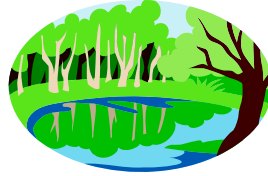


# ***HERBERT RIVER IMPROVEMENT TRUST***

## ***GENERAL MEETING MINUTES***

***Thursday 6<sup>th</sup> August 2015  
at 9.00 am***



- A. ATTENDANCE** – Present were Mr RA Bosworth (Chairperson), Mrs LF Carr (Secretary), Cr WG Skinner (Member), Mr KT Phillips (Member), and Mr T Smith (Trust Engineer)
- B. APOLOGY** – Cr DG Carr (Member) and Mr GB Accornero (Member)
- C. MINUTES** - Confirmation of minutes of the General Meeting held on 9<sup>th</sup> July 2015.

**RESOLVED** – That the minutes be approved.  
(Mr KT Phillips and Cr WG Skinner – carried)

- D. WORKS REPORT** – The Trust Engineer, Mr Tim Smith, and Mr KT Phillips provided an update of works for the month of July.

**RESOLVED** – That the update be received and noted.  
(Cr WG Skinner and Mr KT Phillips – carried)

**E. CORRESPONDENCE –**

**1. EMAIL FROM JENNY DOOLEY, MANAGER – LIABILITY, PUBLIC SECTOR, JARDINE LLOYD THOMPSON PTY LTD**

Consideration of email received 24 July 2015 regarding LGM Queensland Additional Liability Covers Councillors and Officers and Employment Practices Liability and enclosed Policy Schedules and Wordings relating to both the Councillors and Officers Liability and Employment Practices Liability covers relating to the 2015/16 membership year.

**RESOLVED** – That the email be received and noted.  
(Mr KT Phillips and Cr WG Skinner – carried)

**2. EMAIL FROM NORMAN CRASWELL**

Consideration of email received 28 July 2015 regarding the use of software to record and report on grant monies distributed to trusts. The software is one developed by the NRM bodies and is being altered to cater for trusts. Norman advises that he will be requesting Form B's from trusts that are to list all projects the trust intends to complete during 2015/16, with there to be a requirement to include performance measures against each project e.g. show the length and area of say, a stream treated for weed control.

He goes on to state that the Department is preparing a list of codes for us to use, rather than the current ones i.e. flood mitigation, structural works etc. and that as soon as the form is available he will forward it on.

**RESOLVED** – That the email be received and noted.  
(Cr WG Skinner and Mr KT Phillips – carried)

**3. EMAIL FROM RICK AND JENNIE BOSCATO**

Consideration of email received 4 August 2015 regarding their concerns about recent work done by the Trust in the Stone River, in the Upper Stone area, and the dumping of mango trees and other debris on the river banks adjacent and upstream of their cane paddock.

**RESOLVED** – That the secretary communicate in writing acknowledging that the Trust did not advise that work was to be done, and that the Trust underestimated the initial job, and that once commenced the Trust had sufficient funding and the cost effectiveness of the work enabled the Trust to do more in Stone River than first anticipated. However there exists no further special funding for like works. Further, the Trust did not know of chainsaw work being done in the river and is also unaware of what has been done with the mango tree.  
(Mr KT Phillips and Cr WG Skinner – carried)

*The meeting adjourned for morning tea at 10.31 am and resumed at 10.43 am.*

**4. LETTER FROM HSC RE EASEMENT AGREEMENT (RIPPLE CREEK AND CATHERINA CREEK) AND GRANT MONIES**

Consideration of letter dated 13 July 2015 enclosing a transaction listing of grant monies received by the Trust (during the years 2009 to 2014) and copies of the easement agreements.

**RESOLVED** – That the letter is received and noted and the Trust sends its compliments to the Hinchinbrook Shire Council for this information.  
(Cr WG Skinner and Mr KT Phillips – carried)

**F. BUSINESS –**

**1. PROGRESS OF RIVER PROFILING AT HALIFAX PERMIT**

Owners consent has been issued (as at 5 August, 2015) from the State Government which can now be included with the development application (to the Hinchinbrook Shire Council - HSC) for the river bed profiling work at Halifax (at four sites). The Trust can now proceed to submit documentation to HSC for approval (under the Sustainable Planning Act, 2009) to proceed with the on-ground works.

**RESOLVED** – That the owners' consent be received and noted.  
(Mr KT Phillips and Cr WG Skinner – carried)

**2. DRAFT BRIEF OF THE TRUST/LHWMA**

The LHWMA has received a copy of the draft brief of the Lower Herbert drainage assessment and the Trust awaits their response.

**RESOLVED** – That the Trust awaits comments from LHWMA to enable finalisation of the brief.  
(Cr WG Skinner and Mr KT Phillips – carried)

**3. DISCUSSIONS IN RELATION TO THE PROPOSED DAM ON THE HEAD WATERS OF THE HERBERT RIVER WITH THE TABLELANDS REGIONAL COUNCIL**

- Ability and capacity necessary to provide flood mitigation benefits

**RESOLVED** – The Trust Engineer, Mr Tim Smith, is going to circulate a discussion paper on what aspects HRIT sees as important for any future dam construction.  
(Mr KT Phillips and Cr WG Skinner – carried)

**4. HRIT CHECK LIST – Cr WG SKINNER**

- Advertisement to be placed in the HR Express calling for tenders for plant hire rates for the 15/16 and 16/17 financial years
- Re-engagement of Trust Secretary, Engineer and Members
- Precept – HSC
- Insurances - are appropriate and paid to date
- HRIT Minutes and HRIT Annual Report on the Hinchinbrook Shire Council's website are up to date

**RESOLVED** – That the Trust Chair, Mr RA Bosworth, contact Mr Norman Craswell regarding the process for re-engagement of members and that the Trust Secretary draft a letter (as per the River Improvement Trust Act 1940) to accompany the invoice for the precept from HSC.  
(Cr WG Skinner and Mr KT Phillips – carried)

**G. FINANCIAL BUSINESS –**

**1. Seeking approval for payment of the following accounts as at 6<sup>th</sup> August 2015:**

J T Smith & Assoc. Pty Ltd	\$ 3 245.00
Nazzari Backhoe Hire	104.50
Luke Rosadi	100.00
Jk's Delicatessen	85.00
L Carr	7 200.00
Mr RA Bosworth	1 197.00
Cr DG Carr	974.00
Mr KT Phillips	1 183.20
Cr WG Skinner	959.20
Mr GB Accornero	1 103.28
Jaycat Earthmoving Pty Ltd	2 288.00
Keita Services Pty Ltd	8 347.50
HSC - Permit Fees	1 308.00

**RESOLVED** – That the accounts be approved for payment.  
(Mr RA Bosworth and Cr WG Skinner – carried)

**2. Application for Authority for Business Accounts – Term Deposit with CBA**

**RESOLVED** – That the Trust invests \$100 000.00 at the best interest rate for up to twelve months at the Commonwealth Bank as its future reserve fund.  
(Mr KT Phillips and Cr WG Skinner – carried)

**H. CONCLUSION** – The meeting closed at 12.40 pm.

**Mr RA Bosworth**  
**Trust Chair**