

HERBERT RIVER IMPROVEMENT TRUST

GENERAL MEETING MINUTES

***Thursday 5th May 2016
at 9.00 am***



- A. ATTENDANCE** – Present were Mr RA Bosworth (Chairperson), Mrs LF Carr (Secretary), Cr AJ Lancini (Member), Cr WG Skinner (Member), Mr KT Phillips (Member), Mr GB Accornero (Member) and Mr T Smith (Trust Engineer).

B. APOLOGY –

- C. MINUTES** - Confirmation of minutes of the General Meeting held on 10th March 2016.

RESOLVED – That the minutes be approved.
(Cr WG Skinner and Mr KT Phillips – carried)

- D. WORKS REPORT** – The Trust Engineer, Mr Tim Smith, provided an update of works for the months of March and April.

The Trust Engineer reported on the assistance he provided to the Trust Secretary of the preparation of amended Form B and C's for the Annual Works Program 2016.

RESOLVED –
(Cr AJ Lancini and Mr GB Accornero – carried)

E. CORRESPONDENCE –

1. EMAIL FROM NORMAN CRASWELL, STATE COUNCIL OF RIVER TRUSTS (SCRT)

Consideration of email received 23 March 2016, attaching a draft code of conduct, as per a directive from the Executive, suggesting that HRIT adopt a code if it has not already done so.

RESOLVED – That the Trust Engineer and Trust Secretary prepare a Code of Conduct for consideration and adoption at the next trust meeting.
(Mr KT Phillips and Cr WG Skinner – carried)

2. EMAIL FROM CASSY AGGETT, DNRM

Consideration of email received 24th March 2016, requesting details of any change to the Trust's councillor members and also to confirm the Trust's chairperson's current contact details, as QAO will be sending out its client engagement strategies for the upcoming financial reporting.

RESOLVED – That the Trust Secretary advise DNRM of the changed HSC representation on HRIT.

(Mr GB Accornero and Cr AJ Lancini – carried)

3. EMAIL FROM NORMAN CRASWELL, SCRT

Consideration of email received 3rd April 2016 requesting that North Qld Trusts nominate a representative to fill a vacancy on the Executive until the next AGM, with nominations closing 29 April 2016, after which the Executive will make the necessary appointments.

RESOLVED – That the Trust Secretary immediately inform SCRT that we wish to nominate Mr RA Bosworth to fill a vacancy on the Executive. Secondly, that the SCRT be advised this Trust did not convene a meeting prior to the closing date for nominations pending the outcome of the recent LG election.

(Cr WG Skinner and Mr KT Phillips – carried)

4. EMAIL FROM NORMAN CRASWELL, SCRT

Consideration of email received 3rd April 2016, requesting the names of the State Government members for our area as the Executive resolved to write to the Minister advising him of their concerns regarding insurance cover for the indemnity clauses contained in the agreements prepared for each trust.

RESOLVED – That the Trust Secretary inform SCRT of the name of the Member for Hinchinbrook.

(Cr AJ Lancini and Mr GB Accornero – carried)

5. EMAIL FROM CASSANDRA AGGETT, DNRM

Consideration of email received 4th April 2016 requesting the completion of a form if HRIT wishes to submit a proposal for borrowings under the 2016-2017 State Borrowing Program, with the form to be completed by 18 April 2016.

RESOLVED – That the Trust Secretary inform DNRM that HRIT has no intention to borrow funds in 2016/17.

(Mr KT Phillips and Cr WG Skinner – carried)

6. EMAIL FROM ALYN MAUS, QAO

Consideration of email received 7th April 2016, attaching a copy of the client strategy letter and a word version of the management representation letter for the Trust's convenience.

RESOLVED – That the email be received and noted.

(Mr GB Accornero and Cr AJ Lancini – carried)

7. CATCHMENT GROUP AND WETLANDS ALLIANCE ACTIVITIES – CR WG SKINNER

RESOLVED – That the Wetland Alliance be invited to a future meeting of HRIT to provide an update of their activities.

(Mr KT Phillips and Cr WG Skinner – carried)

8. LETTER FROM AECOM

Consideration of letter dated 9 February 2016, detailing the information required on any invoices, for it to progress and also how and where to send such invoices.

RESOLVED – That the letter be received and noted.

(Cr AJ Lancini and Mr GB Accornero – carried)

9. LETTER FROM DR ANTHONY LYNHAM MP

Consideration of letter dated 16th March 2016, stating that it is the government's policy to seek gender equity on government bodies, including river improvement trusts, with the targets being 50% of new board appointees to be women and 50% representation of women on Queensland Government bodies by 2020.

RESOLVED – That the letter be received and noted.

(Cr WG Skinner and Mr KT Phillips – carried)

10. LETTER FROM SALLY MORRIS, DEPT OF ENVIRONMENT AND HERITAGE PROTECTION

Consideration of letter dated 29th March 2016 regarding the investigation regarding offences under the Nature Conservation Act 1992: that in November 2014, HRIT allegedly cleared vegetation on Lot 1 on RP709562 and Lot 522 on CAR124193, Hinchinbrook Shire, high risk areas under the Protected Plants Flora Survey Trigger Map. The investigation has been finalised and it was found that an offence has occurred under the Act, with the Trust being cautioned and formally warned that the activities do not comply with the legislation.

RESOLVED – That HRIT had a face to face meeting with the Department, and at that time the Trust advised that it had been through the SARA process under the state government legislation. The Trust believes that all requirements had been met.

(Mr GB Accornero and Cr AJ Lancini – carried)

11. PHONE CALL FROM MR M CUZZUBBO, RIPPLE CREEK

A telephone call was received on 4 April 2016 from Mr Cuzzubbo, with Mr Cuzzubbo stating that there's a tree in the creek which has distorted the bank adjacent to his farm and he would like the Trust to inspect the situation (PO Box 966.)

RESOLVED – That the bank will be inspected before the next Trust meeting.

(Mr KT Phillips and Cr WG Skinner – carried)

F. BUSINESS –

1. AERIAL SPRAYING "CASTORINA ISLAND"

RESOLVED – That Mr KT Phillips obtain a quote for the aerial spraying.

(Cr AJ Lancini and Mr GB Accornero – carried)

2. ELECTION OF DEPUTY CHAIRPERSON

RESOLVED – That Cr WG Skinner be elected deputy chair of HRIT.
(Cr AJ Lancini and Mr KT Phillips – carried)

3. WASHOUT OFF SHEAHAN'S ROAD

RESOLVED – That the Trust Engineer contact Mrs S Kaurila regarding the washout.
(Mr GB Accornero and Cr WG Skinner – carried)

4. AUTHORITY FOR BUSINESS ACCOUNTS

RESOLVED – That Mr DG Carr's authority be removed and that Cr WG Skinner be added.
(Mr KT Phillips and Cr AJ Lancini – carried)

G. FINANCIAL BUSINESS –

1. Seeking approval for payment of the following accounts as at 5th May 2016:

J T Smith & Assoc. Pty Ltd	\$ 1 496.00	Paid
Luke Rosadi	240.00	
Mr RA Bosworth	718.20	
Cr DG Carr	329.60	
Cr WG Skinner	323.68	
Mr GB Accornero	317.76	
Mr KT Phillips	3 354.60	
Australia Post	126.00	Paid
CM Investments	6 823.00	Paid
HSC	300.71	
LH Electrical Service	110.00	
Rinaudo Engineering Pty Ltd	1 076.18	

RESOLVED – That the accounts be passed for payment.
(Mr KT Phillips and Cr AJ Lancini – carried)

H. CONCLUSION – The meeting concluded at 11.45 am with the next meeting scheduled for 2nd June 2016 at Council Chambers.

Mr RA Bosworth
Trust Chair