impacts, but impact on a small resident population. These are subject to code assessment with the local councils being the assessment manager

Category 3 – levees have off-property impacts and potentially impact on a significant resident population. The local council is the assessment manager for these levees with the Queensland Government being the referral agency for matters of interest to the State.

Feedback from your organisation on Version 1 of the guidelines is invited.

The Department will conduct information sessions on the framework during July and representatives from the Trust are invited to attend.

The new regulatory provisions will not apply to existing levee banks or to levees that were considered to be under construction on 16 May 2014. (101/0002)

Resolved – That the advice be received and noted.
(Cr Skinner and Cr Carr - Carried)

4. STATE COUNCIL OF RIVER TRUST INC.

Consideration of correspondence dated 19 June 2014 advising that the State Council Executive accepts the Trust's offer to host the Annual General Meeting (AGM) this year and will contact the Minister's office to see when he may be available to attend the AGM dinner.

Resolved – That the advice be received and noted and the Trust progress preparations to host the Annual General Meeting.
(Cr Carr and Cr Skinner - Carried)

That the Trust write to Council requesting in kind support to assist preparations to host the Annual Conference.
(Cr Skinner and Cr Carr - Carried)

5. COLIN GRAY

Consideration of correspondence dated 24 June 2014 advising that following the Trust Meeting of 5 June 2014 it was stated that the Trust intended to move away from the longstanding arrangement whereby the Hinchinbrook Shire Council effectively acted as Principal Contractor for the Trust. Expressing concerns for potential for high level of personal liability for the Trust Engineer and also conflict of interest in fulfilling both role of Trust Engineer and Council employee. Therefore notifying the Trust of resignation effective as of 30 June 2014.

Resolved – That the correspondence be received and noted.
(Cr Carr and Cr Skinner - Carried)

That the Trust call for Expressions of Interest for the provision of Engineering Services for a period of two to five years.

(Cr Skinner and Cr Carr - Carried)

6. "BROOKLANDS" CORDELIA PTY LTD

Consideration of correspondence dated 20 June 2014 seeking assistance to repair a section of Catherina Creek which has seriously eroded since the flood event following TC Ita this year and requesting the Trust attend an onsite inspection to discuss how this issue may be prevented from re-occurring in the future.

Also advising the Trust of the ever increasing Milk Weed problem at the Catherina Creek floodgates and seeking assistance from the Trust in keeping the weed under control.

(103/0003)

Resolved – That the Trust advise that Milk Weed is not a declared pest and that there is no evidence that the flood gates contributed to the erosion.

(Cr Carr and Cr Skinner - Carried)

7. STATE COUNCIL OF RIVER TRUSTS

Consideration of correspondence dated 24 June 2014 advising of River Water Quality projects that have now been approved for additional funding and that the State Council is managing this funding and funds will be provided on a claims basis once work is completed, a claim form and tax invoice submitted. As these works have now been approved by the Department work may commence at any time.

(102/0001)

Resolved – That the advice be received and noted and that works commence as soon as possible.

(Cr Skinner and Cr Carr - Carried)

I. BUSINESS -

1. TRUST WORKS FOR BROWN AND MASTERS

Consideration of works for Brown and Masters, which were due to be completed prior to 30 June 2014, but were halted due to wet weather. The Trust has sought an extension of time beyond 30 June 2014 from Terrain for completion of these works. Trust to consider if they wish Council to complete these works as private works for the Trust when the sites are dry enough for works to re-commence.

Resolved – That the Trust authorise Council to appraise and complete works in progress at Thelma Brown's property which had been commenced prior to 30 June 2014.

(Cr Carr and Cr Skinner – Carried)

That the Trust write to Dawn Masters advising that the works are on hold until confirmation of extension of funding is received by the Trust.

(Cr Skinner and Cr Carr – Carried)

2. DEPARTMENT OF MAIN ROADS

Consideration of an email to Trust Chair from Department of Main Roads (Lachlan McLean) dated 3 July 2014 advising that Ergon Energy are required to relocate Ergon infrastructure to accommodate the new road alignment of the Ingham-Halifax Road between four mile intersection and Halifax. This infrastructure will remain within the road reserve, however Ergon require a 10 m clear zone for their power line infrastructure and have therefore advised they will require an easement from DNRM over Lot 169 on CWL2220, which will allow access for the purpose of maintenance and clearing. Seeking written confirmation from the Trust, as trustee, that they have no objection to the proposed easement.

Resolved - That the Trust confirm that they have no interest nor requirements in relation to the establishment of the proposed access easement for Ergon Energy.

(Cr Carr and Cr Skinner – Carried)

3. EMPLOYMENT OF TRUST SECRETARY

Consideration of the appointment of Trust Secretary.

Resolved - That the Trust appoint Leigh Carr as Trust Secretariat as of Thursday 17 July 2014 and that a letter of appointment be provided.

(Cr Skinner and Cr Carr – Carried)

J. CONCLUSION – The Meeting concluded at 12.45pm.

Mr R A Bosworth
TRUST CHAIRPERSON