

# ***HERBERT RIVER IMPROVEMENT TRUST***

## ***GENERAL MEETING MINUTES***

***Thursday 14<sup>th</sup> July 2016  
at 9.00 am***



- A. ATTENDANCE** – Present were Mr RA Bosworth (Chairperson), Mrs LF Carr (Secretary), Cr AJ Lancini (Member), Cr WG Skinner (Member), Mr KT Phillips (Member), Mr GB Accornero (Member) and Mr T Smith (Trust Engineer.)

**B. APOLOGY –**

- C. MINUTES** - Confirmation of minutes of the General Meeting held on 3<sup>rd</sup> June 2016.

**RESOLVED** – That the minutes be approved.  
(Cr AJ Lancini and Mr GB Accornero – carried)

- D. WORKS REPORT** – The Trust Engineer, Mr Tim Smith, provided an update of works for the month of June with Tim advising that he has amended the report on the “Kaurila Bank Slump” upstream of the Abergowrie Bridge.

**RESOLVED** –  
(Mr KT Phillips and Cr WG Skinner – carried)

**E. CORRESPONDENCE –**

**1. EMAIL FROM NORMAN CRASWELL RE: AGREEMENT FOR GRANT FUNDS**

Consideration of email received 5 June 2016 regarding a variation to the agreement between the State Council and Department regarding the indemnity clauses which were of concern to both the Council and trusts. The new clause now requires all contractors for project works to provide indemnity to the relevant trust, the State Council and Queensland Government. The other changes include the addition of flood mitigation activities, with the State Council now able to approve a project for grant funding if it is directed to achieving an output articulated in the output codes.

**RESOLVED** – Based on the recommendation of the acting chairman of the SCRT, HRIT will sign the agreement, pending advice from the Trust's insurer. That the secretary draft a letter to the Trust's current insurer, with a copy of the agreement and variation deed attached, to obtain a quote and advice on whether to sign the agreement, and whether a contractor can obtain insurance through them.  
(Mr GB Accornero and Cr AJ Lancini – carried)

**2. EMAIL FROM Cr WG SKINNER RE: BLOCKAGE DOWNSTREAM BOSWORTH'S ROAD CROSSING**

Consideration of email received 7 June 2016 regarding a request for the Trust to review a perceived blockage to see if work can be done that will alleviate the flooding times there.

**RESOLVED** – That Mr KT Phillips arrange to inspect the blockage with Tim Smith.  
(Cr WG Skinner and Mr GB Accornero – carried)

*The meeting adjourned for morning tea at 10.15 am and resumed at 10.26 am, with Ms Bernadette Hogan (DNRM) joining the meeting (and leaving the meeting at 12.15 pm.) Jacqui Richards (Terrain) joined the meeting at 11.00 am (and left the meeting at 11.50 am.)*

**3. EMAIL FROM MATTHEW BUCKMAN (HSC) RE: DAWN MASTERS**

Consideration of email received 10 June 2016 regarding the proliferation of Guinea Grass, which will be sprayed, however an inspection should be arranged as there is wash out around the drainage pipe. Once repaired, trees will be planted with the cost expected to be no more than \$1 000.00.

**RESOLVED** –  
(Mr KT Phillips and Cr AJ Lancini – carried)

**4. EMAIL FROM TIM SMITH RE: AGREEMENT FOR GRANT FUNDS**

Consideration of email received 13 June 2016 (to Norman Craswell) regarding the variation to the agreement between the State Council and Department, with Tim suggesting that parts of the variation be deleted as the Trust obtains any necessary approvals to do the work (with the driver/operator of the hired plant not required to get licenses or permits.)

**RESOLVED** – That the email be received and noted.  
(Mr GB Accornero and Cr WG Skinner – carried)

**5. EMAIL FROM NORMAN CRASWELL (STATE COUNCIL)**

Consideration of email received 13 June 2016 in response to Tim Smith's email (Agenda Item 5 above) with Norman stating that hired plant (drivers/operators) would have appropriate licenses and qualifications in order to operate the machinery, and that their public liability insurance has to now include cover for the State Government and State Council, all of this the Trust should check, on hiring. Norman reiterated that if the agreement and variation aren't signed, the Trust will not receive any grant funds.

**RESOLVED** – That the email be received and noted.  
(Cr AJ Lancini and Mr KT Phillips – carried)

**6. EMAIL FROM ANTHONY AND SONYA GIRGENTI**

Consideration of email received 16 June 2016 regarding the Ripple Creek flood gates. Attached is a letter signed by Sam Girgenti which outlines four issues relating to the maintenance and upkeep of the gates, with the matter be considered urgent.

**RESOLVED** – That the trust secretary communicate with Sam Girgenti in writing to advise that an inspection of the site will be arranged by the Trust.

(Cr WG Skinner and Mr GB Accornero – carried)

**7. EMAIL FROM NORMAN CRASWELL RE: AGREEMENT WITH STATE COUNCIL**

Consideration of email received 22 June 2016 attaching an amended agreement between each trust and the State Council reflecting the changes contained in the variation to the agreement between the State Council and the Department, with the agreement to be signed by the Chair and Secretary and forwarded to Norman for signing by the Executive.

**RESOLVED** – That the trust will not sign the agreement until a response from the Trust's insurance (LGM) is received.

(Mr KT Phillips and Cr AJ Lancini – carried)

**8. EMAIL FROM LGM ASSETS RE: NEW CYBER LIABILITY FACILITY**

Consideration of email received 22 June 2016 regarding the offer to Council, by LGM, of privacy and security liability insurance.

**RESOLVED** – That the email be received and noted.

(Mr GB Accornero and Cr AJ Lancini – carried)

**9. EMAIL FROM PHILIP MAHER (DNRM) RE: TEAM CHANGES**

Consideration of email received 24 June 2016 regarding team changes, with the email providing updated DNRM Brisbane contact details.

**RESOLVED** – That the email be received and noted.

(Cr WG Skinner and Mr KT Phillips – carried)

**10. EMAIL FROM NORMAN CRASWELL (STATE COUNCIL)**

Consideration of email received 27 June 2016 advising that the AGM of the State Council will be hosted by Burdekin Trust in Ayr from 19 to 21 October 2016.

**RESOLVED** – That the email be received and noted.

(Cr AJ Lancini and Mr GB Accornero – carried)

**11. EMAIL FROM NORMAN CRASWELL (STATE COUNCIL)**

Consideration of email received 28 June 2016 attaching a letter stating that the maximum amount of grant funds payable to HRIT for the 2015/2016 is \$78 786.24.

**RESOLVED** – That the email be received and noted.

(Mr KT Phillips and Cr WG Skinner – carried)

**12. LETTER FROM LGAQ**

Consideration of letter dated 9 June 2016 with LGM Queensland advising of a \$3 million surplus of funds to be distributed in 2016.

**RESOLVED** – That the letter be received and noted.  
(Mr GB Accornero and Cr AJ Lancini – carried)

**13. LETTER FROM MARK BIDDULPH (OFFICE OF THE PREMIER OF QLD MINISTER FOR THE ARTS)**

Consideration of letter dated 28 June 2016 addressed to Mr Andrew Cripps MP, that the Honourable Dr Anthony Lynham MP, has responsibility for river improvement trusts and that the Minister has been requested to consider the Halifax Washaway Project proposal and will provide a direct response to the trust regarding funding for the project.

**RESOLVED** – That the letter be received and noted.  
(Cr WG Skinner and Mr KT Phillips – carried)

**14. LETTER FROM LIZA CARROLL (DEPT OF HOUSING AND PUBLIC WORKS)**

Consideration of letter dated 6 April 2016 advising that last year Executive Government considered the report “Review of Queensland Government Procurement 2015” and has endorsed it.

**RESOLVED** – That the letter be received and noted.  
(Cr AJ Lancini and Mr GB Accornero – carried)

**F. BUSINESS –**

**1. LEVEE BANK AT EDDLESTON DRIVE, CORDELIA**

**RESOLVED** – That the trust requests that HSC provide advice as to the construction of a levee bank and its impact on adjacent land owners, as the Trust interest stems from the Herbert River Levee Modelling Study (2012.)  
(Mr KT Phillips and Cr WG Skinner – carried)

**G. FINANCIAL BUSINESS –**

**1. Seeking approval for payment of the following accounts as at 14<sup>th</sup> July 2016:**

J T Smith & Assoc. Pty Ltd	\$ 2 024.00
Luke Rosadi	284.00
Mr RA Bosworth	239.40
Cr AJ Lancini	178.12
Cr WG Skinner	161.84
Mr GB Accornero	158.88
Mr KT Phillips	3 014.28

**RESOLVED** – That the accounts be passed for payment.  
(Mr GB Accornero and Cr AJ Lancini – carried)

**H. CONCLUSION** – The meeting concluded at 1.07 pm with the next meeting scheduled for Thursday, 4 August, 2016.

**Mr RA Bosworth**  
**Trust Chair**