

HERBERT RIVER IMPROVEMENT TRUST

GENERAL MEETING MINUTES

***Thursday 8th December 2016
at 9.00 am***



- A. ATTENDANCE** – Present were Mr RA Bosworth (Chairperson), Mrs LF Carr (Secretary), Cr AJ Lancini (Member), Cr WG Skinner (Member), Mr KT Phillips (Member), Mr GB Accornero (Member) and Mr T Smith (Trust Engineer.)

- B. APOLOGY** –

- C. MINUTES** - Confirmation of minutes of the General Meeting held on 3rd November 2016.

RESOLVED – That the minutes be approved.
(Mr GB Accornero and Cr AJ Lancini – carried)

- D. WORKS REPORT** – The Trust Engineer, Mr Tim Smith, provided an update of works for the month of November.

RESOLVED – That the Trust completes the work to Stage One (Department of Infrastructure, Local Government and Planning - Grant Funding – 2016-17) of the Herbert River, Halifax, flood mitigation works (the Washaway.)
(Cr WG Skinner and Mr KT Phillips – carried)

- E. CORRESPONDENCE** –

1. EMAIL FROM Cr WG SKINNER

Consideration of email received 19 November 2016 from Cr Skinner, with Cr Skinner suggesting that some upper Stone River reaches may be suitable priority project sites (with Jacqui Richards (Terrain) requesting ideas from Cr Skinner whether HRIT has any priority project sites in the Hinchinbrook area – Re: Reef Trust Phase IV – Gully Stream Bank Repair Program.)

RESOLVED – That Cr WG Skinner communicate with Jacqui Richards to develop a strategy to deliver stream bank repair in Upper Stone, and the minor tributaries of the Herbert.
(Cr AJ Lancini and Mr GB Accornero – carried)

2. EMAIL FROM Mr A BOSWORTH

Consideration of email received 24 November 2016 from Arthur, forwarding on an email from Pauline Butler, Senior Project Officer, Finance and Funding, Department of Infrastructure, Local Government and Planning, with attached correspondence from the A/Director, Finance and Funding, Local Government and Regional Services. The correspondence informed the Trust of revised contractual arrangements between the Department and funded organisations. The introduced Funding Deed of Agreement was attached, with the Agreement to be signed and returned to the department.

RESOLVED – The Agreement has been signed and returned and the Trust waits for the funding.

(Mr KT Phillips and Cr AJ Lancini – carried)

3. EMAIL FROM NORMAN CRASWELL (SCRT)

Consideration of email received 28 November 2016, attaching a copy of the minutes of the AGM held on 28 October 2016 and the minutes of the Executive held on 26 October 2016.

RESOLVED – That the email be received and noted.

(Mr GB Accornero and Cr WG Skinner – carried)

The meeting adjourned for morning tea at 10.00 am and resumed at 10.28 am.

4. EMAIL FROM PAULA INGERSON (HSC)

Consideration of email received 29 November 2016 from Paula, (Environmental Health Officer) responding to Emma Leary's concerns regarding the aerial spraying of the sand islands in the Herbert River at Cordelia, with the Trust being copied in to the email. Paula advises Emma that the Council is not required to issue a permit or any other documentation to the HRIT in relation to aerial spraying.

RESOLVED – The Trust congratulated Paula on handling the issues raised by Emma.

(Mr KT Phillips and Cr AJ Lancini – carried)

5. EMAIL FROM SCOTT CAREY

Consideration of email received 2 December 2016, with a letter attached, (signed by Michael Carey, Director, Carey Investments Pty Ltd) outlining concerns of major erosion occurring in the Dalrymple area (Herbert River) and requesting an onsite meeting at the Trust's earliest convenience.

RESOLVED – That the secretary respond in writing to Mr Carey stating that an inspection of the site will be organised in the New Year and that he will be contacted prior to the inspection.

(Cr WG Skinner and Mr GB Accornero – carried)

6. EMAIL FROM NORMAN CRASWELL (SCRT)

Consideration of email received 6 December 2016, stating that the Executive and Local Government Association of Qld objected to the clause giving the CEO power to direct trust to do work, however "our objections were over-ruled." Copies of the amended act and latest regulation were also attached.

RESOLVED – That the email be received and noted.

(Mr KT Phillips and Cr AJ Lancini – carried)

7. LETTER FROM PAUL HORROCKS, DEPARTMENT OF NATURAL RESOURCES AND MINES

Consideration of letter dated 18 November 2016, addressed to Mr Keith Phillips. The warning letter is issued with respect to native vegetation clearing activities on State land adjacent to Lot 1 on RP709562 situated near Mona Road, Lucinda, and that if clearing is to continue, an application is to be made with DNRM to obtain owner's consent.

RESOLVED – That the trust engineer (Mr Tim Smith) assist the secretary in drafting a response that the Trust had development approval and owner's consent.
(Mr GB Accornero and Cr WG Skinner – carried)

F. BUSINESS –

1. SPRAYING OVERFLOW CHANNEL FROM THE COFFIN DOWNSTREAM

RESOLVED – That Mr GB Accornero liaise with Charles Girgenti to have this drain sprayed.
(Cr AJ Lancini and Mr KT Phillips – carried)

2. SPRAYING UPPER REACHES OF LAGOON CREEK

RESOLVED – That Cr WG Skinner arrange for a drone fly-over of the area before HRIT can make a decision as to the extent of the work.
(Cr WG Skinner and Mr GB Accornero – carried)

3. INDEMNITY CLAUSE RE: CONTRACTORS, HIRED PLANT AND DAY LABOUR

RESOLVED – The trust engineer, Mr Tim Smith, gave an update on his proposal to address this issue, to go before the State Council and legal representatives next week.
(Mr KT Phillips and Cr AJ Lancini – carried)

4. PAYMENT OF OUTSTANDING INVOICES FOR WORKS DONE TO DATE (THE WASHAWAY)

RESOLVED – That the Trust gives the secretary permission to pay the invoices on receipt.
(Mr GB Accornero and Cr WG Skinner - carried)

5. PHOTO'S OF HERBERT RIVER SAND ISLANDS AT HALIFAX

RESOLVED – That Mr KT Phillips organise to have another photo run done on the four islands that HRIT has worked on at low tide so that we have a photographic record, prior to the 16/17 wet season.
(Cr AJ Lancini and Mr KT Phillips - carried)

6. GUAZZO FARM ON CEMETARY ROAD

RESOLVED – That the secretary draft a letter to Mr Guazzo outlining that our works program for 16/17 is full and that if he wishes to progress the issue of Palm Creek, that the trust engineer, Mr Tim Smith (mobile number 0418 725 585) will be available to offer him advice about the works, if he wishes to proceed sooner.
(Cr WG Skinner and Mr GB Accornero - carried)

G. FINANCIAL BUSINESS –

1. Seeking approval for payment of the following accounts as at 8th December 2016:

J T Smith & Assoc. Pty Ltd	\$ 8 685.60
Luke Rosadi	92.00
Mr RA Bosworth	239.40
Cr WG Skinner	161.84
Mr KT Phillips	172.20
Mr GB Accornero	158.88
State Council of River Trusts	1 320.00
Hastings NQ	60 608.35
W & T Garden Bails	1 100.00
Ingham Farm Centre	59.35
WorkCover Qld	591.30
HSC	488.09

RESOLVED – That the accounts be passed for payment.
(Cr AJ Lancini and Mr KT Phillips – carried)

2. PAYMENT TO WENDY PAVETTO

RESOLVED – That Wendy be employed by the Trust (as an employee) entitled to compulsory superannuation, and to be paid at the rate of \$34 an hour, before tax.
(Mr GB Accornero and Cr WG Skinner – carried)

H. CONCLUSION – The meeting concluded at 12.45 pm with the next meeting scheduled for 2 February, 2017.

Mr RA Bosworth
Trust Chair