

# ***HERBERT RIVER IMPROVEMENT TRUST***

## ***MEETING MINUTES***

***Thursday 5<sup>th</sup> March 2015  
at 9.30 am***



- A. ATTENDANCE** – Present were Mr RA Bosworth (Chairperson), Mrs LF Carr (Secretary), Cr DG Carr (Member), Cr WG Skinner (Member), Mr KT Phillips (Member), Mr GB Accornero (Member) and Mr T Smith (Trust Engineer).

**B. APOLOGY –**

- C. MINUTES** - Confirmation of Minutes of the General Meeting held on 6<sup>th</sup> February 2015.

**RESOLVED** – That the Minutes be approved.  
(Cr WG Skinner and Mr GB Accornero – carried)

- D. WORKS REPORT** – The Trust Engineer, Mr Tim Smith, provided an update of works for the month of February.

**RESOLVED** – That the Trust Engineer look at projects to complete the River Water Quality Program and that Mr Tim Smith and Cr DG Carr talk to Mario Porta regarding works necessary to finish Stage One of his works project. Inspections with Mr and Mrs Herd, Ms Brandie Becke, Mr Santo Spampinato and Mr Carruthers also to be arranged.  
(Mr GB Accornero and Cr DG Carr – carried)

*The meeting adjourned for morning tea at 10.41 am and resumed at 10.54 am.*

**E. CORRESPONDENCE –**

**1. LETTER FROM TERRY CARR, MONA FARM**

Consideration of letter dated 5<sup>th</sup> January 2015 from Terry Carr regarding clearing of sand bar adjacent to Mona Farm.

**RESOLVED** – That the Trust Engineer draft a response to the letter which the Trust Chair will sign and post to Terry Carr.  
(Mr KT Phillips and Cr WG Skinner – carried)

**2. LETTER FROM ENRICO CAZZULINO, MONA FARM**

Consideration of letter dated 11<sup>th</sup> February 2015 from Enrico Cazzulino regarding clearing of sand bar adjacent to Mona Farm.

**RESOLVED** – That the Trust Engineer draft a response to the letter which the Trust Chair will sign and post to Enrico Cazzulino.  
(Cr DG Carr and Mr GB Accornero – carried)

**3. EMAIL FROM CR WG SKINNER**

Consideration of email dated 12<sup>th</sup> February 2015 from Wallis Skinner regarding Aerial Survey.

**RESOLVED** – That HRIT accept AECOM's offer of a complementary survey of the Lower Herbert area.  
(Cr WG Skinner and Mr KT Phillips – carried)

**4. EMAIL FROM KATHLEEN HAYWARD**

Consideration of email dated 26<sup>th</sup> February 2015 from Kathleen Hayward regarding 2015 QAO Technical Update for Departments and Statutory Bodies.

**RESOLVED** – That the email be received and noted.  
(Mr GB Accornero and Cr DG Carr – carried)

**5. EMAIL FROM MOIRA RICE**

Consideration of email dated 2<sup>nd</sup> March 2015 from Moira Rice regarding Update for Trusts – revised Non–Current Asset Policies.

**RESOLVED** – That the email be received and noted.  
(Mr KT Phillips and Cr WG Skinner – carried)

**6. EMAIL FROM WALLIS SKINNER**

Consideration of email dated 4<sup>th</sup> March 2015 from Wallis Skinner regarding a letter received from Santo Spampinato, dated 3<sup>rd</sup> March 2015, regarding erosion on the banks of Frances Creek.

**RESOLVED** – That an inspection be arranged.  
(Cr DG Carr and Mr GB Accornero – carried)

**7. LETTER FROM DEPARTMENT OF NATURAL RESOURCES AND MINES**

Consideration of letter dated 9<sup>th</sup> February 2015 from DNR and M regarding requests for technical approval for proposed works.

**RESOLVED** – That the letter be received and noted.  
(Cr DG Carr and Mr KT Phillips – carried)

**8. LETTER FROM DEPARTMENT OF NATURAL RESOURCES AND MINES**

Consideration of letter dated 24<sup>th</sup> February 2015 from DNR and M regarding requests for technical approval for proposed works.

**RESOLVED** – That the letter be received and noted.  
(Mr KT Phillips and Cr WG Skinner – carried)

**F. BUSINESS –**

1. HRIT is researching vegetation control in the Herbert River on the Halifax sand islands.

**G. FINANCIAL BUSINESS –**

1. **Seeking approval for payment of the following accounts as at 5<sup>th</sup> March 2015:**

Long Pocket Earthmoving Pty Ltd	\$ 55 024.75
Keita Services Pty Ltd	7 626.75
Jaycat Earthmoving Pty Ltd	20 927.50
Errol Rose	1 980.00
J T Smith and Associates Pty Ltd	7 018.00
BP Halifax	71.20
Lower Herbert Electrical Service	110.00
Liddles Air Services	891.00
JK's Delicatessen	127.50
Access Earthworks	275.00
Luke Rosadi	70.00

**RESOLVED** – That accounts as tabled be paid.  
(Mr KT Phillips and Cr WG Skinner – carried)

2. **Actuals versus Budget**

**RESOLVED** – That the report be received and noted.  
(Cr DG Carr and Cr WG Skinner – carried)

- H. CONCLUSION –** The meeting concluded at 1.25 pm.

**Mr RA Bosworth**  
**Trust Chair**