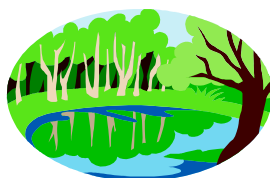


HERBERT RIVER IMPROVEMENT TRUST

GENERAL MEETING MINUTES

***Thursday 14th May 2015
at 9.30 am***



- A. ATTENDANCE – Present were Mr RA Bosworth (Chairperson), Mrs LF Carr (Secretary), Cr DG Carr (Member), Cr WG Skinner (Member), Mr KT Phillips (Member), Mr GB Accornero (Member) and Mr T Smith (Trust Engineer).

- B. APOLOGY –

- C. MINUTES - Confirmation of Minutes of the General Meeting held on 2nd April 2015.

RESOLVED – That the Minutes be approved.
(Mr GB Accornero and Cr WG Skinner – carried)

- D. WORKS REPORT – The Trust Engineer, Mr Tim Smith, provided an update of works for the month of April.

RESOLVED – That the Porta and Gosney jobs be costed, with the landowners (in accordance with the Trust's policy on the landowner's contribution) to be invoiced with the amounts owed by them.
(Mr GB Accornero and Cr DG Carr – carried)

- E. CORRESPONDENCE –

1. EMAIL FROM CR WG SKINNER REGARDING QUOTE FOR SPRAYING
Consideration of email received 2nd April 2015 regarding spraying in the Herbert River near Halifax.

RESOLVED – That HRIT accept the quote from HSC and that work can commence as soon as possible.
(Mr KT Phillips and Cr WG Skinner – carried)

2. EMAIL FROM CASSANDRA AGGETT REGARDING STATE BORROWING PROGRAM (SBP)
Consideration of email received 10th April 2015 reminding trusts that a response is due by 17 April and that if the trust has decided that borrowing is not required, then the email can be ignored.

RESOLVED – That the email be received and noted.
(Mr GB Accornero and Cr DG Carr – carried)

3. EMAIL FROM KYM PARONELLA REGARDING A QUOTE FOR MATERIAL FROM HOLCIM MT CORDELIA QUARRY
Consideration of email received 10th April 2015 and attached quotation.

RESOLVED – That the email be received and noted and that Holcim be added to HRIT's list of suppliers.
(Cr WG Skinner and Mr KT Phillips – carried)

4. EMAIL FROM CR WG SKINNER
Consideration of email received 17th April 2015 regarding a HRCG erosion control workshop to be held on 30th May 2015 hosted by Herbert River Catchment Group.

RESOLVED – That the trust engineer and Mr KT Phillips attend the workshop on behalf of HRIT.
(Cr DG Carr and Mr GB Accornero – carried)

5. EMAIL FROM ALF TORRISI, FINANCE OFFICER, HINCHINBROOK SHIRE COUNCIL
Consideration of email received 1st May 2015 regarding LGM Liability Membership Renewal 2015/16 for the Trust.

RESOLVED – That the Trust Secretary complete the questionnaire and return the completed and signed form to Jardine Lloyd Thompson Pty Ltd.
(Mr KT Phillips and Cr WG Skinner – carried)

The meeting adjourned at 10.39 am for morning tea and resumed at 10.55 am.

6. EMAIL FROM NORMAN CRASWELL
Consideration of email received 11th May 2015 regarding the Deed of Variation showing the approved works for the Trust.

RESOLVED – That the email be received and noted.
(Cr DG Carr and Mr GB Accornero – carried)

7. EMAIL FROM CR WG SKINNER
Consideration of email received 13th May 2015 regarding a community Local Landscape Workshop being held on 14th May 2015.

RESOLVED – That the email be received and noted.
(Mr KT Phillips and Cr WG Skinner – carried)

8. LETTER FROM PAN MATERIALS
Consideration of letter dated 1st April 2015 advising that the Trust has a credit limit with PAN of \$5 000.00.

RESOLVED – That the letter be received and noted and that Pan Materials be added to the list of suppliers to HRIT.
(Mr GB Accornero and Cr DG Carr – carried)

9. LETTER FROM DAVID PEARSON, MANAGING DIRECTOR, BROOKLANDS CORDELIA P/L
Consideration of letter dated 6th April 2015 regarding the proposal for “works to be done on Catherina Creek on my property,” with Mr Pearson insisting that no works be done until the Trust has conversed with him, with Mr Pearson also wanting to know what plans are to be made regarding the damage already done at the mouth of the Creek as a result of recent works by the Trust.

RESOLVED – That the letter be received and noted and that the Trust has met with Mr Pearson and the issues were discussed and resolved amicably.

(Mr KT Phillips and Cr WG Skinner – carried)

10. LETTER FROM TERRY CARR, CARR’S MONA FARM AND CARR & COMPANY
Consideration of letter dated 30th April 2015 regarding an outbreak of giant sensitive plant in an area in the Herbert River (the sand bar adjacent to his property) that was cleared by the Trust with Mr Carr requesting advice regarding the necessary procedures that need to be addressed to avoid the outbreak spreading to his farm and others.

RESOLVED – That the Trust Secretary communicate with Mr Carr in writing, advising that the Hinchinbrook Shire Council has been informed and that they will be monitoring the situation.

(Cr DG Carr and Mr KT Phillips – carried)

F. BUSINESS –

1. SURVEY OF SAND ISLANDS IN THE HERBERT RIVER NEAR HALIFAX

RESOLVED – That the Trust accept the invoice from the surveyor, settle the account, and forward the survey results as part of the permit application to DISDIP.

(Mr KT Phillips and Cr WG Skinner – carried)

2. COMMUNICATING WITH HSC REGARDING TRUST RECORDS

RESOLVED – That the Trust Secretary write to HSC to obtain a copy of the easement agreement relating to access to the Ripple and Catherina Creeks’ flood gates. Furthermore, that information also be requested with regards to private grant monies that were forwarded to the Trust as a result of natural disasters in the area since 2009.

(Mr GB Accornero and Cr DG Carr - carried)

3. HALIFAX PROGRESS ASSOCIATION (HPA)

HPA would like to meet with the Trust to discuss work to be undertaken to clear the park behind the Halifax library and to do some work on the levy.

RESOLVED – That the Trust Secretary communicates with HPA in writing to invite them to attend the next Trust meeting at 10.30 am.

(Cr DG Carr and Mr KT Phillips - carried)

4. WATER AUTHORITY MEETING

LHWMA have requested that the overflow channel from Catherina Creek to Black Bridge needs maintenance to remove undesirable vegetation and as this water way is a trust asset, can the Trust make this job a priority?

RESOLVED – That the Trust advise LHWMA that the work will be scheduled to commence in the near future.

(Mr GB Accornero and Cr WG Skinner - carried)

5. WASHOUT ON THE SIDE OF THE BANK NORTH-WEST OF THE ABERGOWRIE BRIDGE

RESOLVED – That an inspection be scheduled for this site.

(Cr DG Carr and Mr KT Phillips - carried)

6. LETTER TO MAYOR OF TABLELANDS REGIONAL COUNCIL (MRS ROSA LEE LONG)

RESOLVED – That the Trust Secretary communicate with Mrs Lee Long in writing to inform her that Cr DG Carr and Cr WG Skinner would be happy to join a steering committee to look at progressing the Herbert River dam project.

(Mr GB Accornero and Mr KT Phillips - carried)

G. FINANCIAL BUSINESS –

1. Seeking approval for payment of the following accounts as at 14th May 2015:

Luke Rosadi	\$ 80.00
JAYCAT Earthmoving Pty Ltd	16 458.75
HSC	5 876.32
Payce Constructions Pty Ltd	11 052.11
J T Smith and Associates Pty Ltd	3 773.00
Liddles Air Service	1 846.90
BR Gofton	1 232.00
HSC	2 600.00

RESOLVED – That the accounts be approved for payment.

(Cr WG Skinner and Cr DG Carr – carried)

H. CONCLUSION – The meeting concluded at 1.03 pm.

Mr RA Bosworth
Trust Chair