

HERBERT RIVER IMPROVEMENT TRUST

GENERAL MEETING MINUTES

***Thursday 3rd November 2016
at 9.00 am***



- A. ATTENDANCE** – Present were Mr RA Bosworth (Chairperson), Mrs LF Carr (Secretary), Cr WG Skinner (Member), Mr KT Phillips (Member), Mr GB Accornero (Member) and Mr T Smith (Trust Engineer.)

- B. APOLOGY** – Cr AJ Lancini (Member)

- C. MINUTES** - Confirmation of minutes of the General Meeting held on 6th October 2016.

RESOLVED – That the minutes be approved.
(Mr GB Accornero and Cr WG Skinner – carried)

- D. WORKS REPORT** – The Trust Engineer, Mr Tim Smith, provided an update of works for the month of October.

RESOLVED – That HRIT authorises the Trust Engineer, Tim, to commence work as soon as possible at the Herbert River at Halifax washaway.
(Cr WG Skinner and Mr GB Accornero – carried)

- E. CORRESPONDENCE** –

1. EMAIL FROM JOSEPH OCCHINO, DELOITTE CONSULTING PTY LTD

Consideration of email received 17 October 2016, stating that Deloitte is currently developing action plan templates for recruiters and decision makers within Government to support the achievement of the targets set by Minister Fentiman (Minister for Women) i.e. that 50% of all new board appointees to Qld Government bodies must be women, and there must be 50% of women on the boards of Qld Government bodies by 2020. The Department of Communities, Child Safety and Disability Services has engaged Deloitte to assist in the development of key initiatives to help support the increase.

RESOLVED – That the email be received and noted.
(Mr GB Accornero and Cr WG Skinner – carried)

2. EMAIL FROM NORMAN CRASWELL (SCRT)

Consideration of email received 31 October 2016, stating that Norman has re-allocated the 2015/16 grant funds for the Northern and Central Trusts in line with the decision at the AGM, and that each of the 6 trusts are allocated \$81 425.62 for the year, and requests that the Trust provide him with advice on the amount HRIT will not be claiming so that the funds can be re-allocated to the trusts whose projects would attract a greater amount of subsidy. Norman also requests that claims be submitted for works already completed as soon as possible, with the claim already paid to Herbert to be re-calculated in line with the above decision.

RESOLVED – That the secretary stay in close contact with Norm Craswell in relation to the 2015/16 redistribution of the unclaimed funds by the 6 North Queensland trusts.
(Cr WG Skinner and Mr GB Accornero – carried)

3. EMAIL FROM NORMAN CRASWELL (SCRT)

Consideration of email received 31 October 2016, attaching the wording for contractors' indemnity clause for work undertaken by the trust with funds supplied by SCRTQ. The clause should be used in all new contracts entered into between HRIT and contractors.

RESOLVED – That the email be received and noted.
(Mr GB Accornero and Cr WG Skinner – carried)

4. EMAIL FROM NORMAN CRASWELL (SCRT)

Consideration of email received 1 November 2016 stating that the amount of grant funds allocated for 2016/17 is \$63 333.33 (i.e. \$380 000 divided by 6.) If HRIT's annual works program is less than \$158 333.33 Norman would like confirmation so that he can re-allocate the balance to other Northern and Central Trusts. Norman also states that at this stage he does not have approval to carry over unspent funds from 2015/16 so he requests that the claims for 2015/16 be sent to him as soon as possible.

RESOLVED – As HRIT's works program for 2016/17 is \$700 000, we look forward to the re-allocation of unspent funds to HRIT.
(Cr WG Skinner and Mr GB Accornero – carried)

The meeting was adjourned at 10.24 am for morning tea and resumed at 10.46 am.

F. BUSINESS –

1. CLEARING AT HALIFAX ADJACENT TO THE HALIFAX COMMERCIAL PRECINCT

The Halifax Progress Association has commenced the clean-up of state controlled reserve lands with the appropriate permits. One of the Trust's members has been contacted by a concerned citizen, who was under the mistaken idea that HRIT was involved. He has been informed that the Trust had no involvement in the clean-up and it was a community project.

RESOLVED -
(Mr KT Phillips and Cr WG Skinner – carried)

2. RIVER BANK RESTORATION AT MASTERS, SHEAHAN'S ROAD

Dawn Masters contacted a member, enquiring as to the progress of the restoration works at her property.

RESOLVED – Dawn was advised that the work would be completed as soon as a long arm excavator becomes available.

(Cr WG Skinner and Mr GB Accornero - carried)

3. DRONE FLY OVER UPPER LAGOON CREEK

That Cr WG Skinner look in to arranging a fly over of the upper reaches of Lagoon Creek for HRIT and a cost, to allow the Trust to plan for improvement work.

RESOLVED -

(Mr GB Accornero and Mr KT Phillips – carried)

G. FINANCIAL BUSINESS –

1. Seeking approval for payment of the following accounts as at 3rd November 2016:

J T Smith & Assoc. Pty Ltd	\$ 2 640.00
Luke Rosadi	92.00
Mr RA Bosworth	239.40
Cr AJ Lancini	178.12
Mizzi Enterprises	19 360.00
Mr KT Phillips	7 250.98
Mr GB Accornero	158.88
Blackrock Holdings	25 586.00
Goitiandia Earthmoving Co.	28 253.50
Rinaudo Engineering Pty Ltd	269.10

RESOLVED – That the accounts be passed for payment.

(Mr KT Phillips and Cr WG Skinner – carried)

H. CONCLUSION – The meeting concluded at 12.08 pm with the next meeting scheduled for Thursday, 8 December 2016.