

HERBERT RIVER IMPROVEMENT TRUST

GENERAL MEETING MINUTES

***Thursday 11th August 2016
at 9.00 am***



- A. ATTENDANCE** – Present were Mr RA Bosworth (Chairperson), Mrs LF Carr (Secretary), Cr AJ Lancini (Member), Cr WG Skinner (Member), Mr KT Phillips (Member), and Mr T Smith (Trust Engineer.)

- B. APOLOGY** – Mr GB Accornero (Member)

- C. MINUTES** - Confirmation of minutes of the General Meeting held on 14th July 2016.

RESOLVED – That the minutes be approved.
(Cr AJ Lancini and Mr KT Phillips – carried)

- D. WORKS REPORT** – The Trust Engineer, Mr Tim Smith, provided an update of works for the month of July. Tim stated that there was nothing to be reported for the month. Keith advised that cement stabilised gravel was made available to repair the crossing at Alligator Ponds drain.

RESOLVED –
(Cr WG Skinner and Mr KT Phillips – carried)

- E. CORRESPONDENCE** –

1. EMAIL FROM BERNADETTE HOGAN (DNRM)

Consideration of email received 19 July 2016 which clarifies the funding split between northern and southern trusts – 60% to the six northern trusts and 40% to the four southern trusts.

RESOLVED – That the email be received and noted.
(Mr KT Phillips and Cr AJ Lancini – carried)

2. EMAIL FROM MEMBER SERVICES TEAM - LGMS

Consideration of email received 25 July 2016 from Local Government Mutual Services announcing the newly designed LGMS Member Centre website will officially launch on 1 August 2016, with the Member Centre providing a gateway to each of the schemes – LGM Liability, LGM Assets and LGW Workcare.

RESOLVED – That the trust secretary investigates the cost of storing information for the last 20 years and/or obtains a scale of charges, and to enquire as to what format the information needs to be in for storage.

(Cr WG Skinner and Cr AJ Lancini – carried)

3. EMAIL FROM CHRISTINE O'BRIEN (DNRM)

Consideration of email received 26 July 2016 regarding a new directive for motor vehicle allowances for board members, with there being no changes at this stage.

RESOLVED – That the email be received and noted.

(Cr AJ Lancini and Mr KT Phillips – carried)

The meeting adjourned for morning tea at 10.15 am and resumed at 10.30 am.

4. EMAIL FROM NORMAN CRASWELL (SCRT)

Consideration of email received 26 July 2016 regarding the new reporting of government grants and payments. From 1 July 2017, government entities will need to report the total payments they make to businesses for providing services, each year.

RESOLVED – That the email be received and noted.

(Mr KT Phillips and Cr WG Skinner – carried)

5. EMAIL FROM NORMAN CRASWELL (SCRT)

Consideration of email received 26 July 2016 forwarding information regarding geomorphology and waterway management intervention training (forwarded to the Trust for information and interest.)

RESOLVED – That the trust secretary obtain the relevant details regarding the training.

(Cr AJ Lancini and Cr WG Skinner – carried)

6. EMAIL FROM JENNY DOOLEY – MANAGER – LIABILITY (LGM INSURANCE)

Consideration of email received 2 August 2016 in response to the Secretary's letter obtaining advice on whether to sign the agreement and whether a contractor can obtain insurance through them. The email states that the Trust's liability arising from trust activities is covered pursuant to the Trust's LGM Liability membership, with legal liability coverage extending to Trust employees – "Members" of the Trust. Furthermore, LGM is limited to the extent to which it is able to offer liability coverage to bodies outside of Queensland Local Government, and is not able to extend liability cover to contractors, subcontractors, licensees and invitees.

RESOLVED – That the email be received and noted.

(Mr RA Bosworth and Mr KT Phillips – carried)

7. EMAIL FROM NORMAN CRASWELL (SCRT)

Consideration of email received 8 August 2016 enclosing a copy of the minutes of the last executive meeting held on 1 August 2016, with the Executive determining that grant funds for 2015/2016 be paid on completed works as follows - Northern Trusts - 57.99% of the 40% subsidy, claimed up to the maximum amount allocated (that is, 23.196% of the cost of the works) and Southern Trusts - 100% of the 40% subsidy claimed up to the maximum amount allocated. The total of grant funds not claimed will be re-distributed on an equitable basis. No project completed for the Northern Trusts will therefore receive 40% subsidy.

RESOLVED – That the email be received and noted.
(Cr WG Skinner and Cr AJ Lancini – carried)

8. EMAIL FROM NORMAN CRASWELL (SCRT)

Consideration of email received 8 August 2016 advising the AGM will be sponsored by Burdekin Trust and will be held in Ayr from Wednesday 26th to Friday 28th October, 2016.

RESOLVED – That the email be received and noted.
(Mr KT Phillips and Cr WG Skinner – carried)

9. LETTER FROM CLAIRE BRAUND AND RUTH MEDD – WOMEN ON BOARDS

Consideration of letter dated 1 August 2016 introducing Women on Boards as an organisation that is able to provide support and assistance to the HRIT to achieve the 50% targets (as per the commitment of the state government to meet its target of 50% women on all boards and committees by 2020.)

RESOLVED – That the letter be received and noted.
(Cr AJ Lancini and Mr KT Phillips – carried)

F. BUSINESS –

1. PHONE CALL FROM BRENDA WATKINS

Telephone call from Ms Watkins taken by the secretary on 10 August 2016 regarding follow up of her issue regarding trees and a channel the river has made at her properties located at 68 and 66 Eddleston Drive, Cordelia. Brenda requested that an inspection of the site(s) be arranged. (Refer Minutes 12th November 2016.)

RESOLVED - That Tim and Keith arrange to inspect the site as soon as possible.
(Mr RA Bosworth and Cr WG Skinner – carried)

2. ISLAND SPRAYING

The trust has received a quote for \$4 482.50 from Liddles Air Service to eradicate weeds on the sand islands in the Herbert River at Blue Butterfly Creek bridge section.

RESOLVED - That the quote is accepted and that residents in the area be advised, in writing, of the intended aerial spraying. "As part of the Herbert River Improvement Trust activities of riverine management, the Trust intends to carry out weed control on the islands upstream and downstream of the train rail bridge at Cordelia. The work will be conducted when weather permits in the warmer part of the year."
(Cr WG Skinner and Mr KT Phillips - carried)

3. RENEWAL WORK AT ALLIGATOR PONDS

When weather permits, work is to be commenced at the bottom end of Alligator Ponds flood channel to reinstate the rock revetment which has failed.

RESOLVED -

(Cr AJ Lancini and Cr WG Skinner - carried)

4. BLOCK WALL AT STEVENSON AVENUE IN HALIFAX

That estimates be sought to construct a concrete retaining wall to part of the Halifax levee, with an estimated cost of \$30 000. The trust will carry out the removal and trimming of bamboo clumps prior to the construction of the concrete retaining wall.

RESOLVED -

(Cr WG Skinner and Mr KT Phillips - carried)

5. SAND ISLANDS IN THE HERBERT RIVER AT HALIFAX

That work re-commence on sand profiling on the four islands in the Herbert River at Halifax, with the works to be included in the works program for the 2016/2017 year with the works estimated cost to be not more than \$70 000.

RESOLVED -

(Mr KT Phillips and Cr AJ Lancini - carried)

6. RENEWAL OF RIPPLE CREEK FLOOD GATES PIPES AND RELINING

That Tim investigate the cost of relining both the Ripple Creek and Catherina Creek 3 metre diameter pipes behind the flood gates with the cost estimate to be \$50 000.

RESOLVED -

(Cr AJ Lancini and Cr WG Skinner - carried)

7. HALIFAX WASHAWAY CORNER

That the trust allocate an amount of \$200 000 for stage one works with the ultimate aim to stabilize the river bank and protect the main roads asset, agricultural lands and the cane rail to Lucinda.

RESOLVED -

(Cr WG Skinner and Mr KT Phillips - carried)

G. FINANCIAL BUSINESS –

1. Seeking approval for payment of the following accounts as at 11th August 2016:

J T Smith & Assoc. Pty Ltd	\$ 1 496.00
Luke Rosadi	92.00
JD's Fluid Connectors	176.00
HSC (Electricity)	488.08
Hastings	1 095.02
Mr RA Bosworth	434.40
Cr AJ Lancini	328.12
Cr WG Skinner	311.84
Mr GB Accornero	308.88
Mr KT Phillips	322.20

RESOLVED – That the accounts be passed for payment.
(Mr KT Phillips and Cr AJ Lancini – carried)

H. CONCLUSION – The meeting concluded at 12.30 pm with the next meeting scheduled for Thursday, 1 September, 2016.

Mr RA Bosworth
Trust Chair