

HERBERT RIVER IMPROVEMENT TRUST

GENERAL MEETING MINUTES

***Thursday 1st September 2016
at 9.00 am***



- A. ATTENDANCE** – Present were Mr RA Bosworth (Chairperson), Mrs LF Carr (Secretary), Cr AJ Lancini (Member), Cr WG Skinner (Member), Mr KT Phillips (Member), Mr GB Accornero (Member) and Mr T Smith (Trust Engineer.)

- B. APOLOGY** –

- C. MINUTES** - Confirmation of minutes of the General Meeting held on 11th August 2016.

RESOLVED – That the minutes be approved.
(Cr WG Skinner and Cr AJ Lancini – carried)

- D. WORKS REPORT** – The Trust Engineer, Mr Tim Smith, provided an update of works for the month of August.

RESOLVED – That the recommendations from the Trust Engineer be adopted, and projects be added to the Annual Works Program for 2016/17 and that the engineer draft a letter for the secretary, regarding inspecting the bank at 66 and 68 Eddleston Drive. That the proposal for bank protection at Stoney Creek be developed and await external funding.
(Mr KT Phillips and Mr GB Accornero – carried)

The meeting adjourned at 10.25 am for morning tea and resumed at 10.40 am.

E. CORRESPONDENCE –

1. EMAIL FROM NORMAN CRASWELL (SCRT)

Consideration of email received 12 August 2016, forwarding on an email from Doug Pennell, Senior Governance Officer, Scenic Rim Regional Council, thinking that it may be preferable for all Trusts to utilise standard approved indemnity wording, rather than leave each Trust to draft its own version, when developing standard clauses to be included in the agreements with (their) contractors which will satisfy the contractors' new indemnity obligations to the Trust, the State Council of River Trusts and the State Government, and if so, if any Trust is prepared to share that wording.

RESOLVED – That HRIT endorse the actions of SCRT.
(Cr WG Skinner and Cr AJ Lancini – carried)

2. EMAIL FROM CAROL FULTON (HSC)

Consideration of email received 18 August 2016, stating that the latest updated version of the Strategic Plan is on the Council website, after consultation with Cr WG Skinner.

RESOLVED – That the email be received and noted.
(Mr GB Accornero and Mr KT Phillips – carried)

3. EMAIL FROM BRYCE STEVENS (DELOITTE DATA COLLECTION)

Consideration of email received 18 August 2016 regarding a survey re: gender parity on Boards, to be completed by all Board members of the Herbert River Improvement Trust, by 29th August 2016.

RESOLVED – That the email be received and noted.
(Cr AJ Lancini and Cr WG Skinner – carried)

4. EMAIL FROM JENNY DOOLEY – MANAGER – LIABILITY (LGM INSURANCE)

Consideration of email received 23 August 2016 enclosing the Policy Schedule and Wording relating to both the Councillors/Directors & Officers Liability and Employment Practices Liability covers for the 2016/17 membership year.

RESOLVED – That the email be received and noted.
(Mr KT Phillips and Mr GB Accornero – carried)

5. EMAIL FROM LGMS

Consideration of email received 24 August 2016 stating that (insurance) coverage for social engineering fraud is able to be provided by way of endorsement to a comprehensive crime cover.

RESOLVED – That the email be received and noted.
(Cr WG Skinner and Cr AJ Lancini – carried)

F. BUSINESS –

1. BUDGET – 2016/17 ANNUAL WORKS PROGRAM

Alligator Ponds Drain (Mombelli's)	\$20 000
Stevenson's Avenue (Halifax Levee retaining wall)	\$30 000
Sand Islands (Herbert River at Halifax)	\$70 000
Ripple Creek Flood Gates (relining)	\$50 000
Sheahan's Road (Masters)	\$5 000
Moore's Road (Bosworth's)	\$15 000
Halifax Washaway (stage 1)	\$200 000
Ripple Creek (Cuzzubbo's)	\$10 000
Herbert River (water pump station Russo)	\$100 000
Herbert River (Atkinson's Pocket at Celotto's)	\$20 000
Lagoon Creek (stream improvement)	\$50 000
Emergency Works (2017 wet season)	<u>\$130 000</u>
	<u>\$700 000</u>

RESOLVED -

(Mr GB Accornero and Cr WG Skinner – carried)

G. FINANCIAL BUSINESS –

1. Seeking approval for payment of the following accounts as at 1st September 2016:

J T Smith & Assoc. Pty Ltd	\$ 2 550.00
Luke Rosadi	92.00
Mr RA Bosworth	239.40
Cr AJ Lancini	178.12
Cr WG Skinner	161.84
Mr KT Phillips	172.20

RESOLVED –

(Cr AJ Lancini and Mr GB Accornero – carried)

H. CONCLUSION – The meeting concluded at 12.15 pm with the next meeting scheduled for Thursday, 6th October 2016.

Mr RA Bosworth
Trust Chair