



MINUTES OF THE GENERAL MEETING OF THE HINCHINBROOK SHIRE COUNCIL

HELD IN THE COUNCIL CHAMBERS
INGHAM ON TUESDAY
26 APRIL 2016
AT 9.00 AM

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- ATTENDANCE
- Present were Councillors R Jayo, ME Brown, DM Bosworth, KS Milton, MG Tack, AJ Lancini and WG Skinner
 - Also present was the Chief Executive Officer (DA McKinlay), Executive Manager Engineering Services (J Stewart), Executive Manager Development and Planning (RF Pennisi), Executive Manager Environment and Community Services (TV Tanase), Executive Manager Corporate Services (D Tombs) and Executive Assistant (BK Edwards)

The meeting observed one minute silence for the late Sam Cavallaro, former Councillor from 1972 to 1977 and former Chairman (Mayor) from 1977 to 1982

- PRAYER
- The Mayor opened the meeting with prayer

1. MINUTES
- *Moved Councillor Tack*
Seconded Councillor Skinner
- Resolved that the Minutes of the General Meeting held on 23 February 2016 and Minutes of Post-Election Meeting held on 30 March 2016 be approved as a correct record of proceedings and be signed by the Mayor.
- Carried

2. BUSINESS

2.1 CORPORATE SERVICES

2.1.1 CORPORATE SERVICES ACTIVITY REPORT

Consideration of monthly Corporate Services Activity Report for February / March 2016.

Moved Councillor Lancini
Seconded Councillor Tack

Council Resolution - That the Report be received and noted.

Carried – 260416-01

2.1.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Corporate Services Status Report for March / April 2016.

Moved Councillor Tack
Seconded Councillor Lancini

Council Resolution - That the Report be received and noted.

Carried – 260416-02

2.1.3 FINANCIALS

Consideration was given to a report of financial activities as at 31 March 2016.

Moved Councillor Tack
Seconded Councillor Milton

Council Resolution - That the Report be received and noted. Carried – 260416-03

2.1.4 BUDGET ADJUSTMENTS FOR SUCCESSFUL GRANT APPLICATIONS

Consideration of Report to Council from Executive Manager Corporate Services dated 11 April 2016 regarding adjustments to be made to the 2015 / 2016 Budget for the purpose of providing for Council's successful grant applications.

Moved Councillor Tack
Seconded Councillor Brown

Council Resolution - That Council approve the following adjustments to the 2015 / 2016 Budget:

- Additional Income (Subsidies and Grants) \$50,087
- Additional Materials and Services Expenditure \$27,397
- Capital Expenditure \$24,090

Carried – 260416-04

2.2 ENGINEERING

2.2.1 ENGINEERING SERVICES ACTIVITY REPORT

Consideration of monthly Engineering Services Activity Report for February / March 2016.

Moved Councillor Milton
Seconded Councillor Skinner

Council Resolution - That the Report be received and noted. Carried – 260416-05

2.2.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Engineering Services Status Report for March / April 2016.

Moved Councillor Lancini
Seconded Councillor Brown

Council Resolution - That the Report be received and noted. Carried – 260416-06

2.2.3 WATER AND SEWERAGE WORKS PROGRAM REPORT

Consideration was given to a report of water and sewerage operations for the month of February / March 2016.

Moved Councillor Skinner
Seconded Councillor Lancini

Council Resolution - That the Report be received and noted. Carried – 260416-07

2.2.4 WORKS PROGRAM REPORT

Consideration was given to a report of civil operations for the month of February / March 2016.

Moved Councillor Milton
Seconded Councillor Bosworth

Council Resolution - That the Report be received and noted. Carried – 260416-08

2.2.5 SUMMARY OF GRANT APPLICATIONS ENDING 31 MARCH 2016

Consideration of Report to Council from Grants Officer dated 8 April 2016 providing a summary of funding applications submitted for the period ending 31 March 2016.

Moved Councillor Lancini
Seconded Councillor Brown

Council Resolution - That the Report be received and noted.

Carried – 260416-09

2.2.6 TENDER HSC 16/06 PLANT HIRE

Consideration of Report to Council from Acting Works Engineer dated 24 March 2016 regarding tenders received for HSC 16/06 Plant Hire.

Moved Councillor Skinner
Seconded Councillor Bosworth

Council Resolution - That Council accept all tendered offers for contract HSC 16/06 Plant Hire and add all offered plant to the panel of suppliers for a period of twenty-four months commencing on 1 July 2016.

Carried – 260416-10

2.2.7 AWARD OF CONTRACT HSC 16/08 DESIGN AND CONSTRUCT REPLACEMENT BRIDGE – PENNAS ROAD BRIDGE

Consideration of Report to Council from Infrastructure Engineer dated 11 April 2016 regarding tenders received for HSC 16/08 Design and Construct Replacement Bridge – Pennas Road Bridge.

Moved Councillor Lancini
Seconded Councillor Bosworth

Council Resolution - That Council award contract HSC 16/08 Pennas Road Bridge – Deck Replacement to Keita Services for the Alternative Tender Price of \$175,595.37 inclusive of GST. This award will be subject to the availability of the alternative steel profile specified in the alternative offer.

Carried – 260416-11

2.2.8 APPLICATION FOR A TEMPORARY ROAD CLOSURE ADJOINING LOT 20 ON CWL2103 – (LONG POCKET LANE) LONG POCKET

Consideration of Report to Council from Infrastructure Engineer dated 11 April 2016 regarding request received from Department of Natural Resources and Mines for Council's views in relation to Application for a Temporary Road Closure over Long Pocket Lane, Long Pocket adjoining Lot 20 on CWL2103.

Moved Councillor Lancini
Seconded Councillor Skinner

Council Resolution - That Council issue a letter of no objection to the Department of Natural Resources and Mines as requested by the applicant (the owner of adjacent parcels Lot 20 on CWL2103 and Lot 2 on RP712596), for the temporary road closure of land adjoining Lot 20 on CWL2103 at Long Pocket Lane, Long Pocket.

Carried – 260416-12

The Mayor adjourned the meeting at 10.31 am for morning tea and resumed the meeting at 10.45 am

2.3 DEVELOPMENT AND PLANNING

2.3.1 MATERIAL CHANGE OF USE – RURAL INDUSTRY – MICRO ABATTOIR – LEGGE'S ROAD, BRAEMEADOWS – LOT 3 ON RP747883, PARISH OF CORDELIA

Consideration of Report to Council from Executive Manager Planning and Development dated 11 April 2016 in relation to an application made by Bellasato Farm seeking a Development Permit for Material Change of Use – Rural Industry – Micro Abattoir.

Moved Councillor Lancini
Seconded Councillor Brown

Council Resolution - That Council grant approval for a Development Permit for the proposed Material Change of Use, subject to the following proposed conditions:

Approved Plans

1. Carry out the approved development generally in accordance with the approved drawing(s) and/or document(s), and in accordance with:-
 - a. The specifications, facts and circumstances as set out in the application submitted to Council, including recommendations and findings confirmed within technical reports; and
 - b. The following conditions of approval and the requirements of Council's Planning Scheme and best practice engineering.

Lawful Point of Discharge

2. All stormwater from the property must be directed to a lawful point of discharge such that it does not adversely affect surrounding properties or properties downstream from the development, all to the requirements and satisfaction of the Chief Executive Officer.

Sediment and Erosion Control

3. All soil and water management measures associated with construction activities, must be installed/implemented prior to discharge of water from the site, such that no external stormwater flow from the site adversely affects surrounding properties (in accordance with the requirements of the Environmental Protection Act 1994).

Sewerage Works

4. On site sewerage disposal must be designed by an authorized plumber or drainer who has completed the "Domestic Waste Water Certificate Part 1, Part 2 and Part 3" in accordance with the Plumbing and Drainage Regulation – 2003. Furthermore the installation of the on-site waste water disposal system must comply with the requirements of the Australian and New Zealand Standard AS/NZS 1547- 2012.

The above works must be installed to the satisfaction of the Chief Executive Officer prior to the Commencement of Use.

Landscaping

5.
 - a. The applicant is to submit a landscaping plan to Council for approval.
 - b. Works detailed in the approved Landscape plan are to be installed prior to the use commencing and thereafter retained.

Damage to Infrastructure

6. In the event that any part of Council's existing sewer or water infrastructure is damaged as a result of work associated with the development, Council must be notified immediately of the affected infrastructure and have it repaired or replace at no cost to Council. All works must be completed prior to the Commencement of Use.

Noise Attenuation

7. The developer must ensure noise from vehicles, generators or other mechanical equipment emanating from the subject land does not create an environmental nuisance having regard to the provisions of Chapter 8 Part 3B of the *Environmental Protection Act 1994*.

The above must be demonstrated to the satisfaction of the Chief Executive Officer prior to the Commencement of Use, unless otherwise agreed by Council.

Air Quality

8. No particulate matter or visible contaminant, including dust, smoke, fumes and aerosols likely to cause environmental harm is to emanate beyond the boundaries of the subject land.

Lighting

9. Lighting on the site is to be such that nuisance or disturbance does not result to neighbouring lands.

Access and Vehicle Parking

10.
 - a. Prior to the use commencing, the applicant is to submit a detailed layout of parking provision on site, for approval. Parking on site must be provided in accordance with planning scheme requirements identified by *Schedule 4 – Vehicle Parking, Movement and Access Requirements, Table 33, Vehicle parking Requirements, Other industry, being 1 space per 100m² gross floor area, or 1 space per 2 employees, whichever is greater.*
 - b. Access, parking and manoeuvring area to be provided as per proposal plan and to be treated with an approved dust free surfacing.
 - c. Property access and parking is to be approved and constructed prior to the use commencing on site.

Environmental Management Plan

11. The development must operate generally in accordance with the *Environmental Management Plan*, as submitted to Council on 10 March 2016. The *Environmental Management Plan* is to be amended to further include a plan that identifies the location of the composting units.

Odour

12. The development must be managed in a manner so as to not result in a discernible odour that would adversely impact upon on the amenity of neighbouring properties and residents.

Testing

13. The applicant will ensure regular testing of pathogenicity in treated waste water from abattoir and that results will be reported to Council on a six monthly basis.

The applicant will advise Council of any major exceedances of pathogenicity in waste water testing results above acceptable standards within twenty-four hours.

Carried – 260416-13

2.3.2 ECONOMIC DEVELOPMENT AND PLANNING ACTIVITY REPORT

Consideration of monthly Economic Development and Planning Activity Report for February / March 2016.

Moved Councillor Lancini
Seconded Councillor Brown

Council Resolution - That the Report be received and noted.

Carried – 260416-14

2.3.3 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Development and Planning Status Report for March / April 2016.

Moved Councillor Skinner
Seconded Councillor Lancini

Council Resolution - That the Report be received and noted.

Carried – 260416-15

2.3.4 SITING RELAXATION APPLICATION – SABSAGA PTY LTD – LOT 353 ON CWL2348, PARISH OF CORDELIA – 26 THE ESPLANADE, ALLINGHAM

Consideration of Report to Council from Town Planner dated 11 April 2016 in relation to a Siting Relaxation Application made by Sabsaga Pty Ltd for an existing masonry boundary fence and shade structure located at 26 The Esplanade, Allingham.

Moved Councillor Tack
Seconded Councillor Lancini

Council Resolution - That Council approve the Siting Relaxation for the existing fencing and shade structure on land at 26 The Esplanade, Cassady Beach, on the grounds that the proposed location will not adversely impact on the residential amenity of neighbouring properties, subject to following conditions:

Conditions of Development	Time at which compliance with condition is required
The conditions of development for this preliminary permit are as follows:	
General	
1. Carry out the approved development generally in accordance with the approved drawing(s) and or document(s), and in accordance with: (a) The specifications, facts and circumstances as set out in the application submitted to Council, and (b) The following conditions of approval and the requirements of Council' Planning Scheme. Except where modified by these conditions of approval.	At all times
Lawful Point of Discharge	
2. All stormwater from the property must be directed to a lawful point of discharge such that it does not adversely affect surrounding properties downstream from the development, all to the requirements and satisfaction of the Chief Executive Officer.	At all times
Building Approvals	
3. The existing fence and shade structure requires structural assessment and a development permit for building works. The Applicant is to seek and comply with all relevant building approvals to be issued by a qualified Building Certifier.	At all times

Carried – 260416-16

2.3.5 SITING RELAXATION APPLICATION – RODERICK (ROD) CATHCART – LOT 352 ON CWL2348, PARISH OF CORDELIA – 28 THE ESPLANADE, ALLINGHAM

Consideration of Report to Council from Town Planner dated 11 April 2016 in relation to a Siting Relaxation Application made by Rod Cathcart for an existing shed located at 28 The Esplanade, Allingham.

Moved Councillor Skinner
Seconded Councillor Tack

Council Resolution - That Council approve the siting relaxation for the shed on land at 28 The Esplanade, Cassady Beach, on the grounds that the proposed location will not adversely impact on the residential amenity of neighbouring properties, subject to following conditions:

Conditions of Development	Time at which compliance with condition is required
The conditions of development for this preliminary permit are as follows:	
General	
1. Carry out the approved development generally in accordance with the approved drawing(s) and or document(s), and in accordance with: (a) The specifications, facts and circumstances as set out in the application submitted to Council; and (b) The following conditions of approval and the requirements of Council's Planning Scheme. Except where modified by these conditions of approval.	At all times
Lawful Point of Discharge	
2. All stormwater from the property must be directed to a lawful point of discharge such that it does not adversely affect surrounding properties downstream from the development, all to the requirements and satisfaction of the Chief Executive Officer.	At all times
Use	
3. The use of the shed shall be for purposes ancillary to the residential use of the land.	At All Times
Building Approvals	
4. The existing shed requires structural assessment and a development permit for building works. The Applicant is to seek and comply with all relevant building approvals to be issued by a qualified Building Certifier.	At all times

Carried – 260416-17

2.4 ENVIRONMENT AND COMMUNITY SERVICES

2.4.1 ENVIRONMENT AND COMMUNITY SERVICES ACTIVITY REPORT

Consideration of monthly Environment and Community Services Activity Report for February / March 2016.

Moved Councillor Skinner
Seconded Councillor Milton

Council Resolution - That the Report be received and noted.

Carried – 260416-18

2.4.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Environment and Community Services Status Report for March / April 2016.

Moved *Councillor Tack*
Seconded *Councillor Lancini*

Council Resolution - That the Report be received and noted.

Carried – 260416-19

2.4.3 HINCHINBROOK AQUATIC CENTRE – ESTABLISHMENT OF DISABLED TOILET ADJACENT TO 25M POOL

Consideration of Report to Council from Management Officer Land and Property seeking approval for the proposed establishment of a single unisex disabled toilet in close proximity to the 25m pool at the Hinchinbrook Aquatic Centre.

Moved *Councillor Milton*
Seconded *Councillor Bosworth*

Council Resolution - That Council approve repurposing of capital budget of \$30,000 for shade structure over 50m pool to allow establishment of a single unisex disabled toilet supplied by Modus Australia of similar design to Shire Hall lane and Rotary Park amenities blocks, in close proximity to the 25m pool at the Hinchinbrook Aquatic Centre.

Carried – 260416-20

2.4.4 FORMER INGHAM FIRE STATION – PROPOSED GIFT OF PROPERTY TO COUNCIL FOR HINCHINBROOK STATE EMERGENCY SERVICE AND RURAL FIRE SERVICE OLD TOOBANNA PURPOSES

Consideration of Report to Council from Management Officer Land and Property dated 5 April 2016 seeking approval of proposed gift of property at 45-47 McIlwraith Street, Ingham (Lot 1 on SP117199) by Queensland Fire and Emergency Service (QFES)/Public Safety Business Agency (PSBA) for use as storage facility by Hinchinbrook State Emergency Services Unit (SES).

Moved *Councillor Tack*
Seconded *Councillor Lancini*

Council Resolution – That the matter be deferred for consideration at the next General Meeting.

Carried – 260416-21

2.4.5 COUNCILLOR OPPORTUNITIES – ATTENDANCE AT LAWMAC

Consideration of Report to Council from Executive Assistant Environment and Community Services dated 18 April 2016 regarding Councillor attendance at LAWMAC Conference being held in Townsville from 26 to 27 May 2016.

Moved *Councillor Skinner*
Seconded *Councillor Lancini*

Council Resolution - That the Environment Portfolio Councillor attend the LAWMAC Conference in Townsville from 26 to 27 May 2016.

Carried – 260416-22

2.4.6 PETITION – TO ACQUIRE A STRAY DOG REFUGE AT FORREST BEACH

Consideration of Report to Council from Chief Executive Officer dated 11 April 2016 regarding Petition received on 5 April 2016 seeking Council to acquire a dog refuge at Forrest Beach to rehome stray dogs.

Moved *Councillor Brown*
Seconded *Councillor Lancini*

Council Resolution - That Council receive and note the Petition as presented.

Carried – 260416-23

2.5 GOVERNANCE

2.5.1 OFFICE OF THE CEO ACTIVITY REPORT

Consideration of monthly Corporate Governance Activity Report for February / March 2016.

Moved *Councillor Skinner*
Seconded *Councillor Lancini*

Council Resolution - That the Report be received and noted.

Carried – 260416-24

2.5.2 MONTHLY STATUS REPORT

Consideration of monthly Chief Executive Officer Status Report for March / April 2016.

Councillor WG Skinner left the meeting at 12.42 pm

Moved *Councillor Lancini*
Seconded *Councillor Brown*

Council Resolution - That the Report be received and noted.

Carried – 260416-25

2.5.3 INGHAM CBD REDEVELOPMENT PROJECT CONTROL GROUP MEETING MINUTES

Consideration of Report to Council from Chief Executive Officer dated 11 April 2016 requesting Council to receive and note the Ingham CBD Redevelopment Project Control Group Meeting Minutes held on 18 February 2016.

Councillor WG Skinner returned to the meeting at 12.44 pm

Moved *Councillor Brown*
Seconded *Councillor Lancini*

Council Resolution - That Council receive and note the Ingham CBD Redevelopment Project Control Group Meeting Minutes held on 18 February 2016.

Carried – 260416-26

2.5.4 COMPLAINTS REPORT

Consideration of Report to Council from Chief Executive Officer dated 11 April 2016 regarding complaints received under Council's Administrative Action Complaints Management Procedure during the quarter ended 31 March 2016.

Moved *Councillor Bosworth*
Seconded *Councillor Skinner*

Council Resolution - That the Report be received and noted.

Carried – 260416-27

2.5.5 ELECTION OF THE LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND'S (LGAO) POLICY EXECUTIVE DISTRICT REPRESENTATIVES 2016 - 2020

Consideration of Report to Council from Chief Executive Officer dated 11 April 2016 regarding nomination of a District Number 9 representative for the LGAO Policy Executive Committee.

Moved *Councillor Bosworth*
Seconded *Councillor Milton*

Council Resolution - That Council nominate Councillor Jenny Hill from Townsville City Council as District Number 9 representative for the LGAO Policy Executive Committee.

Carried – 260416-28

2.5.6 ADVICE GUIDELINES FOR COUNCILLORS SEEKING INFORMATION OR ADVICE FROM COUNCIL EMPLOYEES

Consideration of Report to Council from Chief Executive Officer dated 11 April 2016 regarding adoption of the updated Advice Guidelines for Councillors Seeking Information or Advice from Council Employees as presented.

Moved *Councillor Bosworth*
Seconded *Councillor Brown*

Council Resolution - That Council adopt the Advice Guidelines for Councillors Seeking Information or Advice from Council Employees as presented. Carried – 260416-29

2.5.7 COUNCILLOR EXPENSES REIMBURSEMENT POLICY

Consideration of Report to Council from Chief Executive Officer dated 11 April 2016 regarding adoption of the Councillor Expenses Reimbursement Policy.

Moved Councillor Lancini
Seconded Councillor Brown

Council Resolution - That Council adopt the Councillor Expenses Reimbursement Policy as presented. Carried – 260416-30

2.5.8 COUNCILLOR PORTFOLIOS AND ORGANISATION / COMMITTEE RESPONSIBILITIES

Consideration of Report to Council from Chief Executive Officer dated 11 April 2016 regarding appointment of Councillors to their respective Council Department portfolios and nomination of Councillors as members and / or Council representatives on various community organisations and committees.

Moved Councillor Skinner
Seconded Councillor Bosworth

Council Resolution –

That Councillor Skinner be appointed Engineering Services Portfolio Chairperson and Councillor Milton be appointed Engineering Services Portfolio Deputy Chairperson.

That Councillor Lancini be appointed Environmental Health Services Portfolio Chairperson and Councillor Skinner be appointed Environmental Health Services Portfolio Deputy Chairperson.

That Councillor Bosworth be appointed Community Services Portfolio Chairperson and Councillor Tack be appointed Community Services Portfolio Deputy Chairperson.

That Councillor Tack be appointed Corporate Services Portfolio Chairperson and Councillor Bosworth be appointed Corporate Services Portfolio Deputy Chairperson.

That Deputy Mayor Brown be appointed Development and Planning Portfolio Chairperson and Councillor Lancini be appointed Development and Planning Portfolio Deputy Chairperson.

That Mayor Jayo be appointed Office of the Mayor and CEO Portfolio Chairperson and Deputy Mayor Brown be appointed Office of the Mayor and CEO Portfolio Deputy Chairperson.

That Council adopt the Councillor Organisation / Committee Responsibilities List as presented.

That Council advise the relevant groups of their representative(s) as soon as possible.

Carried – 260416-31

2.6 ENVIRONMENT AND COMMUNITY SERVICES

Moved Councillor Lancini
Seconded Councillor Bosworth

That pursuant to Division 3 Section 275 (1) (e) of the *Local Government Regulation 2012*, Council resolve to go into Closed Meeting to discuss Item 2.6.1 as a contract is proposed to be made by it. Carried

Discussions took place in Closed Session on the above referred to item.

Moved Councillor Lancini
Seconded Councillor Skinner

That Council return to Open Meeting.

Carried

2.6.1 TYTO RESTAURANT – TIDDALIKS – CONSIDERATION REGARDING EXERCISING FIRST OPTION PERIOD FOR LEASE

Consideration of Report to Council from Management Officer Land and Property dated 21 March 2016 regarding expiration of TYTO Restaurant – Tiddaliks - Lease on 15 April 2016 with 1 x 3 years option period commencing 16 April 2016.

Moved *Councillor Lancini*
Seconded *Councillor Skinner*

Council Resolution - That Council approve a one year option period commencing 16 April 2016 expiring 15 April 2017 with a further 3 years option period available commencing 16 April 2017 expiring 15 April 2020, subject to agreement on rental to apply.

Carried – 260416-32

The Mayor adjourned the meeting at 1.15 pm for lunch and resumed the meeting at 2.00 pm

3. LATE BUSINESS

3.1 COUNCILLOR MARY BROWN – SHIRE DIRECTIONAL SIGNAGE IN FRONT OF PUBLIC TOILETS AT VINCE CORBETT PARK, FORREST BEACH

Forrest Beach Progress Association have reported that the directional signage is unreadable and of poor quality. Executive Manager Environment and Community Services advised that the electronic notice board was originally thought to be able to notify the public however Council is currently in the process of awaiting receipt of a signage design.

Action - Outcome of investigations to be provided to Council.

3.2 COUNCILLOR ANDREW LANCINI – HINCHINBROOK SHIRE LANEWAY AND ROTARY PARK PUBLIC TOILETS

Councillor has received complaints regarding the bad odour in the toilets and no toilet seats on the bowls and nowhere to dry hands. Executive Manager Environment and Community Services to take complaint on board. Councillor Maria Bosworth raised that there are no mirrors provided either. Executive Manager Environment and Community Services advised his Department will investigate the cleaning of the toilets schedule. Soap dispensers were stolen and not replaced and stainless steel toilet bowls were provided as they are vandal proof.

Action – Schedule of cleaning toilets to be investigated.

3.3 COUNCILLOR MARIA BOSWORTH – WARREN'S HILL TRANSFER STATION

The question was raised as to when the dump will be connected with water.

Action – Date to be provided to Council.

3.4 COUNCILLOR MARIA BOSWORTH – STOP IN HINCHINBROOK INITIATIVE

Consideration of the following proposal from a number of retailers for all businesses in Hinchinbrook to support the idea of promoting Hinchinbrook campaign:

Stop in Hinchinbrook – Shop in Hinchinbrook – Coffees on us

Idea - All eating houses / coffee shops in the Hinchinbrook Shire wanting to participate give two free regular coffee vouchers from their establishment on printed cards. These cards are distributed to non eating / coffee retail establishments involved in the promo. These retail establishments also get cards printed of promo deals from their establishments (discounts etc) for distribution from eating houses only. When customers purchase a product in a retail shop (minimum spend applies) they get two free coffees.

Moved *Councillor Bosworth*
Seconded *Councillor Milton*

Council Resolution – That Council respond to Brian Fenoglio advising as follows:

1. That Council will prepare and distribute advertising material to a maximum value of \$2,500 conditional upon evidence of the initiative being accepted by retailers and agreement towards self-administration being produced to Council with all advertising material incorporating the Hinchinbrook Way logo.
2. That Council agree to reallocate the sum of \$2,500 from current year budget.

Carried – 260416-33

3.5 MAYOR RAMON JAYO – CANECUTTER MEMORIAL

Consideration of donation of a Canecutter Memorial from Mario Torrisi to Council. Council to determine a suitable location for the Memorial to be displayed.

Action - Refer to the Chief Executive Officer to follow up a suitable location.

4. CONCLUSION – This concluded the business of the meeting which closed at 2.50 pm

APPROVED and adopted on 31 May 2016

MAYOR