

HERBERT RIVER IMPROVEMENT TRUST

MEETING MINUTES

***Friday 6th February 2015
at 9.30 am***



- A. ATTENDANCE** – Present were Mrs LF Carr (Secretary), Cr DG Carr (Member), Cr WG Skinner (Member), Mr KT Phillips (Member), Mr GB Accornero (Member) and Mr T Smith (Trust Engineer).
- B. APOLOGY** – Mr RA Bosworth (Chairperson).
- C. MINUTES** - Confirmation of Minutes of the General Meeting held on 4th December 2014.

RESOLVED – That the Minutes be approved.
(Mr GB Accornero and Mr KT Phillips - carried)

- D. WORKS REPORT** – The Trust Engineer, Mr Tim Smith, provided an update of works for the months of December and January.

RESOLVED – That the Trust Engineer draft a letter to be sent to Mr Norman Craswell to add an additional project to the Trust's annual works program and that the Trust Engineer's December/January works report be received and noted.
(Cr WG Skinner and Mr KT Phillips – carried)

The meeting adjourned for morning tea at 10.45 am and resumed at 11.00 am.

E. CORRESPONDENCE –

1. LETTER FROM THE HON ANDREW CRIPPS MP

Consideration of letter dated 3rd December 2014 from The Hon Andrew Cripps MP making representations on behalf of Ms Brandie Becke in relation to the threat that erosion is posing to her property next to the Ingham/Abergowrie Road, adjacent to the Herbert River.

RESOLVED – That the Trust Secretary advise Ms Becke in writing that the Trust Engineer will contact her to arrange an inspection.
(Mr GB Accornero and Cr WG Skinner – carried)

2. FLOOD LEVEE CONCERNS

Consideration of email dated 8th December 2014 from Des and Laveena Herd with their understanding being that inspections would be done to identify what repairs/work needs to be done before the next wet season to reduce the likelihood of damage to their property.

RESOLVED – That the Trust Secretary advise Des and Laveena Herd in writing that the Trust Engineer will contact them to arrange an inspection.
(Mr KT Phillips and Cr WG Skinner – carried)

3. LETTER FROM QUEENSLAND AUDIT OFFICE (QAO)

Consideration of correspondence dated 10th December 2014 from QAO regarding Final Audit Report for HRIT, with the audit for 13/14 being completed without qualification.

RESOLVED – That the report be received and noted.
(Mr GB Accornero and Mr KT Phillips – carried)

4. EMAIL FROM THE DEPARTMENT OF JUSTICE AND ATTORNEY-GENERAL

Consideration of email dated 22nd December 2014 from the Department outlining an update on the Whole of Government Legal Services Panel Arrangement.

RESOLVED – That the report be received and noted.
(Cr WG Skinner and Mr GB Accornero – carried)

5. LETTER FROM LOCAL GOVERNMENT ASSOCIATION OF QLD (LGAQ)

Consideration of correspondence dated 5th January 2015 from LGAQ. The combined 13/14 Report to Members from LGM Qld and Local Government Workcare was forwarded and enclosed.

RESOLVED – That the report be received and noted.
(Mr KT Phillips and Cr DG Carr – carried)

6. APPLICATION FOR RENEWAL OF TERM LEASE 207943 LOT 346 ON CROWN PLAN CWL1852

Consideration of correspondence dated 14th January 2015 from DNR and M regarding the above-mentioned application.

RESOLVED – That HRIT has no requirements.
(Cr WG Skinner and Mr GB Accornero – carried)

7. APPLICATION FOR RENEWAL OF TERM LEASE 207946 LOT 311 ON CROWN PLAN CWL1948

Consideration of correspondence dated 15th January 2015 from DNR and M regarding the above-mentioned application.

RESOLVED – That the HRIT has no requirements.
(Mr KT Phillips and Cr WG Skinner – carried)

8. PHONE MESSAGE – JOHN CARRUTHERS FROM 45 MONA ROAD, HALIFAX

Consideration of email dated 20th January 2015 from Colin Gray (HSC) stating that Mr Carruthers would like to speak with a HRIT representative as soon as possible about a large mango tree on the river bank that is gradually falling into the river next to his property.

RESOLVED – That the mango tree be removed by the Trust and that the Trust is to monitor the minor erosion that was of concern to Mr Carruthers.
(Cr WG Skinner and Mr GB Accornero – carried)

9. EMAIL FROM HSC

Consideration of email dated 3rd February 2015 from HSC. HSC forward an email to the Trust from Sustainable Resources Industry Training Pty Ltd (SRIT) with a brochure on a three-day short course on “Introduction to Groundwater: Principles and Practices”.

RESOLVED – That the advice be received and noted.
(Mr KT Phillips and Mr GB Accornero – carried)

10. EMAIL FROM EHP

Consideration of email dated 4th February 2015 from Department of Environment and Heritage Protection.

RESOLVED – That the Trust will arrange a meeting in Townsville with DISDIP to proceed with an application for sand removal out of the tidal areas in the Herbert River.
(Cr WG Skinner and Mr KT Phillips – carried)

F. BUSINESS –

1. HRIT EMAIL ADDRESS

That the Trust obtain its own email address.

RESOLVED – That the Trust Secretary set up an email address for HRIT.
(Mr GB Accornero and Cr WG Skinner – carried)

2. RESPONSIBILITIES OF TRUST MEMBERS

Discussion about the responsibilities of the Trust members.

RESOLVED - That media enquiries be directed to and handled by the Chair/Deputy Chair of the Trust.
(Cr WG Skinner and Mr KT Phillips – carried)

3. RIVER IMPROVEMENT TRUST ACT UPDATE

RESOLVED – That the Deputy Chair contact the LHWMA to invite their Chair and Secretary to the update to the River Trust Act meeting with Errol Ross, on Wednesday the 11th of February.
(Mr KT Phillips and Mr GB Accornero – carried)

4. ANNUAL WORKS PROGRAM – ROLLER

RESOLVED - Weather permitting, the Trust engage Long Pocket Earthmoving Pty Ltd to carry out vegetation control works on the Halifax sand island using a chopper roller.
(Mr GB Accornero and Cr WG Skinner – carried)

G. FINANCIAL BUSINESS –

1. The accounts paid since the last meeting held on 4th December 2014 are:

Trebonne Hotel	\$ 119.58
HSC	135.50
Access Earthworks	1 100.00
Blackrock Holdings	28 325.00
W & T Garden Bails	63 954.00
State Council of River Trusts	1 100.00
BW Morton Pty Ltd	16 503.96
J T Smith and Assoc.	11 132.00
Qld Audit Office	4 950.00
Keita Services	9 991.35
Jaycat Earthmoving	43 345.50
Nazzari Backhoe Hire	4 650.25
B N and C Way	4 537.50
Timrith Transport	2 062.50
Goitiandia Earthmoving	32 868.00
JD's Fluid Connectors	9 479.54
BP Halifax	267.40
Ingham Treeloppers	1 160.00
Halifax Hotel	200.00
Café Fiorelli	165.00
BR Gofton	6 381.50
Macknade Mobile Welding	1 006.50
Maranco	742.50

RESOLVED – Confirmation by the Trust of the payment of the above-mentioned accounts and that the Trust Secretary has approval of the Trust to pay February accounts received before the next General Meeting with the accounts paid to be tabled at the next meeting for:

JD's Fluid Connectors
Jaycat Earthmoving
W & T Garden Bails
Long Pocket Earthmoving

This will allow the Trust to apply for subsidy for works currently in progress.
(Cr WG Skinner and Mr KT Phillips – carried)

2. Actuals versus Budget

RESOLVED – That the Trust Secretary prepare Financial Statements up to the date of the next general meeting against the budget for 14/15.
(Mr GB Accornero and Cr WG Skinner – carried)

H. CONCLUSION – Meeting closed 1.02 pm.

Cr D G Carr
Deputy Trust Chairperson