



MINUTES OF THE GENERAL MEETING
OF THE
HINCHINBROOK SHIRE COUNCIL

HELD IN THE COUNCIL CHAMBERS
INGHAM ON WEDNESDAY
23 FEBRUARY 2016
AT 9.00 AM

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- ATTENDANCE
- Present were Councillors R Bow, P D Lynch, MG Tack, LR Molachino, DG Carr, SJ Kaurila and WG Skinner
 - Also present was the Chief Executive Officer (DA McKinlay), Executive Manager Engineering Services (J Stewart), Executive Manager Development and Planning (RF Pennisi), Executive Manager Environment and Community Services (TV Tanase), Executive Manager Corporate Services (D Tombs) and Executive Assistant (BK Edwards)

- PRAYER
- Councillor Tack opened the meeting with prayer

1. MINUTES
- *Moved* Councillor Skinner
Seconded Councillor Molachino
- Resolved that the Minutes of the General Meeting held on 27 January 2016 be approved as a correct record of proceedings and be signed by the Mayor.
- Carried

Media and Communications officer, K Spano was also in attendance

2. BUSINESS

2.1 CORPORATE SERVICES

2.1.1 CORPORATE SERVICES ACTIVITY REPORT

Consideration of monthly Corporate Services Activity Report for January 2016.

Moved Councillor Tack
Seconded Councillor Lynch

That the Report be received and noted.

Carried – 230216-01

2.1.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Corporate Services Status Report for February 2016.

Moved Councillor Skinner
Seconded Councillor Molachino

That the Report be received and noted.

Carried – 230216-02

2.1.3 FINANCIALS

Consideration was given to a report of financial activities as at 31 January 2016.

Moved *Councillor Lynch*
Seconded *Councillor Carr*

That the Report be received and noted.

Carried – 230216-03

2.1.4 2015 / 2016 MID YEAR BUDGET REVIEW

Consideration of Report to Council from Executive Manager Corporate Services dated 31 January 2016 regarding adoption of the 2015 / 2016 Mid Year Budget Review.

Moved *Councillor Lynch*
Seconded *Councillor Tack*

That Council approve the amendments to the 2015 / 2016 Budget, and the resulting amended 2015 / 2016 Budget.

Carried – 230216-04

2.1.5 COUNCIL POLICY: FRAUD AND CORRUPTION POLICY

Consideration of Report to Council from Executive Manager Corporate Services dated 8 February 2016 regarding adoption of a Fraud and Corruption Policy.

Moved *Councillor Lynch*
Seconded *Councillor Kaurila*

That Council approve the Fraud and Corruption Policy.

Carried – 230216-05

2.1.6 COUNCIL POLICY: PUBLIC INTEREST DISCLOSURE POLICY

Consideration of Report to Council from Executive Manager Corporate Services dated 8 February 2016 regarding adoption of a Public Interest Disclosure Policy.

Moved *Councillor Lynch*
Seconded *Councillor Molachino*

That Council approve the Public Interest Disclosure Policy.

Carried – 230216-06

2.2 ENGINEERING

2.2.1 ENGINEERING SERVICES ACTIVITY REPORT

Consideration of monthly Engineering Services Activity Report for January 2016.

Moved *Councillor Carr*
Seconded *Councillor Skinner*

That the Report be received and noted.

Carried – 230216-07

2.2.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Engineering Services Status Report for February 2016.

Moved *Councillor Skinner*
Seconded *Councillor Molachino*

That the Report be received and noted.

Carried – 230216-08

2.2.3 WATER AND SEWERAGE WORKS PROGRAM REPORT

Consideration was given to a report of water and sewerage operations for the month of January 2016.

Moved *Councillor Carr*
Seconded *Councillor Kaurila*

That the Report be received and noted.

Carried – 230216-09

2.2.4 WORKS PROGRAM REPORT

Consideration was given to a report of civil operations for the month of January 2016.

Moved Councillor Lynch
Seconded Councillor Skinner

That the Report be received and noted.

Carried – 230216-10

2.2.5 REQUEST FOR ASSISTANCE FROM NYWAIGI LAND ABORIGINAL CORPORATION TO INSTALL THEIR WATER CONNECTION

Consideration of Report to Council from Water and Sewerage Manager dated 4 February 2016 regarding request received from Nywaigi Land Aboriginal Corporation for assistance to install their water connection to the Mungalla property on Forrest Beach Road.

Moved Councillor
Seconded Councillor

That Council not provide any assistance at the current time as there is no current budget allocation for this project in the 2015 / 2016 Budget.

Councillor SJ Kaurila foreshadowed the following motion:

Moved Councillor Kaurila
Seconded Councillor Molachino

That Council not provide financial assistance to this request.

Carried – 230216-11

Councillor SJ Kaurila left the meeting at 9.50am

2.2.6 YANKS JETTY PONTOON RESTORATION – CONTRACT HSC 15/29

Consideration of Report to Council from Infrastructure Engineer dated 10 February 2016 providing an outline of works carried out at Yanks Jetty in recent years and in particular the most recent works carried out by Pacific Marine Group under Contract HSC 15/29 Design and Rehabilitation Works – Yanks Pontoon by Pacific Marine Group Pty. Ltd.

Councillor SJ Kaurila returned at 9.52am

Moved Councillor Lynch
Seconded Councillor Carr

That the Report be received and noted.

Carried – 230216-12

The meeting adjourned at 9.56 am for morning tea and resumed at 10.30 am

Senior Economic Development and Tourism Officer, B Christie-Johnston was present when the meeting resumed

Councillor SJ Kaurila was not present when the meeting resumed

2.3 DEVELOPMENT AND PLANNING

2.3.1 ECONOMIC DEVELOPMENT AND PLANNING ACTIVITY REPORT

Consideration of monthly Economic Development and Planning Activity Report for January 2016.

Moved Councillor Molachino
Seconded Councillor Carr

Councillor SJ Kaurila returned to the meeting at 10.34 am

That the Report be received and noted.

Carried – 230216-13

2.3.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Development and Planning Status Report for February 2016.

Moved Councillor Molachino
Seconded Councillor Lynch

That the Report be received and noted.

Carried – 230216-14

2.3.3 SITING RELAXATION APPLICATION – MICHAEL JAMES KEYS – LOT 3 ON RP724727, PARISH OF CORDELIA – 2 CASSADY STREET, INGHAM

Consideration of Report to Council from Customer Service and Town Planning Support Officer dated 8 February 2016 in relation to a Siting Relaxation Application made by Michael James Keys for an open steel carport and covered patio at 2 Cassady Street, Ingham.

Moved Councillor Skinner
Seconded Councillor Carr

That Council approve the siting relaxation for the proposed carport and covered patio on land at 2 Cassady Street, Ingham, on the grounds that the proposed location will not adversely impact on the residential amenity of neighbouring properties, aesthetics of the streetscape and road or pedestrian site lines, subject to the following conditions:

Approved Plans

1. Carry out the approved development generally in accordance with the approved drawings and in accordance with:-
 - a. The specifications, facts and circumstances as set out in the application submitted to Council
 - b. The following conditions of approval and the requirements of Council's Planning Scheme.

Except where modified by these conditions of approval.

Lawful Point of Discharge

2. All stormwater from the property must be directed to a lawful point of discharge such that it does not adversely affect surrounding properties or properties downstream from the development, all to the requirements and satisfaction of the Chief Executive Officer.

Use

3. The use of the open carport and covered patio area shall be for purpose ancillary to the residential use of the land.

Finish

4. The exterior colour and materials of any proposed structures must be non-reflective. Details of the proposed building materials and colour scheme for the exterior walls, features and roof, including any changes to the building materials and colour scheme must receive prior approval from the Chief Executive Officer.

Building Approvals

5. The proposed carport and covered patio require structural assessment and a development permit for building works. The Applicant is to seek and comply with all relevant building approvals to be issued by a qualified Building Certifier.

Lost – 230216-15

2.3.4 SITING RELAXATION APPLICATION – SHANE AND JACELYN COPLEY – LOT 3 ON L46927, PARISH OF CORDELIA – 14 CARR CRESCENT, LUCINDA

Consideration of Report to Council from Customer Service and Town Planning Support Officer dated 8 February 2016 in relation to a Siting Relaxation Application made by Shane and Jacelyn Copley for an open patio / deck at 14 Carr Crescent, Lucinda.

Moved *Councillor Lynch*
Seconded *Councillor Kaurila*

That Council approve the siting relaxation for the proposed open patio / deck on land at 14 Carr Crescent, Lucinda, on the grounds that the proposed location will not adversely impact on the residential amenity of neighbouring properties, subject to the following conditions:

Approved Plans

1. Carry out the approved development generally in accordance with the approved drawings and in accordance with:-
 - a. The specifications, facts and circumstances as set out in the application submitted to Council
 - b. The following conditions of approval and the requirements of Council's Planning Scheme.

Except where modified by these conditions of approval.

Lawful Point of Discharge

2. All stormwater from the property must be directed to a lawful point of discharge such that it does not adversely affect surrounding properties or properties downstream from the development, all to the requirements and satisfaction of the Chief Executive Officer.

Use

3. The use of the open carport and covered patio area shall be for purpose ancillary to the residential use of the land.

Building Approvals

4. The proposed carport and covered patio require structural assessment and a development permit for building works. The Applicant is to seek and comply with all relevant building approvals to be issued by a qualified Building Certifier.

Carried – 230216-16

2.3.5 ROUND 1 (OF 1 ROUND FOR THE YEAR) – 2015 / 2016 RADF APPLICATIONS

Consideration of Report to Council from Acting RADF Liaison Officer dated 8 February 2016 in relation to applications received for Round 1 (of 1 round for the year) funding for 2015 / 2016 and seeking approval from Council to fund projects totalling \$24,571 which is available in RADF funds for the 2015 / 2016 financial year and seeking approval from Council for these funds to be distributed.

Moved *Councillor Kaurila*
Seconded *Councillor Molachino*

Councillor DG Carr declared a Real Conflict of Interest in Item 2.3.5 (as defined in section 173 of the Local Government Act 2009) as his wife is a Member of the RADF Committee and excluded himself from the meeting while the matter was debated and the vote taken.

That Council endorse the recommendation as presented by the RADF Committee and approve funding totalling of \$24,571 inclusive of GST for the specific projects as follows:

- Australian Skateboarding Community Initiative – ‘Design a Deck’ – Hinchinbrook Shire Indigenous and non-Indigenous Youth aged 5-17 can come along and work with Indigenous artist Josh Weribone and Australian Skateboarding Initiative mentors to create their own design for their ‘deck’. Skateboard deck and materials provided; participants must register for the event through the Hinchinbrook Shire Library. Funding of \$3,131.
- Joanne Cassady – ‘Jarjums’ (meaning children) – The grant will be used towards the cost of creating and installing an Indigenous mural, themed on Australian animals and their babies. The mural will be constructed on marine ply to be temporarily fixed to the external wall of the Ingham Early Learning Centre on Cartwright Street. There will be an unveiling ceremony open to all the community with Indigenous storytelling for the children and art workshops for the children focused on the same Indigenous theme. Funding of \$4,285.
- Public Art Committee – ‘Tully Street Public Artwork Project: Bird Sculpture’ – The Tully Street redevelopment has a distinct bird theme as reflected in the pavement design, structures, landscaping and interpretive signage. The proposed public art installation (bird sculpture) will enhance the bird theme, creating a strong thematic experience between the Ingham CBD and TYTO precinct. Funding of \$10,000.
- Ange Venardos – ‘Tree Wrapping’ – The project aims to wrap trees (centre strip) from Herbert River Express on Lannercost Street to the next western intersection in order to highlight this end of the street and provide a decorative effect for Easter Holidays. Funding of \$3,410.

Extension of Final Funds.

The following project is recommended to be funded to ensure full use of the funds. The following project is in alignment with Hinchinbrook Shire Council’s Corporate Plan 2014 – 2019 and the Hinchinbrook Shire Council / RADF Agreement 2015 / 2016.

- Hinchinbrook Shire Council – Artist in Residence, with associated art workshops. This project will sponsor one practicing Indigenous Artist to be based at TYTO three days per week, six hours per day for a period of two months. During the two month residency, the Artist will produce a ‘3D’ sculpture installation. The installation will be a collection of 15 totem poles to be erected in the garden at TYTO overlooking the waterway. The installation will be painted in traditional motives of local creatures from the local tribes (Warrgamy and Nywaigi) and traditional colours will be used to paint the animal totems. The poles will be of varying size in length and fixed in place with concrete. The Artist in Residence will also be a mentorship program to increase cultural connection, pride and increase educational experiences (through art workshops painting the totem poles) for the Indigenous, unemployed, youth, local and regional emerging and practising Artists. Funding of \$3,745.

Carried – 230216-17

Councillor DG Carr returned to the meeting

2.3.6 THE HINCHINBROOK WAY – BRAND BOOK AND STYLE GUIDE

Consideration of Report to Council from Senior Economic Development and Tourism Officer dated 15 February 2016 regarding adoption of the draft *The Hinchinbrook Way Brand Book and Style Guide*.

Moved Councillor Kaurila
Seconded Councillor Tack

That Council adopt *The Hinchinbrook Way Brand Book and Style Guide* and review the document prior to 23 August 2016.

Carried – 230216-18

2.4 ENVIRONMENT AND COMMUNITY SERVICES

2.4.1 ENVIRONMENT AND COMMUNITY SERVICES ACTIVITY REPORT

Consideration of monthly Environment and Community Services Activity Report for January 2016.

Moved *Councillor Kaurila*
Seconded *Councillor Skinner*

That the Report be received and noted.

Carried – 230216-19

2.4.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Environment and Community Services Status Report for February 2016.

Moved *Councillor Kaurila*
Seconded *Councillor Skinner*

That the Report be received and noted.

Carried – 230216-20

2.4.3 PEST SURVEY PLAN

Consideration of Report to Council from Executive Assistant Environment and Community Services dated 5 February 2016 seeking Council approval for a Pest Survey Program allowing authorised officers to carry out pest surveys throughout the Hinchinbrook Shire.

Moved *Councillor Kaurila*
Seconded *Councillor Skinner*

That Council approve the Pest Survey Program to be conducted for the whole of the Hinchinbrook Local Government Area, valid for a period of three months commencing on 26 February 2016.

That Council note the purpose of the Program is to survey and map areas for the monitoring and control of declared pests.

Carried – 230216-21

2.4.4 FEE STRUCTURE – MAUSOLEUM WALL – NEW INGHAM CEMETERY

Consideration of Report to Council from Executive Manager Environment and Community Services dated 8 February 2016 seeking adoption of fees associated with the Mausoleum Walls planned to be constructed at the New Ingham Cemetery.

Moved *Councillor Lynch*
Seconded *Councillor Carr*

That the Mausoleum Wall Vault fee be set at \$7,000; the Mausoleum Wall Reservation fee be set at \$7,000; and the Mausoleum Wall Interment Fee be set at \$255 and that the appropriate GST be added to all these charges.

That these fees be included in Council's Register of Commercial Fees and Charges.

Carried – 230216-22

2.4.5 COUNCILLOR OPPORTUNITIES – ATTENDANCE AT LOCAL AUTHORITY WASTE MANAGEMENT ADVISORY COMMITTEE (LAWMAC)

Consideration of Report to Council from Environment and Community Services Executive Assistant dated 19 February 2016 regarding Councillor Wally Skinner's attendance at the LAWMAC Conference in Mackay on Friday 25 and Saturday 26 February 2016.

Moved *Councillor Kaurila*
Seconded *Councillor Carr*

That Councillor Wally Skinner attend the LAWMAC Conference in Mackay with Environmental Health Officer from 25 to 26 February 2016.

Carried – 230216-23

2.5 GOVERNANCE

2.5.1 OFFICE OF THE CEO ACTIVITY REPORT

Consideration of monthly Corporate Governance Activity Report for January 2016.

Moved Councillor Molachino
Seconded Councillor Kaurila

That the Report be received and noted.

Carried – 230216-24

2.5.2 MONTHLY STATUS REPORT

Consideration of monthly Chief Executive Officer Status Report for February 2016.

Moved Councillor Lynch
Seconded Councillor Kaurila

That the Report be received and noted.

Carried – 230216-25

2.5.3 INGHAM CBD REDEVELOPMENT PROJECT CONTROL GROUP MEETING MINUTES

Consideration of Report to Council from Chief Executive Officer dated 8 February 2016 requesting Council to receive and note the Ingham CBD Redevelopment Project Control Group Meeting Minutes held on 21 January 2016 and 4 February 2016.

Moved Councillor Molachino
Seconded Councillor Lynch

That Council receive and note the Ingham CBD Redevelopment Project Control Group Meeting Minutes held on 21 January 2016 and 4 February 2016.

Carried – 230216-26

2.5.4 HALF YEARLY CORPORATE PLAN AND QUARTERLY OPERATIONAL PLAN

Consideration was given to the Half Yearly Corporate Plan and Quarterly Operational Plan Report for the half year / quarter ending December 2015.

Moved Councillor Lynch
Seconded Councillor Skinner

That the Report be received and noted.

Carried – 230216-27

2.5.5 COUNCILLOR ACTIVITY REPORT

Consideration of Councillor Activity Reports as at 31 January 2016 to ensure transparency and public scrutiny of Councillor workload.

Moved Councillor Molachino
Seconded Councillor Lynch

That the Report be received and noted.

Carried – 230216-28

3. CONCLUSION – This concluded the business of the meeting which closed at 12.01 pm

APPROVED and adopted on 26 April 2016

MAYOR